

**BOARD OF SELECTMEN  
TOWN OF MADISON  
July 26, 2022  
MINUTES**

**Selectmen Present** – Josh L. Shackford, Michael A. Mauro, John Arruda

**Others Present** – TC/TC Fire Chief Michael Brooks; DPW Director Jon Cyr; Town Administrator Linda Shackford; Chief Robert King, Jr.; Officer Mike Mosher; Rec Chairman Adam Price; MadTV Committee Members Doug McAllister, Hope Hutchinson and Noreen Downs; MadTV Videographers Aysia Morency and Donna Atkins; Residents/Taxpayers/others

**Where and When Posted** – Town Hall upper & lower bulletin boards and Madison & Silver Lake Post Offices on December 23, 2021.

**Meeting Called to Order** – By J. Shackford at 4:30 pm.

**Pledge of Allegiance:** J. Shackford led all in attendance in reciting the Pledge.

**APPROVAL OF MINUTES:**

**Motion** by Mauro, seconded by Arruda to approve the minutes of the July 12, 2022 as written. The motion passed **3-0**.

**APPROVAL OF MANIFEST:**

Motion by Mauro, seconded by Arruda to approve the Manifest of July 24 – August 1, 2022 in the amount of \$602,856.41. The manifest breakdown is as follows: \$357,504.90 for Accounts Payable; \$35,216.37 for payroll; \$10,135.14 for payroll liabilities; and \$200,000 for MES. The motion passed **3-0**.

**PUBLIC COMMENTS:**

*Zeke Farwell, Downs Road*, came before the Board to express his agreement with his sister Jemima Farwell regarding her letter to the Board about the maintenance to Downs Road. Farwell hopes that the Board will take the steps necessary to make improvements to the road knowing that it can be done without any difficulty from the property owners. The Board expressed their appreciation to Farwell for coming before the Board.

*Doug Prescott*, spoke to the discussion at the last meeting regarding \$5 bags at the Transfer Station. Prescott suggested raising the per bag price to \$10 if it is costing the Town money. Cyr and Arruda explained that we are not losing money at this point, but a problem of capacity could become an issue.

*Paul McKenna*, spoke to the congestion at the Transfer Station and having to wait in three-row across cars. Cyr and Arruda gave some statistics that showed Madison's times are not bad in comparison to other facilities.

**DISCUSSION ITEMS/NEW BUSINESS:**

**Albert Road Maintenance Permission Request** – A letter from Moe Giordano and Dana Schreiber was received asking for permission to maintain Class VI Albert Road. The late Joe Calitri had permission from the Town that Giordano and Schreiber would like to take over. Giordano noted that he

uses his ATV during maintenance on the road to which J. Shackford stated that permission is necessary from the Board to do that.

**Motion** by J. Shackford, seconded by Mauro to grant permission to Moe Giordano and Dana Schreiber to maintain Albert Road and to allow use of an ATV on the road only for the purposes of said maintenance. The motion passed **3-0**.

L. Shackford will do up an agreement between the Town and Giordano and Schreiber.

**MadTV Regarding Equipment and Cable Contract** – Hope Hutchinson explained the problem of poor audio quality when recording meetings at the elementary school gymnasium. Arruda noticed the poor quality himself while watching it on TV. Some solutions included sound proofing and different types of microphones. Arruda asked what is being recommended. McAllister has had estimates at the high end of \$21,000 for equipment to which Arruda noted that there is close to a \$40,000 balance in the PegTV expendable trust fund. Downs feels that portability of the equipment is important unless the school could offer a place for it to be stored. Mauro stated that he feels the Board is in support of their idea and asked that they come back before the Board with some proposals.

Downs introduced Donna Atkins as their new Program Co-ordinated.

The members of the MadTV committee hoped to be able to be involved with the new cable TV contract. The current contract ends in April of 2023. Arruda welcomes their input and offered that we will reach out and invite them to a meeting to begin the process.

**Abatement Recommendation for Smith Map 109 Lot 100** – J. Shackford recused himself from the discussion of this item. Arruda summarized that this application is for putting a parcel of property into current use status based on it being a farm for bees. The assessor had made a recommendation to the Board that the application is not eligible for current use as honey harvesting is not listed under the requirements for current use under the list of crops. The assessor has made the recommendation to deny the abatement request by the applicant to which Arruda stated that the Board traditionally sides with the assessor as he will be the one to defend the decision. Mauro and Arruda agreed with the abatement denial recommendation of the assessor. The applicant's next step could be going to the Board of Tax and Land Appeals.

**Updated Fee Schedule for Selectmen's Office** – L. Shackford explained that in light of additions to RSA 673:16 that require fees imposed by the Town must be posted she updated the Selectmen's fee schedule to remove demo coupons, beach/transfer station passes and street maps, and to add the boat launch fee.

**Motion** by J. Shackford, seconded by Mauro to accept the amended Fee Schedule effective today. The motion passed **3-0**.

**Primex CAP for CY 2023 – CY 2025** – Primex has offered for us to join in the Contribution Assurance Program that will allow us to commit to Primex for 2023 – 2025 and be assured that our premiums will not increase any more than 9% during that time period. The deadline for the CAP was extended by Primex for Madison to tomorrow. The Board was in agreement to commit with the paperwork being signed and L. Shackford will submit it.

