

**BOARD OF SELECTMEN
TOWN OF MADISON
February 25, 2020
MINUTES**

Selectmen Present –Josh L. Shackford, John Arruda and William T. Lord

Others Present – Chief Robert J. King, Officer Jake Martin; Chief Richard Clark; DPW Director Jon Cyr; SOS Members Sean Pinard, Craig Belcher, Dave Cribbie; Assessor Chad Roberge; DRA’s Vicky Ayers and Phil Bodwell; Age-Friendly Community Representatives Marianne Jackson and Charlie Macomber; Resident Doug McAllister; Town Administrator Linda Shackford; Madison TV Videographer Moselle Spiller

Where and When Posted – Town Hall upper & lower bulletin boards and Madison & Silver Lake Post Offices on January 6, 2020.

Meeting Called to Order – By Chairman Shackford at 5:33pm.

APPROVAL OF MINUTES:

Motion by Arruda, seconded by J. Shackford, to approve the minutes of February 11, 2020 as written. The motion passed **2-0-1** with Lord abstaining because he did not attend the meeting.

Motion by Arruda, seconded by J. Shackford, to approve the minutes of February 12, 2020 Budget Hearing as written. The motion passed **2-0-1** with Lord abstaining because he did not attend the hearing.

APPROVAL OF MANIFEST:

Motion by Arruda, seconded by J. Shackford to approve the Manifest of February 23-29, 2020 in the amount of \$233,866.14. The Manifest breakdown is as follows: \$44,802.91 for Accounts Payable; \$30,138.15 for payroll; \$8,925.08 for payroll liabilities; and \$150,000.00 for Madison Elementary School. The motion passed **3 -0**.

PUBLIC COMMENTS – There were none.

PUBLIC HEARING:

Adoption of Changes to the Selectmen’s Regulations: *Authorizing the Use of Snowmobiles on Certain Highways and Regulating the Use of Certain Highways*

Chairman J. Shackford opened the public hearing stating that the purpose of this hearing is to open a section of Class VI Goe Hill Road and the Kiljockey Class A Municipal Trail to snowmobile use. The residents in the area have been told of the proposed change and have no issues. J. Shackford asked Director Cyr and Chief King if this change would be acceptable and they stated yes.

J. Shackford asked for public comment. Sean Pinard of the Scrub Oak Scramblers asked if this was going to be a permanent change to the regulations. It was explained that Town Counsel advised that a temporary change is not allowed, it must be in the regulations. Arruda confirmed that if this trail is eventually no longer used that the regulations would have to be adjusted. Pinard added that the club tries to stay off roads as much as possible, but the current owner’s lack of permission to use the property currently causes a 4-mile re-route to their clubhouse. The Board is in favor of this regulation change.

J. Shackford closed the hearing and made a **Motion**, seconded by Lord, to adopt the changes to the Changes to the Selectmen's Regulations: *Authorizing the Use of Snowmobiles on Certain Highways and Regulating the Use of Certain Highways* to allow snowmobiles on portions of Goe Hill Road and Class A Municipal Trail Kiljockey. The motion passed **3-0**. The Board signed a copy of the new regulations.

DISCUSSION ITEMS/NEW BUSINESS:

Review of Property Use Regulations – Lord worked to revise the Property Use Regulations and Uniform Fine Schedule based upon a public hearing held last summer that had approximately fifty people in attendance.

Lord reviewed some to the proposed adjustments. The fine schedule, that was already in place, had several of the fines raised from \$10 to \$100 with a subsequent raising of second offences. Some ideas to be considered at the public hearing included:

- Charging tournament teams for use of Burke Field with a suggested amount of \$100/team;
- Visitor parking permits in the amount of \$20 that would be good for one week and would be obtained at Town Hall;
- Parking restrictions on East Shore Drive that would include 30' clearance for UPSP delivery and no parking opposite the boat launch entrance;
- Non-resident/taxpayer annual sticker fee of \$100 for use of the boat launch;
- New fees for transfer station coupons of \$5 per trip.

