

**BOARD OF SELECTMEN  
TOWN OF MADISON  
August 8, 2023  
MINUTES**

**Selectmen Present** – Michael A. Mauro, John Arruda, Adam Price

**Others Present** –Town Administrator Linda Shackford; Town Clerk/Tax Collector/ Fire Chief Michael Brooks; Officer Jake Martin; Foreman Justin Chick; DPW Dave Swift; Code Officer Robert Boyd; Rec Director Heather O’Donnell; MadTV Videographer Amanda Hayford; members of the public

**Where and When Posted** – Town Hall upper & lower bulletin boards and Madison & Silver Lake Post Offices on December 20, 2022.

**Meeting Called to Order** – By Mauro at 4:30 pm.

**Pledge of Allegiance:** Mauro led all in attendance in reciting the Pledge.

**APPROVAL OF MINUTES:**

**Motion** by Arruda, seconded by Price to approve the minutes of July 25<sup>th</sup>, 2023 as written. The motion passed **3-0**.

**APPROVAL OF MANIFESTS:**

Motion by Arruda, seconded by Price to approve the Manifest of August 7-14, 2023 in the amount of \$402,285.02. The manifest breakdown is as follows: \$154,089.51 for accounts payable; \$37,771.43 for payroll; \$10,424.08 for payroll liabilities; and \$200,000 for Madison School. The motion passed **3-0**.

**PUBLIC COMMENTS:**

Kathy Koziell of 7 Lakeview Drive expressed her concern over the process for sending violation letters STR owners citing making determinations over the legitimacy of proof of operation and the process for fines. Koziell reported that at 9 Porridge Shore Drive there is a camper that is being offered as an STR which was commented on by and passed along to Code Officer Boyd.

Nick Borelli of 5 Lakeview Drive wants better follow through on the STR letters and mentioned a sign situation at 47 Eidelweiss Drive which was passed along to Code Officer Boyd.

Sharon Schilling of 537 Bickford Road reminded the Board that she suggested that STRs be on each agenda in case there is new information and Schilling told the Board she feels that there cannot be a repeatable process regarding STR letters without being consistent or you run the risk of appearing to single out owners.

**DISCUSSION ITEMS/NEW BUSINESS:**

**RFP Opening for Modoc Hill Road Culvert Replacement** – Foreman Chick explained the plans designed by Bruce Knox were just made available to the contractors on last Friday. Chick asked the Board to extend the deadline for submission to September 5, 2023 at 4pm. The Board was in agreement with the extension and decided the opening will be at the September 5<sup>th</sup> 4:30 meeting.

**Big Pea Porridge Watershed Protective Association (BPPWPA) Liaison Request** – Peter Kondrat of 89 First Meadow Drive and Jim Torpey of 24 Island Drive approached the Board to request appointment of a representative to serve on this Advisory Committee and act as the liaison between BPPWPA and the Town during the term of the Watershed Management Plan development. Kondrat stated that Jay Buckley volunteered to be appointed if the Board is amendable. Torpey explained they have funding for a watershed management plan on Big Pea Porridge Pond, located in Madison and Conway. Mauro volunteered to bring this request to the Conservation Commission for a volunteer.

**Tax Anticipation Note (TAN)** – Shackford presented the documents that will allow the Town to secure a TAN that will be available until March 29, 2024.

**Motion** by Mauro, seconded by Price to sign the documents to secure a TAN in the amount of \$1,000,000.00 at a 3.25% interest rate. The motion passed **3-0**. Brooks explained a TAN.

**Raffle Request for Rec Department** – The Rec Department was donated four tickets to a Red Sox game from Nick Borelli to offer at raffle to raise money to assist with campers that may need financial assistance to attend. The raffle will be held August 9-12 with the drawing at 7:00pm at the Bean Hole Supper. Tickets are \$5 each or 5 for \$20.

**Motion** by Arruda, seconded by Price to approve the request for a raffle by the rec department as outline above. The motion passed **3-0**.

**Town Meeting Procedure Revision** – At the last meeting the Board considered the addition of a line to the Town Meeting Procedures. The suggested wording is: If you are amending an amount in an operating budget article, the amendment must be specific as to the line and amount to be amended, write the amendment down and hand it to the Moderator. A blanket amount or percentage is not sufficient. The Board was in favor of the wording.

**Motion** by Arruda, seconded by Price to amend the Town Meeting and School Procedures. The motion passed **3-0**.

#### **OLD BUSINESS:**

**Coleman Colby Hill Review** – Chick reported on the progress of Colby Hill Road stating that Coleman's is working and has removed the pavement that needed to be removed, has the road to two lanes and is making sure that property owners have access in and out of their properties every night.

