

**BOARD OF SELECTMEN
TOWN OF MADISON
May 28, 2024
MINUTES**

Selectmen Present – John Arruda, Adam Price

Selectman Excused – Joy Gray

Others Present –Town Administrator Linda Shackford; Police Chief Robert King Jr; DPW Director Josh Shackford; DPW Dave Swift; Foreman Justin Chick; Librarian Sloane Jarell; Code Officer Bob Boyd; Videographer Amanda Hayford; members of the public

Where and When Posted – Town Hall upper & lower bulletin boards and Madison & Silver Lake Post Offices on December 27, 2023.

Meeting Called to Order – By Price at 4:30 pm.

Pledge of Allegiance: Price led those in attendance in reciting the Pledge.

APPROVAL OF MINUTES:

Motion by Arruda, seconded by Price to approve the minutes of May 14, 2024 as written. The motion passed **2-0**.

Motion by Arruda, seconded by Price to approve the non-public minutes of May 14, 2024 made public as written. The motion passed **2-0**.

APPROVAL OF MANIFESTS:

Motion by Aruda, seconded by Price to approve the Manifest of May 26 – June 3, 2024 in the amount of \$346,285.78. The manifest breakdown is as follows: \$53,762.35 for accounts payable; \$32,390.17 for payroll; \$10,133.26 for payroll liabilities; and \$250,000 for Madison School. The motion passed **2-0**.

PUBLIC COMMENTS – Elwin King of High Street stated he is interested in being appointed to the opening on the Advisory Budget Committee (ABC). Noting that it is the ABC Chairman that appoints members to vacancies, Price suggested King fill-out a Request for Appointment form, submit it to L. Shackford who will forward it on to the ABC Chairman.

DISCUSSION ITEMS/NEW BUSINESS:

Library Generator Discussion – Librarian Sloane Jarell brought to the Board a proposal for the installation of a generator at the library. The Friends of the Library received a donation that would cover the unit, installation and annual service. The only expense that would be incurred by the Town would be the propane.

Motion by Arruda, seconded by Price to accept the offer by the Friends of the Library to install a generator at the library. The motion passed **2-0**.

CAT Grader Discussion – DPW Director Shackford presented an opportunity for the Town to purchase a new CAT grader. Shackford offered the history of why the Town still have a 1987 grader. The residents, 20 years ago, voted to refurbish the grader and put \$30,000 into it. Since then, more funds have been spent on the grader including a \$50,000 repair last year. Now there is a hole in the water pump and the grader is out of service.

There have been attempts to get in on a lease trade in deal but if quick action is not taken they go fast. CAT does have a new one expected to come off assembly for \$410,000 with the option of using the grader in trade for \$32,500. They have offered the Town a 45-day window to decide if it is an option. It cost the Town \$3,600 the last time we rented Burke Quarry's grader for a week. All were in agreement that something needs to be done.

The option of looking into a Special Town Meeting was discussed to be able to enter into an agreement.

Shackford explained that if we rented the new machine until 2025 with the intention to purchase it with a vote of the 2025 Town Meeting the cost would be \$480,000 because it would not be eligible for the municipal discount on a "used" machine. If we wait until Town Meeting in 2025 to order a grader it is expected to take 18 months for delivery.

Price would like to see this put before Attorney Johnston. The Town needs a grader for winter plowing, not just grading. The rental we use is not set up for plowing.

Chick was able to explain the reasoning for the low price which had to do with the original order date being made when inflation hadn't made such an impact.

Motion by Price, seconded by Arruda to enter into the 45-day agreement with CAT to hold the new grader until arrangements are made for its acquisition. The motion passed **2-0**.

Men's Softball League Field Fees – Price asked for consideration of waiving the fees that the Chocorua Valley Men's Softball League pays to use the ballfields. The league pays \$400 (\$100/team) for a fee per the Town Properties Regulations. Price said the league has offered free labor to help make improvements. It was noted that the only trouble from time to time is trash left after games.

Motion by Price, seconded by Arruda to waive the field use fee for the 2024 season and re-address the fees next season. The motion passed **2-0**.

