

**BOARD OF SELECTMEN
TOWN OF MADISON
August 10, 2021
MINUTES**

Selectmen Present – William T. Lord, Josh Shackford, Michael A. Mauro

Others Present –DPW Director Jon Cyr; Chief Robert J. King, Jr; Officers Michael Mosher and Jake Martin; Resident Jay Buckley; Town Administrator Linda Shackford; MadTV Videographer Carol Dandeneau

Where and When Posted – Town Hall upper & lower bulletin boards and Madison & Silver Lake Post Offices on December 31, 2020.

Meeting Called to Order – By Lord at 4:30 pm.

APPROVAL OF MINUTES:

Motion by Lord, seconded by J. Shackford to approve the minutes of July 27, 2021 as written. The motion passed **3-0**.

APPROVAL OF MANIFEST:

Motion by Lord, seconded by J. Shackford to approve the Manifest of August 9-19, 2021 in the amount of \$480,519.01. The manifest breakdown is as follows: \$88,427.21 for Accounts Payable; \$32,462.48 for payroll; \$9,629.32 for payroll liabilities; and, \$350,000 for MES. The motion passed **3-0**.

PUBLIC COMMENTS: There were none.

DISCUSSION ITEMS/NEW BUSINESS:

E-911 Numbering Change Allard Hill Road – The Board approved a correction of numbering along Allard Hill Road that was discovered by the assessor. The owners signed Voluntary Change of Address forms. Numbers 455 and 483 are out of order and this will correct the error. L. Shackford will inform E-911 of the change.

Review List of Town Owned Properties to Sell – The Board reviewed six properties that have been held by the town for over three years. The properties are:

113-066: 2 Jungfrau Road
104-165: 39 West Bergamo Road
206-022: 9 Forclaz Road
109-048: 8 Saint Moritz Drive
116-020: Twin Mountain Circle
116-021: 58 Twin Mountain Circle

The Board agreed to notify abutters and offer them to bid on the property with the stipulation that they be merged into the lot the currently own. Lot 116-021 will have an additional stipulation to remove the dilapidated cabin.

Old Home Week Improvements to Town Property – Lord complimented how great the new Bean Hole location at Burke Field looks with the landscaping, removal of pine trees and addition of new maples. Those improvements incurred approximately \$2,600 in expenses that was decided would be

paid out of the General Government Buildings section of the budget. There will be still be an additional bill for the granite that will be paid from the same section. Director Cyr would like to look into pouring a slab to install a precast firepit for the chicken bar-b-que at some time.

J. Shackford would like to see about improving the ball fields with the possibility of doing a warrant article in 2022.

Mauro mentioned that maybe the firepit idea could be incorporated into the pavilion plan.

Request for Facility Sticker -A written request for a sticker was received. The property was placed into a trust in the name of the children making the parents ineligible for a facility sticker. The Board was in agreement to not grant permission for a facility sticker citing the re-writes of the ordinance and the comments at the three public hearings held. L. Shackford was asked to kindly respond to the requestor with that information.

Retaining Wall Funding – The Board discussed the replacement of the retaining wall at the lower level entrance to Town Hall. The project is a storm drainage issue that may be covered under the ARPA grant once the public hearing is held on August 24th to accept the unanticipated funds. Lord noted that if there is a reason that this would not be able to be covered under the ARPA grant, as agents to expend funds from the conservation LUCT account, this being a soil erosion problem is the type of problem that the conservation commission has agreed to fix within the town, noting not this specific project. It was suggested, and agreed to, that the funds would come from the LUCT account with a future reimbursement from the APRA grant.

Motion by Mauro, seconded by Lord to approve the purchase of the materials to re-construct the retaining wall. The motion passed **3-0**. Lord asked that pictures be taken the next time it washes out.

Deeded Rights to Beach – Research that found all East Shore Drive property owners that have deeded rights to lots #4 and #5 of the beach was reviewed. There are 46 properties. Lord stated, and questioned, that according to town counsel this right includes storage of boats. That noted, a sign that asks to contact Town Hall about the ownership of boats presently at the beach will be installed stating they need to be removed by October 1st if the right to store in not in place.

Article by Function Review – Following the plan to be able to have the DPW budget blend highway, solid waste and parks & rec, L. Shackford, K. Cyr and J. Cyr met with Michelle Clark from DRA via phone to plan for the upcoming 2022 budget. Clark explained that going to an “Article by Function” form of warrant would allow this to happen. Instead of one large article for the budget, it would be approximately 5 different articles with detail of the numbers in that article. The budget worksheets will work the same as past years. Examples of the articles would be:

- Public Works
- Public Safety
- General Government
- Executive

OLD BUSINESS – There was none.

Selectman Mauro’s List – Mauro asked for an update on the discussion about security cameras. L. Shackford stated that Lakeside Security has been by and is putting together a quote. Mauro reiterated the need to be sure the panic buttons that are already in place are in working order.

Selectman Shackford's List – We have found a contractor to build the transfer station guard shed. He will charge \$2,500 and present us with a certificate of insurance and W-9. This project has an anticipated start date to be the week of August 23rd.

Motion by Mauro, seconded by Lord to move forward with Jay Baker building the transfer station guard shed. The motion passed **3-0**.

Selectman Lord's List – Lord began with his appreciation to the OHW committee for all their hard work this past weekend, events appear to be well attended. Lord also brought up:

- Is there an update on OME radios? Cyr responded that he has the order in place but no status on that order.
- Lord asked about the guardrails on East Shore Drive. Cyr has been looking into the project anticipating a bigger erosion problem than originally planned for. This may be a project that will be deferred to next year.
- Boat Ramp materials – Lord asked if the panels for the ramp have been ordered. Cyr has not received the permit to do the project back from DES so has hesitated to place the order. Cyr will get a call into the person assisting with the application.
- Lord asked if we have any information as to the status of the Verrochi property. L. Shackford will reach out to Attorney Gorrow this week.
- Some projects to keep in mind that could be ARPA funded:
 - DPW radios
 - Town Hall retaining wall
 - Transfer Station guard shack
 - Drainage at Head of Lake
 - Security Systems

Lord will draft some descriptions of the possible projects using the ARPA Grant guidelines.

Administrator's List – No items

Department Heads' List:

Director Cyr – The Transfer Station has been settling down noting a couple of disgruntle patrons. The collection of \$5.00 fees has been tremendous in making up a considerable portion of the weekly revenue. Cyr anticipates some changes once the guard shack is installed that include cameras and direction lanes.

Chief King – Members of his department attended the OHW Golf Tournament with the Police Department team and the Fire Department team coming in twelve and thirteenth, respectively.

SIGNATURE ITEMS

Manifest

Payroll & Accounts Payable Checks

Yield Tax: Feinstein 232-040 \$341.43

5:17 PM - Lord made a **motion** to go into **Non-Public Session per RSA 91-A:3II (a)** The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.

Roll call vote: Lord – aye; Shackford – aye; Mauro – aye

5:45 PM – Lord made a **motion** to return to public session and make the minutes public under RSA 91-A:3II (a) seconded by J. Shackford and so voted **3-0**.

5:45 PM – Mauro made a **motion** to adjourn, seconded by Lord, and so voted **2-0**.

NEXT SELECTMEN'S MEETING – The next Selectmen's Meeting is scheduled for August 24, 2021 commencing at 4:30 pm in the lower level of Town Hall.

Respectfully Submitted,

Linda Shackford,
Town Administrator