

**BOARD OF SELECTMEN
TOWN OF MADISON
October 30, 2023
MINUTES**

Selectmen Present – Michael A. Mauro, John Arruda, Adam Price

Others Present –Town Administrator Linda Shackford; Town Clerk/Tax Collector/ Fire Chief Michael Brooks; Police Chief Robert J. King, Jr.; DPW Josh Shackford; Rec Director Heather O’Donnell; MadTV Videographer Aysia Wellinghurst; and members of the public

Where and When Posted – Town Hall upper & lower bulletin boards and Madison & Silver Lake Post Offices on October 5, 2023 because of date change from October 31, 2023.

Meeting Called to Order – By Mauro at 4:31 pm.

Pledge of Allegiance: Mauro led all in attendance in reciting the Pledge.

APPROVAL OF MINUTES:

Motion by Arruda, seconded by Price to approve the minutes of October 17, 2023 as written. The motion passed **3-0**.

Motion by Arruda, seconded by Price to approve the non-public minutes of October 17, 2023 made public as written. The motion passed **3-0**.

Motion by Arruda, seconded by Price to approve the minutes of October 26, 2023 as written. The motion passed **3-0**.

APPROVAL OF MANIFEST:

Motion by Arruda, seconded by Price to approve the Manifest of October 30 – November 6, 2023 in the amount of \$524,013.24. The manifest breakdown is as follows: \$83,327.56 for accounts payable; \$31,405.80 for payroll; \$9,279.88 for payroll liabilities; and \$400,000 for Madison School. The motion passed **3-0**.

PUBLIC COMMENTS: There were none.

DISCUSSION ITEMS/NEW BUSINESS:

Banfield Hollow Roads – Jay Bizio, President of Norja, Inc. came to the Board to inform them that he has submitted a petition warrant article to ask Town Meeting to accept the roads in the Banfield Hollow Subdivision. Bizio stated that the Planning Board has agreed to release the bond that was required during construction.

Arruda stated that he recently road through the development and feels it is a nice property. Bizio stated he met with Foreman Chick and made the few adjustments he suggested including the removal of an island for ease of plowing. Mauro asked if the mailbox station will remain with Bizio responding yes as it was not one of the adjustments suggested by Chick.

Bizio thanked the Board for their time and Mauro stated he hopes he gets the support of Town Meeting.

Request \$17,326.74 of the Trustees from the Highway Heavy Equipment ETF – Motion by Mauro, seconded by Price to request the withdrawal by the Trustees of Trust Funds for \$17,326.74 from the Highway Heavy Equipment Expendable Trust Fund to reimburse the general fund for the expenses incurred for the work done to Truck #12, Truck #14 and Truck #3. The breakdown being: Truck #3 - \$7,586.74, Truck #14: \$5,240.00 and Truck #12: \$4,500.00. The motion passed **3-0**.

2023 P02 Tax Warrant Signing – The DRA approved the 2023 Tax Rate and the warrant was presented for signatures. Mauro read aloud the Warrant to be given to Tax Collector Brooks:

“In the name of the State you are hereby directed to collect the property taxes in the list herewith committed to you, amounting to the sum of Six Million Two Hundred Nine Thousand Three Hundred Seventy Dollars and Thirty-Three Cents (\$6,209,370.33) and with interest at eight (8%) percent per annum from December 1, 2023 thereafter, on all sums not paid on or before that day.

And we further order you to remit all monies collected to the Town Treasurer, or to the Town Treasurer's designee as provided by RSA 41:29, VI, at least on a weekly basis, or daily whenever tax receipts total One Thousand Five Hundred Dollars (\$1,500.00) or more.

Given under our hands at Madison, New Hampshire, this Thirtieth Day of October in 2023.”

The Board signed the warrant.

OLD BUSINESS:

Review of EAP for Rec & Athletic Programs Changes – The changes discussed at the October 17th meeting were incorporated into the Emergency Action Plan that were:

Page 3 Last Paragraph: Change the word “ required” to “encouraged”.

Page 7 Emergency Equipment Locations: The responsibility of medications was changed from coaches to parents.

Motion by Price, seconded by Mauro to approve the changes made to the Emergency Action Plan for Madison Elementary & Town of Madison Recreation Athletics Program. The motion passed **3-0**.

