

**BOARD OF SELECTMEN
TOWN OF MADISON
March 10, 2020
MINUTES**

Selectmen Present –Josh L. Shackford, John Arruda and William T. Lord

Others Present – Chief Robert J. King; DPW Director Jon Cyr; Madison TV Frank Murphy and Noreen Downs; Resident Paul Jean; Broadband Committee Member Sloane Jarell; Town Administrator Linda Shackford; Madison TV Videographer Moselle Spiller

Where and When Posted – Town Hall upper & lower bulletin boards and Madison & Silver Lake Post Offices on January 6, 2020.

Meeting Called to Order – By Chairman Shackford at 4:30pm.

APPROVAL OF MINUTES:

Motion by Lord, seconded by Arruda, to approve the minutes of February 25, 2020 as written. The motion passed **3-0**.

APPROVAL OF MANIFEST:

Motion by Arruda, seconded by Lord to approve the Manifest of March 9-11, 2020 in the amount of \$100,096.85. The Manifest breakdown is as follows: \$67,435.84 for Accounts Payable; \$25,517.91 for payroll; and \$7,143.10 for payroll liabilities. The motion passed **3 -0**.

PUBLIC COMMENTS – There were none.

DISCUSSION ITEMS/NEW BUSINESS

Broadband Committee Update – Broadband Committee Member Sloane Jarell gave a quick update about the committee's progress. Jarell explained that the committee has drafted a survey that once finalized could be made available on the Town's website. There are some State House bills that are coming to vote soon. Jarell hopes to have more information by the Board's next meeting.

Assignment of Warrant Articles – The Board reviewed the proposed list of warrant articles and who will address any questions at Town Meeting. Discussion of Article #3 for Street Paving/Rd Improvement will be addressed by Director Cyr. Cyr, under the suggestion of ABC Member Ron Force, has developed a plan for road improvements for 2020-2030. It was decided that five years of information will be put on a handout, with a note that this document is subject to change. Articles #8 & #9 regarding changes to the ETF were discussed with Cyr explaining that recent recycling media discussion has been somewhat misleading. Plastic recycling still has some profit in numbers 1 and 2. Cyr is hopeful that the change in the ETF passes as it would give him the opportunity to handle things differently; giving the example that he has come across a bailer that if purchased could help to increase plastic revenues.

Joint Loss Committee Meeting Attendance – Citing recently learning that our Joint Loss Committee membership ratio of supervisors to employees is in need of adjustment, L. Shackford offered a schedule for each Selectman to attend one quarterly meeting per year.

Hazard Mitigation Plan Attendance – Chief Clark has sent out a schedule in hopes that all available employees/board members can attend plan meetings to gain the matching \$2,500 in funds for the grant. The Board made note of the meeting dates.

Cable Franchise Fees – Madison TV’s Frank Murphy and Noreen Downs were in attendance to speak about the franchise fees that fund Madison TV. Arruda explained that the average amount ranges from \$17,000 - \$22,000 annually. This year over \$43,000 was collected and received. Through Arruda’s investigation, the 3.5% agreement amount, combined with new agreement verbiage for the definition of gross revenues in 2018 caused the increase. Arruda would like to look into changes that would bring the amount back in line with previous years.

Downs explained that this year is a renewal of the support contract for the server and software for broadcasting Madison TV. Downs submitted a letter from the PEG TV Board that proposed increasing Article #2’s Madison TV line by the \$5,000 renewal fee eliminating the need to request money from the ETF; and return the balance of \$15,000 to the general fund citing 2018 Town Meeting’s appropriation of \$15,000 due to a low franchise fee collection. The Board was in agreement with this change.

Motion by Arruda, seconded by J. Shackford to enter into a 4-year contract with TelVue for the Madison PEG TV. The motion passed **3-0**.

Junk Car Complaint – Paul Jean of Village Road asked the Board to look into several uninspected cars at 2229 Village Road. The Zoning Ordinance allows for one uninspected car per property and there are several on at this address. Jean noted that this is not the first time they have had to be asked to clean up uninspected cars. Code Officer Boyd will be notified to investigate and take action if necessary.

OLD BUSINESS – There was none.

Selectman Shackford’s List – J. Shackford made a **motion**, seconded by Lord to have Arruda begin as Chairman at the next meeting he will attend. The motion passed **3-0**.

Selectman Lord’s List – Lord asked Chief King if he participated in the Corona Virus webinar. He stated he was unable, but Chief Clark and the Health Officer Boyd were able to participate.

Selectman Arruda’s List – Arruda asked that L. Shackford make sure the Advisory Budget Committee receives a copy of the 5-year road handout at Town Meeting.

Administrator’s List – L. Shackford stated she will be adding Department Head List to future agendas.

DPW Director’s List – An abandoned boat has been removed from the Foot of the Lake Beach.

SIGNATURE ITEMS

Manifest

Payroll & Accounts Payable Checks

Purchase Requisition 2020-DPW-003 Amazon \$849.00

5:20 PM – J. Shackford made a **motion** to adjourn, seconded by Lord, and so voted **2-0**.

NEXT SELECTMEN’S MEETING – The next Selectmen’s Meeting will be on Tuesday, March 10, 2020 at 4:30 p.m. in the Lower Level of Town Hall.

Respectfully Submitted,

Linda Shackford, Town Administrator