**Selectman Arruda's List** – Arruda noted that at the 60.3% point of the year the overall budget is at 61.4% spent and Article #2 is at 64.1% spent. This is the time of year when those numbers are going the other direction. The Board agreed to discuss a spending freeze at their September 5<sup>th</sup> meeting. Arruda also mentioned:

- The Transfer Station last year at this point had revenue of \$35,261 versus this year at \$40,280;
- The paper, plastic and cardboard recycling container is working out well. Three weeks' worth of material was collected before having to haul the container. This method saves close to \$50/ton compared to regular household trash;
- Arruda mentioned the grass is high at the Transfer Station with Chick stating that Mark Forde is scheduled to do it soon adding that he will be doing it twice a year from now on.

**Selectman Price's List** – Price thanked Chick and his crew along with Brooks and his crew for getting the basketball court up and running. Price also mentioned:

- He is hoping to look into setting up the baselines for 70' versus the current 60' to conform to new rulings with the Cal Ripken baseball league;
- Asked Chick to look at the walking path and fix the washout. Chick will take care of it.

**Selectman Mauro's List** – Mauro brought to the Board a letter signed by the MCC Chairman that asked for consideration of a parcel of land owned by the Town, Map 116 Lot 023, to be deemed as a conservation property. The Commission is still working with Saco Valley Land Trust for the acquisition of the Chain of Ponds. The Commission hosted Kathleen Stutzman from the University of Vermont who presented a very informative talk on the pine barrens. Digitizing conservation property information is on their list of projects.

**Administrator's List – Hearing for abutter fees** – Shackford explained the need for abutter fees for Planning and Zoning applications to be increased from \$10 to a suggested \$12.50. The Board was in agreement and Shackford will schedule a public hearing to make the change and at the same time take care of Police fees and changes to the Town's property ordinance.

**Department Heads' Lists:**

*Tax Collector/Town Clerk/ Fire Chief/OHW Member Brooks* – There was a near miss with Town Hall having a building fire that would have been caused by faulty wiring from the solar array. After Eversource, Mac Hill Electric and Revision Energy were all here, it was determined that the meter to the building needed removed. The issue has been rectified after being off line from Eversource and on generator power for some time. Revision Energy will be back to finish the necessary upgrades. Brooks also mentioned:

- The Fire Department responded to water in the basement due to a perimeter drain failure;
- Old Home Week is proceeding well in spite of the rain. The Black Hawk helicopter event was a huge success with the crew thrilled with the reception after their 13-minute flight from Concord;
- Tax Deeding for 2020 is to be performed at the August 22<sup>nd</sup> meeting though some of the regular delinquent payers have paid.

*Foreman Chick* – The crew has been working on repairing washouts around Town, Chick extended his appreciation for everyone's patience.

*DPW Swift* – The iWorq training will continue this week, Swift is liking the potential outcome. The soccer nets have been pulled out of storage with a plan to bring them up to the field after Old Home Week, Price appreciated it.

*Rec Director O'Donnell* – Camp has been busy with only 10 days left. O'Donnell also mentioned:

- A car wash fund raiser is planned for tomorrow at the Fire Station from 10:00am – 2:00pm;
- A special field trip is in the works for an end of season surprise;
- Fall sports is coming up which will include soccer, flag football and field hockey.

**SIGNATURE ITEMS**

Manifest

Payroll & Accounts Payable Checks

Purchase Requisition: 2023-TTF-001 Dell \$2,072.00  
 2023-DPW-004 Dell \$1,036.00  
 2023-TTF-002 Dell \$936.18  
 2023-ELEC-001 Dell \$936.18

Request for Payment: Rec Revolving Fund: Whale's Tale \$1,500

**5:38 PM Motion** by Mauro to enter **Non-Public Session per RSA 91-A:3II (b)** The hiring of any person as a public employee.

Roll Call Vote: Price – aye; Arruda – aye; Mauro – aye

**5:50 PM Motion** by Mauro, seconded by Arruda to seal the minutes of the **Non-Public Session per RSA 91-A:3II (b)** The hiring of any person as a public employee. The motion passed **3-0**.

Roll Call Vote: Mauro – aye; Arruda – aye; Price – aye

**Motion** by Mauro, seconded by Price to adjourn at 5:50pm. The motion passed **3-0**.

**NEXT SELECTMEN'S MEETING** – The next Selectmen's Meeting is scheduled for August 22, 2023 commencing at 4:30 pm at the Madison Town Hall meeting room.

Respectfully Submitted,

Linda Shackford,  
Town Administrator