

**ADVISORY BUDGET COMMITTEE
TOWN OF MADISON
October 12, 2021
MINUTES**

Members Present – Chairman Steve Bartlett; Doug McAllister; Tino Fernandes; Ned Rogerson; Selectmen Representative Bill Lord

Members Excused – Ron Force; School Board Representative Mike Brooks

Others Present –Town Administrator Linda Shackford; Principal Heather Woodard

Where and When Posted – Town Hall upper & lower bulletin boards and Madison & Silver Lake Post Offices on September 30, 2021.

Meeting Called to Order – By Bartlett at 6:00 p.m.

Approval of Minutes: Motion by Fernandes, seconded by McAllister to approve the minutes from September 21, 2021 with the addition of Josh Shackford being in attendance. The motion passed **3-0**.

Current Drawdown Budget Status – The budget has 70% spent at the 78% point of the year. Items touched upon include:

Firemen Stipends – These are processed at the end of the year with the data undergoing entry completion.
Transfer Station – The Town has begun to see a cost avoidance with the hauling the MSW ourselves versus paying a vendor. Fernandes asked for some numbers regarding recycling; Cyr will be asked for those to be presented at the next meeting. Bartlett is not sure the public is clear on why we do what we do when it comes to recycling and a lot of that is based upon how it is introduced to the public.

Preliminary Review of 2022 Budget – This preliminary budget is not complete and will be reviewed at the next meeting.

Anticipated Warrant Articles for 2022 – The anticipated warrant articles for 2022 so far are:

- Paving \$200,000
- Transfer Station ETF - \$30,000
- Assessing - \$30,000
- Ballfield Improvement - unknown
- Police Cruisers - unknown

MES Budget – Principal Woodard explained that the baseline budget is still at a 2% increase. A federal grant has been obtained, with the assistance of Shawn Bergeron, with some of the proposed projects of:

- HVAC work;
- Adding a third upper grade classroom teacher to help with maintaining social distancing; and
- PPE supplies and furniture.

ARPA Funds – Funds available to the Town were accepted at a public hearing. The use allowed is very specific and includes:

- Clean water management;
- Storm water mitigation;
- Over-time for COVID related expenses;
- Loss of revenue as related to COVID

The Town writes its own justifications that meet the required criteria based upon Interim Final Rules from the US Treasury. It is an unusual system where the Town receives the funds then meets the criteria. The funds can cover project or expenses from back in March of this year to December of 2024 with obligated expenses being paid out until December 2026. Lord wrote some justifications for:

- Direct assistance administrator's salary
- Radio Coverage improvement
- Generator to cover Town Hall and DPW
- Town Hall video security system
- Storm water runoff banking improvements
- Sweeper head to clean culverts and improve storm water management

Appointment of ABC reviewer of petition warrants – Rogerson volunteered to do the preliminary review again this year.

Such Items as Properly Presented to the Committee – It was asked that the summary sheet be included with the budget worksheets at the next meeting.

Public Comment: There were none.

7:17 PM – Fernandes made a **motion** to adjourn, seconded by McAllister. The motion passed unanimously.

NEXT ADVISORY BUDGET COMMITTEE MEETING – The next Advisory Budget Committee Meeting will be on Tuesday, November 9, 2021 at 6:00 p.m. in the Town Hall Meeting Room.

Respectfully Submitted,

Linda Shackford,
Town Administrator
Recording Secretary