

**BOARD OF SELECTMEN
TOWN OF MADISON
September 20, 2022
MINUTES**

Selectmen Present – Josh L. Shackford, Michael A. Mauro, John Arruda

Others Present – TC/TC Fire Chief Michael Brooks; Town Administrator Linda Shackford; Chief Robert King, Jr.; Officer Jake Martin; Officer Mike Mosher; Foreman Justin Chick; DPW Dave Swift; Rec Chairman Adam Price; MadTV Videographer Carol Dandeneau; several members of the public

Where and When Posted – Town Hall upper & lower bulletin boards and Madison & Silver Lake Post Offices on December 23, 2021.

Meeting Called to Order – By J. Shackford at 4:00 pm.

Pledge of Allegiance: J. Shackford led all in attendance in reciting the Pledge.

APPROVAL OF MINUTES:

Motion by Mauro, seconded by Arruda to approve the minutes of the September 6, 2022 as written. The motion passed **3-0**.

APPROVAL OF MANIFEST:

Motion by Mauro, seconded by Arruda to approve the Manifest of September 19-26, 2022 in the amount of \$318,339.65. The manifest breakdown is as follows: \$58,718.83 for Accounts Payable; \$27,694.19 for payroll; \$8,036.04 for payroll liabilities; \$23,890.59 for NHRS; and \$200,000 for MES. The motion passed **3-0**.

PUBLIC COMMENTS: There were none.

DISCUSSION ITEMS/NEW BUSINESS:

Recognition of Officer Jake Martin – Chief King brought to the Board and public’s attention the heroic action of Officer Martin. A letter read aloud from Gail DeAlmo recounted the events of the night her husband had a medical emergency and the gratitude expressed by her and her entire family.

Chief King made the following statement, as Officer Martin, joined by his parents, wife Shelby and young son John was recognized with an award and medal.

“On May 14, 2022 at 7:15pm, you responded to a request for medical aid at a residence in Eidelweiss. You arrived on scene, and began AED and CPR procedures a full 6 minutes ahead of responding medical personnel. Your calm professional demeanor along with your critical emergency care of a patient experiencing a cardiovascular emergency made the difference, not only in saving the life of the patient, but the hearts of the patient’s family as well.

Therefore, it is with the utmost pride that I present you with a lifesaving medical and award. Your heroic and professional actions reflect the pride you take in your profession, and exemplify your dedication to the Town of Madison and the Madison Police Department. Congratulations!”

A round of applause was given by those in attendance.

Conservation Commission Letter – A letter from the Chairman of the Conservation Commission, Marcia McKenna was received requesting that funds used for conservation purposes by the Selectmen from the LUCT account be returned. The letter states that the Selectmen did not have the authority to make those expenditures which were over and above the amount voted by the Commission. The Selectmen are not confident that they were not in the position to make such an expenditure. The Board has had guidance that they are the agents to expend.

Motion by Mauro, seconded by Arruda to table this discussion until the October 4, 2022 meeting. The motion passed **3-0**.

Cable Contract Renewal – The cable contract is up in April of 2023. L. Shackford has reached out to several people at Spectrum for assistance. After finding a person to help, phone calls have not been returned. Members of PegTV have offered to begin to facilitate negotiations. L. Shackford asked the Board if they would like the PegTV members to reach out and begin negotiations. The Board was in agreement that members of PegTV can begin negotiations on the Board's behalf with a review by the Board.

Budget Review – L. Shackford offered the Board the latest drawdown in anticipation of the first Advisory Budget Committee (ABC) meeting of the new budget season scheduled for September 27th. Arruda was pleased to see that the budget is clicking into the right direction citing a tight spread of 0.6% six weeks ago versus a 2.2% spread this week. At the 72.1% point of the year the budget spent is 69.9%. It was noted that there is still grant money and reimbursements from ETFs that will offset some of the numbers. Arruda would like to do an analysis of the Solid Waste contract and recycling lines. J. Shackford recommended consideration of beginning a fund for the repair/replacement of the trash hauling truck. It is a 2011 with 600,000 miles. It was suggested that the \$10,000 annually put in the Transfer Station ETF could be increased.

AA/LUA Job Description – A job description for Administrative Assistant/Land Use Administrator was present to the Board for review. The Board was in agreement and signed the description effective today.

OLD BUSINESS:

Coleman Block Return – Blocks purchased for a Transfer Station project will be able to be returned to Coleman's. Chick has spoke to the rep and they can take them back for the cost of trucking. Ten or twelve can be used as headwalls for the footbridge between Burke Field at the school and the transfer station may be able to use a few to assist in controlling demo trailer unloading.

Selectman Arruda's List – Arruda asked when the porta-potties are scheduled for removal. L. Shackford responded that the end of the month for most locations with Burke Field remaining until the end of October.

Selectman Shackford's List – No items

Selectman Mauro's List – No items

Department Heads' List:

Chief King – No items

Fire Chief/Tax Collector/Town Clerk Brooks – The air packs have been flow tested and all have passed inspection. The cascade service is in service on the new rescue truck;

- Next Friday the installation of the radios in the same rescue truck is scheduled; and
- The State General Primary was held on the 13th with a 35% turnout. Absentee ballots have not been received because of recounts being held in the southern part of the state. As soon as received Brooks will be sure to get them sent out.

Foreman Chick – Pricing to commit to salt delivery for the winter season has been received. This year's price of \$85/ton has increased from last year at \$76/ton. There is enough in the budget to order about 90 ton to get us through the end of 2022. Chick hopes to stay with the same vendor as they are familiar with the delivery and have always done a good job;

- A quote has been received to do the guard rails on East Shore Drive and East Madison Road in the amount of \$10,400 for both. The Town will be responsible for dig safe. The Board was in agreement to get them done and signed the proposal;
- The delivery of the beams for the footbridge between the school and Burke Field is expected any day now;
- A plan has been made to remove the playground equipment at the school with a decline made for doing the installation of the new equipment; and
- The newest truck to the fleet is being drive down to Fairfield this week to have the plow and wing installed.

Administrator's List – After speaking with Clark from DRA we are on the way to getting all the forms ready for setting of the tax rate. L. Shackford asked if the Board would agree to sign the MS-535 out of session as not to have to wait two more weeks. The Board was in agreement.

L. Shackford also received guidance on how to handle the Rec donations. They will have to be deposited in the general fund until such time as Town Meeting votes to put them into the type of account suitable for the rec department.

Recreation Committee's List – Price explained that soccer is in full swing with 44 students having joined and they will be participating in games at The Nick in Wolfeboro.

SIGNATURE ITEMS:

Manifest

Payroll & Accounts Payable Checks

MS-1

Intent to Cut: Nichols 115-045-001

Confirmatory Deed: Sabelli

Yield Tax: Fadden Whitaker 246-013 \$21,305.67

Purchase Requisition: 2022-BLDG-001 International Code Council

Office of Highway Safety Grant Agreement – Chief King explained that it is a grant for \$6,600 that will be for over-time patrols for safety criteria specified by the State of NH from October 1, 2022 through September 2023. The Board was in support of Chief King applying for the grant.

King and Arruda will be attending the meeting in Albany on September 28th regarding the recent fatal accidents on Route 16.

4:45 PM – J. Shackford made a **motion** to adjourn, seconded by Mauro, and so voted **3-0**.

NEXT SELECTMEN'S MEETING – The next Selectmen's Meeting is scheduled October 4, 2022 commencing at 4:30 pm at the Madison Town Hall meeting room.

Respectfully Submitted,

Linda Shackford,
Town Administrator