



PO BOX 248
MADISON, NEW HAMPSHIRE 03849
Phone: 603-367-4332x302 Fax: 603-367-4547

MINUTES
October 6, 2022

MEMBER ROLL CALL:

Marcia McKenna, Chair – Present
Marc Ohlson – Excused
Ralph Lutjen – Present
Noreen Downs - Present
Robert Stone - Present

Ted Slader – Present
Emily Bass – Excused
Mike Mosher - Excused

OTHERS PRESENT:

Carol Dandeneau - Madison TV,

MEETING POSTED: October 3, 2022, at Madison Town Hall Upper & Lower, Madison & Silver Lake Post Offices

Ms. McKenna called the meeting to order at 7:00pm.

ELEVATE ALTERNATE: Ms. McKenna made a **Motion** to elevate alternate Noreen Downs and Ted Slader, seconded by Mr. Lutjen. All approved.

APPROVAL OF MINUTES: Minutes of the July 20, 2022 and September 1, 2022 have not yet been provided. Reserved for approval at the next meeting

PUBLIC COMMENT: There was no public comment

OLD BUSINESS:

McNair Conservation Easement Amendment – There appears to as yet be no new owner for the property up for sale. Ms. Downs suggested the committee reach out to Ms. Laurie Corron to let her know the opportunity to discuss amendments to the conservation easement remains of interest to the committee. As an amendment requires all owners of the property to approve, Ms. McKenna will send her an email.

Chain of Ponds Update – Ms. McKenna reports receiving an email from Abby King. The appraiser, Chet Rogers, will visit the property on Thursday Sept. 29. It being a big property, Chris Crowe has offered to take him on an ATV. Ms. King and Ms. Sally Manikian are also planning to attend,

however, an additional ATV was being requested to transport them as well. Ms. McKenna was out of town and could not attend. Ms. McKenna called Ms. King for an update, but she could not be reached.

Change Time of Meeting – Discussion of change in the time took place. Some members can meet earlier in the day. If a new administrator is hired, timing might depend on when that individual can be available.

Hiring an Administrator - Ms. McKenna requested a job description from the town office and passed out copies. The committee is uncertain about the direction, and if the hiring of an administrator would include this individual being hired to provide services to the Planning Board and the Zoning Board of Adjustment. Ms. McKenna will inquire at the town office.

Mr. Lutjen suggested adding wording as to the number of hours required per month and the time of day. Ms. McKenna stated that Ms. Colleen King, former administrator, averaged about 20 hours a week for the 3 committees. Mr. Lutjen cautioned not to add too much detail around experience needed.

Ms. McKenna spoke with the NH Municipal Association, Barbara Richter who was very helpful. That organization would be willing to post the position, as well as the NH Land Trust Coalition. Ms. Downs will contact North Country Council to ask about recommendations they may have for candidates.

MOTION: Mr. Lutjen moved to post the job description upon completion of the document. Mr. Stone seconded. All in favor.

Annual Property Monitoring – Mr. Lutjen reports that 6 of the 19 properties have been monitored. Thank you Mr. Lutjen, Mr. Stone and Mr. Slader. Mr. Lutjen added remarks on the changes at the Wold property, and the need for better signage where trails continue beyond the property boundaries. Also there used to be more complete mowing of the field and the scenic overlooks are now overgrown.

Mr. Lutjen suggested that the committee have copies of the property descriptions readily available for property monitors. He will make the copies. Ms. McKenna and Ms. Downs will complete Hurricane Point by November. The committee will speak with forester Tim Nolan at the next meeting about monitoring the large parcels and/or the ones he expects to visit for review of logging plans. Ms. Downs also mentioned that Chris Kane monitors conservation easements for Green Mountain Conservation Group and she has placed a call to him to inquire about his interest in completing some of the town properties and his rate. Ms. McKenna is concerned that if the town does not fulfill its duties with annual monitoring that there could be liability issues.

Blankenstein Property at David Pond – Ms. Downs reports that Executive Director, Matt Howe of Green Mountain Conservation Group would like to be placed on the agenda for the November meeting to discuss the acquisition status of this property for conservation.

NEW BUSINESS

DOT Letter – Ms. McKenna received a letter regarding road improvements planned for Rt 16, which will impact properties in Madison. No action required.

2023 Budget Request – The town has requested the committee submit their first draft of expenditures required for 2023. The committee went through each line item and projected their needs. Ms. McKenna will submit this numbers. **MOTION:** Marcia moved to accept the \$300 budget increase to \$2,650 for 2023. Mr. Lutjen seconded. All were in favor.

NH Department of Environmental Services – Ms. McKenna received a notice from NHDES that no further action will be taken relating to fill & dredge within a property on Danforth Lane. The committee will ask Mr. Ohlson for background at the next meeting. No action required.

Invoice for NH Association of Conservation Commissions – Ms. McKenna received an invoice for \$250 to cover Madison Conservation Commission membership. **MOTION:** Mr. Lutjen moved to pay the invoice. Mr. stone seconded. All in favor.

ADJOURNMENT: Ms. McKenna adjourned the meeting with all in favor at 8:00pm

Submitted by:
Noreen Downs