**OHW Waiver and Raffle Permits** – The Board received their annual request to waive the no alcohol on Town property ordinance for this year’s Old Home Week.

**Motion** by J. Shackford, seconded by Mauro to waive the restriction of alcohol on Town properties during OHW for the dates of August 5<sup>th</sup> – 15<sup>th</sup>, 2022 and allow exclusive use of Burke Field for the same dates. The motion passed **3-0**.

The Board signed raffle permit for the OHW committee’s ducky race and the Police Department K-9 fund raiser.

**OLD BUSINESS:** - There was none.

**Selectman Arruda’s List** – Arruda asked to have an invoice number system started for the lading bills that are given out at the Transfer Station. L. Shackford will get that started. Arruda and L. Shackford were able to fix the problem of an old version of the Transfer Station fees out on the internet. It was found that VDOE had an old version that has been replaced. Arruda asked Cyr about a parking concern at the Historical Society due to the work on the culvert. Cyr explained that there has been no impediment of the driveway.

**Selectman Mauro’s List** – No items.

**Selectman Shackford’s List** – J. Shackford proudly read aloud a letter of thanks from Gail DeAlmo of Eidelweiss recognizing Officer Jake Martin for his heroic actions by saving of her husband’s life with use of the AED. Chief King is equally as proud of Martin and will be making a formal presentation himself. Brooks stated that he knows all the officers in the department would act similarly.

**Department Heads’ List:**

**Director Cyr** – Cyr began with the graveling of the shoulders of the newly paved sections of Alexander, Saxon, Knight and Kingswood is being done using a staging area at an employee’s home on Route 41 saving time and fuel and also mentioned:

- The school walking path headwalls are being set and the I-beams are being calculated by Cyr and Bergeron;
- The culvert job on East Madison Road is scheduled to resume on August 3<sup>rd</sup>. Eversource needs to be involved before moving forward and that is the scheduled date they have available;
- The paving in town is complete and Bryant’s did an outstanding job as usual;
- The template for the railing on the Cascade staircase is in the works with the brackets being installed this Friday.

Arruda noted that we are at 57% of the year with 54% spent and Arruda complimented Ned Rogerson on his development of a budget spreadsheet that looks wonderful. The fuel line is at 69% spent.

J. Shackford asked Cyr about the head gear for the replaced truck. The plow set up has a written estimate of \$55,000 which is in line with the \$47,000 price the last time we outfitted a plow truck. Cyr talked with the outfitter and if they have the frame in stock they can guarantee that the work will be done in time for winter. Cyr explained that HB401 is supposed to double the amount of Block Grant received by the Town which is something we could possibly pay for the upfitting with. The option of using unreserved fund balance or expendable trust fund money are also a consideration.

**Chief Brooks** – No items.

**Chief King** – King has intention of approaching the Planning Board in hopes that they will consider changing the zoning ordinance to make it less restrictive regarding cell tower installation; it basically prohibits them in town. J. Shackford was in agreement with King.

**Recreation Committee’s List** – Price reported that the Rec Campers are planning an OHW fund raiser and all is going well with the campers having a great time.

**Administrator’s List** – No items.

*Linda Haver, Pebblebrook Drive* – Haver asked the Board to consider a day pass system for residents/taxpayers that would like to have their family join them at the beach in their own personal vehicle. The request was taken under advisement.

J. Shackford asked the two other Board members to consider amending the purchasing policy to raise the amount to be spent from \$500 to \$1,000 before a purchase requisition is necessary. The Board agreed that \$500 is too low.

**Motion** by Mauro, seconded by J. Shackford to amend the policy by increasing the \$500 threshold for a purchase requisition to \$1,000. The motion passed **3-0**. L. Shackford will place this on a future agenda to complete.

Jay Buckley asked the Board to inform the applicant regarding the bee keeping current use appeal that the Zoning Ordinance does not allow agricultural uses in the Eidelweiss District. This fact will be added to the correspondence to the applicant.

**SIGNATURE ITEMS:**

Manifest

Payroll & Accounts Payable Checks

Application for the Display of OHW Display Fireworks

Purchase Requisition 2022-WARR-002 Atlas Pyrovision \$4,000.00

Veteran’s Credit for 2023 Tax Year – Baker 111-017

Curotto 118-034

Elderly Exemption for 2022 Tax Year – Corner 113-113

Intent to Cut – Bailey 118-027-001

Release of Lien – 232-008

Oath of Office:

George Rau, ZBA Member

Jake Martin, ZBA Member

Mark Totman, ZBA Alternate

**Motion** by Shackford to enter **Non-Public Session per RSA 91-A:3II (1)** Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.

Roll call vote: J. Shackford – aye; Mauro – aye; Arruda – aye

**6:05 PM** – Mauro made a **motion** to return to public session and seal the minutes under RSA 91-A:3II (1) seconded by J. Shackford and so voted **3-0**.

**6:43 PM** – J. Shackford made a **motion** to adjourn, seconded by Mauro, and so voted **3-0**.

**NEXT SELECTMEN'S MEETING** – The next Selectmen's Meeting is scheduled August 9, 2022 commencing at 4:30 pm at the Madison Town Hall meeting room.

Respectfully Submitted,

Linda Shackford,  
Town Administrator