ABC Meeting Schedule and Budget Hearing – L. Shackford presented a calendar covering a span of May 2025 to March 2025 noting the scheduled Selectmen and newly scheduled Advisory Budget Committee meetings. L. Shackford hoped the Board could decide on a date for the 2025 Budget Hearing offering Tuesday, February 11, 2025 as a date. The Board was in agreement with the date.

Arruda brought up recent discussion of the CIP and that the document is really the Planning Board's responsibility and suggested that it be on the Planning Board's agenda for their discussion. J. Shackford reiterated discussion at the ABC meeting and the idea of putting all equipment on it. The ABC suggested a spreadsheet from the IWorQ system with Price asking Swift if that is something he could create. Swift will connect with Dame and schedule a joint demonstration.

Buckley Appointment to Carroll County Broadband Committee – The Town's representative to the CCBC Bill Lord request the appointment of Jay Buckley to replace the former town Alternate Mary Cronin. It has been confirmed that the Board can appoint a person that does not reside in Madison to be a representative of the Town.

Motion by Price, seconded by Arruda to appoint Jay Buckley to the Carroll County Broadband Committee as an alternate. The motion passed **2-0**.

Request of Trustees of Trust Funds \$50,000 from Transfer Station Improvement ETF – Motion by Price, seconded by Arruda to request a withdrawal by the Trustees of Trust Funds from the Transfer Station Capital Projects Expendable Trust Fund in the amount of \$50,000.00. This will reimburse the general fund for payment made to Advantage Truck Group per 2024 Town Meeting **Article 8**. To see if the Town will vote to authorize the Selectmen to enter into a 5-year lease agreement in the amount of two hundred and twenty-five thousand dollars (\$225,000.00) for the purpose of leasing a new solid waste truck, and to raise and appropriate the sum of ninety thousand dollars (\$90,000.00) for the first year's payment for that purpose with forty thousand dollars (\$40,000.00) to come from the trade in of the solid waste truck and fifty thousand dollars (\$50,000.00) from the Transfer Station Capital Projects Expendable Trust Fund. This lease agreement contains an escape clause. The motion passed **2-0**.

New Roll-off Truck Lease Paperwork – The Tax Exempt Corporation lease paperwork for the Roll-off Solid Waste Truck per Article 8 of the 2024 Town Meeting was reviewed and signed. This will enter the Town into a 5-year lease financing for \$133,942.00 at a rate of 5.94%. **Motion** by Price, seconded by Arruda to agree to sign the lease documents for the Roll-off Solid Waste Truck. The motion passed **2-0**.

OLD BUSINESS:

Paving Bid Recipient – The 2024 paving bids were opened at the May 14, 2024 meeting. The bids were passed on to DPW Director Shackford for review and recommendation. The bid was awarded to Pike Industries.

Tree Removal on Town Forest Invoice: \$2,772.50 – Price suggested bringing the MCC to the next meeting to talk about the payment of the invoice. L. Shackford did get advice from Attorney Johnston and this needs to be decided jointly. J. Shackford commented that if the land was privately owned and those trees came down potentially damaging the road, wouldn't the Town go after the owner; consequently, where the MCC is the stewards of that property they would be liable by default. Price agreed with Shackford.

Joint Selectmen/School Board Meeting on June 11th 6:00pm – The meeting with the School Board has been confirmed, scheduled and posted.

Selectman Gray's List – Not in attendance

Selectman Arruda's List – No items

Selectman Price's List – Price thanked DPW for making room for the ballfield dirt. It will be ordered and delivered soon in anticipation of its screening.

