

**CAPITAL IMPROVEMENT PLAN COMMITTEE**  
**TOWN OF MADISON**  
**January 5, 2026**  
**MINUTES**

**Members Present-**Tia Gagnon –Chairman and Planning Committee Rep, Sharon Schilling-ABC Rep

**Public Present:** None

**Members Excused-** Joy Gray

**Others Present-**MadTV Videographers Lauren Woss

**Where and When Posted-**Town Hall upper and Lower bulletin boards and Madison and Silver Lake Post Offices, Madison Library, Madison website and Madison Facebook pages.

**Meeting Called to Order-** By Gagnon at 12:03 am, members present in the room constitute a quorum.

**Welcome and Introductions** were made by Gagnon.

**Pledge of Allegiance-** Gagnon led those in attendance in reciting the Pledge.

**Approval of Minutes-**Motion by Schilling, seconded by Gagnon to approve the minutes of December 18th pending verification of the cost of Alpha. Vote was unanimous for approval.

**Public Comment:** None

**New Business:** Gagnon presented first drafts of the letter to selectmen and the CIP Report which was modeled after the report from 2011. Discussion about whether the letter was needed. In light of the committee having been re-established the committee agreed to keep the letter but address it to the Town of Madison for inclusion in the Town Annual Report.

Reviewed the second draft of the Improvement recommendations: discussed keeping the Overview upfront vice moving it to the back, recognizing that the Selectmen will want the “meat” of the recommendations up front and might not read the beginning. The discussion

noted that the up front part is important to relay the “strategic” intent and that the specific recommendations are the department level pieces. The school part was recommended to be last since the committees main focus is the town CIP.

Highway Heavy Equipment: We need to settle on a number to recommend. This is difficult since we lack a feasibility type study or analysis to show which equipment is actually needed or required to do the job. Last year’s Warrant Article added \$10,000 and it is evident it is not enough. We could recommend \$250,000.

Fire: we potentially need to establish an ETF for equipment and seed it with \$25,000 to \$35,000.

Police: establish an ETF for cruiser replacement, seed it with \$25,000.

DPW: Salt Shed – it is state mandated; we added wording to the recommendation.

Reviewed Purchasing policy and made changes to provide clarity of process.

Alpha contract: Gagnon created lists from tax cards regarding town infrastructure-pursue with Selectman Boewe at the Selectmen’s meeting on Tuesday and ask them to pursue with Eidelweiss to see if they are interested in participating.

**Administration:** None

**Adjournment and Next Meeting:** There being no further business, Gagnon motioned and Schilling seconded to adjourn. Approved unanimously at 1:24pm. Next meeting is January 22, 2026 at 9:30 am in the Lower level of Town Hall.

Respectfully submitted,  
Sharon Schilling