The ideas for how to manage each permit was discussed with details to be determined. A public hearing will be scheduled for the April 7th meeting.

Selectman Shackford's List – The idea was offered by J. Shackford to change the meeting times from 5:30pm to 4:30pm. The board was in agreement with this change citing one reason being a more convenient time for department heads to attend. This time change will begin with the March 10th meeting. Notice of this change will be made in the Daily Sun and around town.

Selectman Arruda's List – Arruda asked that a note be sent to MAD TV asking them to consider investing in audio equipment that would allow these meeting to be better heard over a television. A condenser microphone was suggested. Arruda added that on a personal note, he had an ambulance call to his residence and wanted to compliment the professional manner that the rescue and police handled the call. Arruda offered a special thank you to the Junior Fire Department member that shoveled an 8'x50' path. All involved did an outstanding job and made an unpleasant experience far better.

Selectman Lord's List – No new items

Administrator's List – No new items

2020 Revaluation Review – DRA's Vicki Ayers and Phil Bodwell, and Avitar Associates Assessor Chad Roberge offered to the Board a review of the process to take place during the 2020 Revaluation of the town. Ayers reviewed a checklist that included the handling of utilities, process for property reviews by both Avitar and DRA and time lines for completion. Roberge explained that his role will involve creating a model that will determine the base rate for properties. Each property owner will receive a letter with their new assessment and the opportunity to have a hearing with the assessor to review. The intention is to have values completed for August 1st in time for the MS-1 submission on September 1st. Arruda had Roberge clarify a "view tax". Roberge explained that these will be called out on tax cards with the Data Collection Manual explaining the mechanics of how these are obtained in a fair and equitable manner. Taxpayers will have access to a portal that will show old and new assessments of all

properties allowing tax payers the opportunity to compare with their neighbors. Roberge's time line is to have the sales analysis to be completed by late April, hearings estimated for June and final numeric values available as early as August. Ayers will be checking a sample of Roberge's work with advance notice via postcard to those randomly selected properties. It was stressed that some sort of public notice be made noting that both the Avitar and DRA will be in town and travel in appropriately marked vehicles. Bodwell will be involved for oversight and data accuracy. Bodwell will compile and do a report to the town that will also be presented to the Assessing Standards Board. The Board thanked all involved for their time.

Lord excused himself from the meeting.

MWV Age Friendly Community: Representatives Maryanne Jackson and Charlie Macomber approached the Board and expressed their appreciation for meeting with them. Macomber explained that this has been a 10-year initiative that they ask the Board to support. Arruda is the town's representative to the group and attended an interesting meeting. Generally, it was noted that all towns working together seems to be a better approach than towns individually. AARP and Carroll County Public Health have already assisted with models that are municipally oriented to assist with welfare and ambulance services as combined resources. Jackson and Macomber asked that any projects the Town would like them to consider would be welcomed. A copy of the groups report was included in the 2019 Town Report. The Board looks forward to working with this group.

OLD BUSINESS – There was none.

SIGNATURE ITEMS

Manifest

Payroll & Accounts Payable Checks

Stantec - 2019 Annual Post-Closure Report

Oaths of Office:

- Douglas McAllister, ABC Alternate
- Marcia McKenna and Nancy Devine, Conservation Commission
- David Downs, Paul Littlefield, Justino Fernandes, Robert King – SWAC
- Mark Lucy, Zoning Board of Adjustments

6:58 PM J. Shackford made a **motion** to go into **Non-Public Session per RSA 91-A:3II (c)** Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.

Roll call vote: Arruda – aye; Shackford – aye

7:10 PM – J. Shackford made a **motion** to return to public session and seal the minutes of the non-public sessions public under RSA 91-A:3II (c) seconded by Arruda and so voted **2-0**.

7:10 PM – J. Shackford made a **motion** to adjourn, seconded by Arruda, and so voted **2-0**.

NEXT SELECTMEN'S MEETING – The next Selectmen's Meeting will be on Tuesday, March 10, 2020 at 4:30 p.m. in the Madison Elementary School Gymnasium.

Respectfully Submitted,
Linda Shackford, Town Administrator