Administrator's List – No items

Department Heads' Lists:

DPW Director – Shackford listed the accomplishments of his department that included and were not limited to:

- Several roads were graded and treated with dust control;
- Most all town properties were mowed;
- 2,784 yards of gravel were crushed;
- The new dock and swim lines were put out;
- An old piano was removed from the historical society with the help of Jean and Martin;
- Shackford addressed Gray's concerns from the May 14th meeting regarding the Hocks Ridge Product placed on the ballfields. It is true that in Maine it is not allowed to be used. That decision has caused unforeseen consequences regarding the disposal of waste within their state. The old army base that now houses the Hocks Ridge production already was contaminated with PFAS due to foam use years ago. The label on the product states for it not be placed within 500' of a drinking well while it was confirmed with NH DES Anthony Drouin that in NH the Class A biosolid can be placed within 33' of a well. The product placed on the field is considered an "EQ Biosolid – Exceptional Quality". One of the biggest offenders of PFAS happens to be schools, hotels and big box stores due to the janitorial waste being disposed of in septic systems. DES sent letters to all NH schools directing them to bring janitorial waste water from floor stripping to a licensed water treatment facility.
- Price asked for a Modoc Hill Road update to which Shackford responded that the culvert pipes are here, there has been a meeting with FEMA and the extension of the DES permit has been requested. Once the permit is all set, work can begin.

DPW Dave Swift – The library needs basement windows replaced. The Board suggested seeking a local contractor to do the project. Swift also mentioned:

- Making ten Transfer Station runs last week;
- Obtained prices on disposing of glass, aluminum and iron which would be within about the same travel distance as our other vendors;
- There needs to be a couple of boulders placed at the Transfer Station to prevent the chance of a vehicle on the closed landfill.

Rec Director O'Donnell – Summer camp is full with kids on the waiting list. O'Donnell also reported:

- There are four Counselors in Training (CITs) available to help this summer;
- The electronic payments through Square is up and running;
- A request for some space in the Foot of the Lake Beach shed is requested for storage of swim lesson gear with Price offering to look at the shed with O'Donnell.

Chief King – The dormant K-9 account is in threat of being closed by the bank. King requests that the Board approve the closing of that account and the transfer of the approximately \$4,000 be place in the Special Equipment account. Price asked how the K-9 account was funded. King answered through donations and raffles that used to pay for the Town K-9 vet, food and equipment. The Board agreed to the transfer and closing of the account. There is one cruiser, the charger, that is in for service with an evaluation being performed tomorrow.

Code Enforcement Officer Boyd – The total number of permits issued in 2024 to date is 151 with 63 being building and the remainder mechanical. Boyd reported:

- Permit volume is staying steady along with the number of zoning complaints; and
- The Code car will be going in for service on its air conditioning unit.

SIGNATURE ITEMS:

Manifest

Payroll & Accounts Payable Checks

Yield Tax: 23-283-04-T 239-008 Petersen \$3,428.31

Lien Release 112-002 \$704.64

Intent to Cut: Sheppard 229-017-002

Oath of Office: Elizabeth Rogerson, Conservation Commission Alternate

Richard Judkins, Advisory Budget Committee Member

Veteran's Credit: Bailey 109-021

Lettre 116-003

Gillis 227-009

Solar Exemption: Dillaway-Temm 221-026

NH RSA 79-F Assessment: Riss 251-008

Lord 244-001

Shields-Head 233-088

LUCT Tax: Sherwood 117-061 \$3,300.00

Purchase Requisition: White Wolf Striping 2024-GGBL-001

5:35 PM Motion by Price, seconded by Arruda to enter Non-Public Session per **Non-Public Session per RSA 91-A:3II (b)** The hiring of any person as a public employee.

Roll Call Vote: Arruda – aye; Price – aye

5:44 PM Motion by Price, seconded by Arruda to return to public session and make public the minutes of **Non-Public Session per RSA 91-A:3II (b)** The hiring of any person as a public employee.

Roll Call Vote: Arruda – aye; Price – aye

Motion by Price, seconded by Arruda to adjourn at 5:44 pm. The motion passed **2-0**.

NEXT SELECTMEN'S MEETING – The next Selectmen's Meeting is scheduled for June 11, 2024 commencing at 4:30 pm at Town Hall; and a 6:00pm meeting is scheduled for the Selectmen and School Board.

Respectfully Submitted,

Linda Shackford,
Town Administrator