

**BOARD OF SELECTMEN
TOWN OF MADISON
December 31, 2019
MINUTES**

Selectmen Present –Josh L. Shackford, John Arruda and William T. Lord

Others Present –Police Chief Robert J. King, Jr.; DPW Director Jon Cyr; Librarian Sloane Jarell; Town Administrator Linda Shackford; Madison TV Videographer Carol Dandeneau

Where and When Posted – Town Hall upper & lower bulletin boards and Madison & Silver Lake Post Offices on December 31, 2018.

Meeting Called to Order – By Chairman Shackford at 4:00pm.

APPROVAL OF MINUTES:

Motion by Arruda, seconded by Lord, to approve the minutes of December 17, 2019 as written. The motion passed **3-0**.

APPROVAL OF MANIFESTS:

Motion by Arruda, seconded by Lord to approve the Manifest of December 29, 2019 – January 9, 2020 in the amount of \$305,292.56. The Manifest breakdown is as follows: \$65,434.27 for Accounts Payable; \$30,673.51 for payroll; \$9,184.78 for payroll liabilities; and \$200,000.00 for Madison Elementary School. The motion passed **3 -0**.

PUBLIC COMMENTS – There were none.

DISCUSSION ITEMS/NEW BUSINESS:

Purchase Requisition Approvals - The Board reviewed and approved the following Purchase Requisitions in anticipation of their possible encumbrance later in the meeting:

2019-FIRE-016 OME \$4,748.10
2019-FIRE-017 OME \$766.50
2019-FIRE-018 OME \$5,340.00
2019-FIRE-021 C&S Specialty, Inc. \$16,200.00
2019-Madi-003 B&H Photo \$1,682.36

Library Roof Quote – Librarian Jarell was able to collect two quotes for the library roof replacement. One was from All Season’s Construction in the amount of \$9,500.00 and the second was from Cormack Construction Management Inc in the amount of \$17,210.80.

Motion by J. Shackford, seconded by Arruda to have All Season’s Construction perform the roof replacement at the Library. The motion passed **3-0**.

2019 Encumbrances – The list of requested encumbrances was reviewed by the Board as follows:

Dept	Line	Vendor	PO#	Description	\$\$	Sub-Total
FIRE	Vehicle Maint	PowerProducts	2019-FIRE-013	Generator Service	\$891.00	\$891.00
	Radio Repair	OME	2019-FIRE-016	Radio Batteries etc	\$4,748.10	\$5,639.10
	New Equip	OME	2019-FIRE-017	Batteries	\$766.50	\$6,405.60
	Radio	OME	2019-FIRE-018	Pagers, engraving, programming	\$5,340.00	\$11,745.60
	New Equip	C&S Specialty Inc	2019-FIRE-021	30 - 100' length of 4" supply hose	\$16,200.00	\$27,945.60
GGB	Town Projects	J&J Flooring	2019-GGBL-001	Meeting room Carpet Install	\$627.36	\$627.36
	Maint & Project	All Season's Construction	n/a	Roof at library	\$9,500.00	\$10,127.36
HWY	Road Improvement	Gilbert Block	n/a	Drainage Supplies	\$4,414.80	\$4,414.80
MAD TV	Equipment	B&H Photo	2019-MADI-003	Camcorder	\$1,682.36	\$1,682.36

Motion by Arruda, seconded by Lord to approve the 2019 encumbrances in the total amount of \$44,170.12. The motion passed **3-0**.

Ambulance Agreement – The Board signed eight copies of signature pages for the new 2020 Ambulance Contract. The Board approved the contract at their December 17, 2019 meeting. These pages will be brought to the next ambulance meeting on January 6, 2020 at 6:00pm at Freedom Town Hall.

Fire Hose – In Chief Clark’s absence, there was no discussion.

OLD BUSINESS: There was none.

Selectman Shackford’s List – No items

Selectman Arruda’s List – No items

Selectman Lord’s List – No items

Administrator’s List – No items

SIGNATURE ITEMS:

Manifest

Payroll & Accounts Payable Checks

Eastern Propane 2020 Gasoline and Diesel Certificates of State Use

Purchase Requisition Approvals:

2019-FIRE-016 OME \$4,748.10

2019-FIRE-017 OME \$766.50

2019-FIRE-018 OME \$5,340.00

2019-FIRE-021 C&S Specialty, Inc. \$16,200.00

2019-Madi-003 B&H Photo \$1,682.36

4:27 PM – J. Shackford made a **motion** to go into **Non-Public Session per RSA 91-A:3II (a)** The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.

Roll call vote: Lord – aye; Arruda – aye; Shackford – aye

4:37 PM – J. Shackford made a **motion** to return to public session and make the minutes of the non-public sessions public under RSA 91-A:3II (a) seconded by Lord and so voted **3-0**.

4:37 PM – J. Shackford made a **motion** to adjourn, seconded by Lord, and so voted **3-0**.

NEXT SELECTMEN’S MEETING – The next Selectmen’s Meeting will be on Tuesday, January 14, 2020 at 5:30 p.m. at the Town Hall Meeting Room.

Respectfully Submitted,

Linda Shackford,
Town Administrator