

**BOARD OF SELECTMEN  
TOWN OF MADISON  
December 15, 2020  
MINUTES**

**Selectmen Present** – John Arruda, William T. Lord and Josh L. Shackford

**Others Present** –DPW Director Jon Cyr, Jr.; Police Chief Robert J. King, Jr.; Officers Mike Mosher and Jake Martin; Town Clerk/Assistant Fire Chief Michael Brooks; Mike Ouelett Chadwick Baross Representative; Town Administrator Linda Shackford; and MadTV Videographer Carol Dandeneau

**Where and When Posted** – Town Hall upper & lower bulletin boards and Madison & Silver Lake Post Offices on January 6, 2020.

**Meeting Called to Order** – By J. Shackford at 4:30 pm.

**APPROVAL OF MINUTES:**

**Motion** by Arruda, seconded by J. Shackford, to approve the minutes of December 1, 2020 as written. The motion passed **3-0**.

**Motion** by Arruda, seconded by J. Shackford, to approve the non-public minutes of December 1, 2020 made public as written. The motion passed **3-0**.

**APPROVAL OF MANIFEST:**

**Motion** by Arruda, seconded by Lord to approve the Manifest of December 9-24, 2020 in the amount of \$1,241,109.98. The manifest breakdown is as follows: \$84,760.28 for Accounts Payable; \$52,418.25 for payroll; \$10,743.84 for payroll liabilities; \$15,153.61 for NHRS; \$683,685.00 for Carroll County; \$38,832.00 for Fire Department Reimbursements; \$5,517.00 for 2020 Tax Overpayments and \$350,000.00 for Madison Elementary School. The motion passed **3-0**.

**PUBLIC COMMENTS:** There were none.

**Town Clerk Mike Brooks – HB1129**

**Review proposed 2021 Budget** – Arruda noted that the proposed operating budget for 2021 stands at \$2,990,479.00 compared to 2020 at \$2,819,802.00. The considerable cause to the increase is because of the ambulance line that had the majority of it paid through a warrant article in 2020, not out of the operating budget. The percentage increase is about 3.1% over last year.

**Review proposed 2021 Warrant** – The draft warrant was reviewed with Chief King offering newly received numbers from the State of NH contract pricing list for cruisers. Article 6 will be a normal cruiser rotation for a 2021 Silverado at a total outfitted price of \$50,406.00. The proposed idea for Article 7 would be a 2021 Durango for a total outfitted price of \$44,139.00. The idea is to rotate a cruiser to the Code Enforcement Officer versus a new purchase for that department. L. Shackford will submit these numbers to the leasing company for discussion at the next meeting.

DPW Director Cyr, with Chadwick Baross rep Mike Ouelett, brought a proposal for new equipment to the Board. Cyr explained that the roll cage on the loader is rotten and unsafe, along with adding that the excavator had no warranty included in the lease. Cyr proposed a trade in of the loader and excavator on 10-year leases with 7-year warranties.

The lease payment would include the excavator and loader with a decrease in the annual lease cost and Cyr proposed that the warranty costs be from his operating budget as he would be paying out less in repairs. The Town would keep the attachments we already have for the excavator.

The warrant article that would raise and appropriate funds for the purchase of a tractor for mowing and leaf blowing will be purchased with 2020 budget funds. This article will remove \$38,000 from the warrant. This purchase may need to have the funds encumbered.

**Review 2021-2026 CIP** – There was no purpose found for review considering the time of this budget year. It will be reviewed in the early spring.

**OLD BUSINESS** – There was none.

**Selectman Shackford's List** – J. Shackford asked for the ceiling lights to be replaced.

**Selectman Lord's List** – A request from the Forester Tim Nolin was received. Nolin asked the Board to consider beginning the timber harvest of the Black Brook and Everett Parker properties approved at the last meeting to commence sooner than the original plan of next year. Nolin would like to get some work done before plant closures begin. The Board was in favor of the schedule change.

**Selectman Arruda's List** – Arruda asked Cyr about the bill paid to Ricker for dumpster transport. Cyr explained that the containers he purchased from Plymouth State College were trucked by Ricker's.

**Administrator's List** – Trustee of Trust Funds Kathy Moore asked the Board to consider if the need for the Fire Truck Capital Reserve Fund account is still necessary. Moore stated it hasn't been used in years and there is a small balance of approximately \$400.00. The Board was in favor of its discontinuance as a 2021 warrant article.

L. Shackford noted that the public hearing originally scheduled for tonight ultimately was not necessary as the owner voluntarily returned the change of address form.

The thank you letter to Martin & Jean for volunteer work done at the Historical Society will be signed out of session as the original letter need to be printed.

## **SIGNATURE ITEMS**

Manifest

Payroll & Accounts Payable Checks

Gasoline and Diesel Certificates of State Use

2020 Property Tax Overpayments

Yield Tax Levy: Coleman 202-001 \$375.54

Coleman 202-025&026 \$170.46

Purchase Requisition: Dell Computer 2020-GGEQ-001 \$3,041.86

Coleman Rental 2020-DPW-015 \$7,895.00

Chadwick Baross 2020-DPW-016 \$15408.00

Abatements: Norja, Inc. 112-010-039, 040, 041

Veteran's Credit: 103-046

HealthTrust FSA Carryover Limit Update

HealthTrust HRA Rate and Plan Design

Thank you to Martin & Jean Construction

Forest Fire Report/Bill

Statutory Permit by Notification for Map 258 Lot 004

Voluntary Change of Address – 494 Albert Road

**5:34 PM** - Shackford made a **motion** to go into **Non-Public Session per RSA 91-A:3II (a)** The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.

Roll call vote: Lord – aye; Shackford – aye; Arruda – aye

J. Shackford recused himself from the non-public session and left the meeting.

**5:45 PM** – Arruda made a **motion** to return to public session and make public the minutes under RSA 91-A:3II (c) seconded by Lord and so voted **2-0**.

**5:45 PM** – Arruda made a **motion** to adjourn, seconded by Lord, and so voted **2-0**.

**NEXT SELECTMEN’S MEETING** – The next Selectmen’s Meeting is scheduled for December 29, 2020 commencing at 4:30pm in the lower level of Town Hall.

Respectfully Submitted,

Linda Shackford,  
Town Administrator