

CAPITAL IMPROVEMENT PLAN COMMITTEE
TOWN OF MADISON
November 20, 2025
MINUTES

Members Present-Tia Gagnon –Chairman and Planning Committee Rep, Sharon Schilling- ABC Rep, Joy Gray – Selectman’s Rep

Members Excused- None

Others Present-MadTV Videographer Evan Woss, Dave Swift, DPW Fleet Manager, Nicole Nordlund, Selectman.

Where and When Posted-Town Hall upper and Lower bulletin boards and Madison and Silver Lake Post Offices.

Meeting Called to Order- By Gagnon at 11:41am, members present in the room constitute a quorum. Gray was not initially present when meeting called to order.

Welcome and Introductions were made by Gagnon, Gray arrived for meeting.

Pledge of Allegiance- Gagnon led those in attendance in reciting the Pledge.

Approval of Minutes-Motion by Gray, seconded by Schilling to approve the minutes of November 6, 2025. Vote was unanimous.

Public Comment: There were no comments from the public.

CIP : Gagnon updated the public regarding the committee’s efforts and meetings with Department Heads. Schilling gave a synopsis of her meeting with DPW the previous week regarding how to update the templates and the CIP sheet. Dave Swift from DPW indicated that the update was not as far along as he had hoped to be, but he had sent the pictures of the equipment that we had requested so Gray could include them in the “fleet report” that she was updating. Swift indicated this

was all still a work in progress and he was looking for a bit more guidance from the committee regarding the template sheets. He also wanted to clarify the information regarding Truck 11. It had originally been purchased for the transfer station with a roll on/roll off trailer body on it, but that requires a CDL-A license to drive. They all have CDL-B's but only 2 people have the CDL-A. The decision was made to remove that trailer body and put a dump body and plow on it and move it from the transfer station to the DPW. So it's not a tractor trailer, it's actually a 6 wheel dump truck. That is the truck chassis that will need to be destroyed when we get the grant for the new truck. The dump body will be removed and can be saved along with the plow. They both can be reused on another truck.

Plows were discussed with respect to independently numbering and tracking them separate from the trucks they are attached to since they can be removed and added to a different truck. Swift is working on updating iWorq's rating.

There are two projects on the sheet, the Salt Shed and Paving. Swift indicated that there has been no update regarding repair or replacement of the salt/sand shed at the transfer station and that Josh may have gotten some numbers regarding cost to do some paving there.

Swift discussed that the next truck to go should be Truck 12. Trade it in for another Truck (possibly 3 or Truck 10).

Gray mentioned that a new round of grants opened up in August and have a March 30 deadline. Suggestion was made to start researching now.

Other line items were discussed and a discussion ensued about how we the town would pay for all this. Selectman Nordlund doubted the taxpayer would be willing to stomach \$500K because of all the other demands on the budget.

Fire: Chief Brooks unable to attend the meeting. Discussed the use of AARPA funds last year to help replace a Defibrillator and \$83,128 coming from the General Fund balance at the end of the year for flooring, the balance of the defibrillator and replacing the water pump on Tank 1.

Discussion regarding the line item to purchase a refurbished ambulance to replace 4E1 (which was actually sold several years ago). The question was asked why we need an ambulance? Gagnon will reach out to Chief Brooks.

Police: Schilling discussed the updates from Chief Hayford and annual costs to maintain some of the vehicles. It was mentioned that WalMart has matching grants for Police Cruisers. Schilling indicated she would reach out to Chief Hayford to get the blanks on page 2 filled in.

Code Enforcement: no additional information and Gagnon will reach out one more time to verify that there are no other changes to this portion of the CIP.

Action Items: Following individuals will continue to act as Points of Contact: DPW-Schilling, Fire/Emergency -Gagnon, Code Enf-Gagnon, Gen Gov't-Gray, Library – Gray, Police-Schilling

Administration: None

Adjournment and Next Meeting: There being no further business, Schilling motioned and Gray seconded to adjourn. Approved unanimously at 2:50PM. Next meeting is December 4th at 09:30 am in the Lower level of Town Hall.

Respectfully submitted,
Sharon Schilling