DTC Lawyers Engagement Letter for Cable Contract – The contract was reviewed by Attorney Johnston and he feels that for the short time and purpose of the agreement, he can see no potential conflicts or issues. The Board signed the agreement to have DTC Lawyers represent the Town regarding the negotiations for a renewal of the cable tv contract.

2024 Proposed Budget – Arruda went straight to the bottom line of the proposed 2024 budget and reminded all that the budget presented at the 2023 Town Meeting was cut by \$72,000. This cut will skew the percentage increase on the proposed 2024 budget. If you use the numbers originally proposed, the budget increase is about 4.5%. Arruda is not looking at making any substantial cuts to the proposed budget until closer to the end of the year.

Short-Term Rentals – Nick Borelli asked the Board to reconsider their review of compliance of short-term rentals as per Section 2.1 of the Zoning Ordinance.

Kathy Koziell asked the Board to reconsider the last three approvals made at the October 17th meeting asking that proof of Room and Meal Tax payments along with an uninterrupted 12-month window of rental proof be provided.

Paul McKenna wants the Board to move this issue along. McKenna asked for updates on 80 Oak Ridge Road and 3 Grimsel Road with Maura offering to address both of those properties with Attorney Johnston.

Price hoped everyone would be patient noting that the ZBA is overwhelmed right now with applications. Arruda expects to get some telling information once the ZBA applications have been decided.

Selectman Price's List – No items.

Selectman Arruda's List - No items.

Selectman Mauro's List – No items.

Administrator's List – Shackford stated that Freedom has scheduled the annual Ambulance meeting for Monday, November 6th at 6:00. Brooks and Mauro intend to attend.

Department Heads' Lists:

Town Clerk/Tax Collector/Fire Chief Brooks – Brooks explained that due to month end he will begin the processing of the warrant on November 1st expecting the bills to be mailed November 6th and due on December 14th.

DPW Josh Shackford – Thanks to Mike Brooks for obtaining a title to the Oshkosh that was never issued in 1982; this allowed its sale to be completed. Shackford also mentioned:

- The clutch fan on the trash truck blew resulting in the truck being in the shop with hopes of it being returned tomorrow so Swift can begin hauling MSW again;
- Figures for a new trash truck range from \$220,000 - \$260,000 ready to go and there are some available;
- Truck #3 had the kill switch for the battery problem installed. The code it throws can be cleared by rolling the window down and up. Truck #3 now has a brake issue from a rusted brake line with the replacement part being on “galactic” back-order. The crew will try and splice the line to keep it going;
- The shouldering machine is being returned and the crew was happy with their results. The reclaimed material from the stock yard was used at an estimated saving of \$30,000 instead of purchasing ¾” gravel;
- Plows are being assembled, fall clean up has started along with deer season;
- The Pound is in disrepair because of a tree falling into it, but it has come to light that the Town does not own the property and therefore cannot repair the damage;
- The boat ramp pieces have finally arrived with that project being completed soon along with the removal of the dock; and
- A plan to have Village Green treat the ballfields is in the works for next year with Price suggesting to start this year if possible.

Chief King – Halloween Town at King Pine went well with Truck-or-Treat tomorrow night at Burke Field. The radio reprogramming is complete with two radios being deemed obsolete or soon to be.

Rec Director Heather O'Donnell – Fall sports finished up with soccer and field hockey tournaments. O'Donnell also mentioned:

- Open gym will be starting again on Sundays from 10am – 1pm;
- Friday teen nights, once a month for 7-12th graders is planned; and
- There will be a turkey trot coming up with prizes.

SIGNATURE ITEMS:

Manifest

Payroll & Accounts Payable Checks

Oath of Office: Advisory Budget Committee – Joy Gray

Rec Volunteer Appointment: Brandon Godin

Aaron Snell

Release Deed: Tax Map 115 Lot 040 Norcross

5:18 PM Motion by Mauro to enter **Non-Public Session per RSA 91-A:3II (a)** The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.

Roll Call Vote: Price – aye; Arruda– aye; Mauro – aye

5:30 PM Motion by Mauro, seconded by Arruda to seal the minutes of the **Non-Public Sessions per RSA 91-A:3II (a)** The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. The motion passed **3-0**.

Motion by Mauro, seconded by Price to adjourn at 5:30 pm. The motion passed **3-0**.

NEXT SELECTMEN'S MEETING – The next Selectmen's Meeting is scheduled for November 14, 2023 commencing at 4:30 pm at the Madison Town Hall meeting room.

Respectfully Submitted,

Linda Shackford,
Town Administrator