

**SOLID WASTE ADVISORY COMMITTEE
TOWN OF MADISON
August 15, 2019
Meeting Minutes**

Committee members present: Paul Littlefield, David Downs, Tino Fernandes, Bob King

Others Present: Tim Hughes-videographer, Jon Cyr – DPW, Linda Shackford

Where and When Posted: The SWAC meeting notice is published in the Town Office upper and lower levels and in both town Post Offices. The meeting generally is the third Thursday of each month unless noted on the schedule or amended by a change notice posted in all the above locations at least 24 hours prior to the previously planned meeting.

Meeting called to Order: 8:14 AM by the Chairman Littlefield at Town Hall.

APPROVAL OF MINUTES: Downs moved to approve minutes of 7/18/19, Fernandes seconded, approved 4-0.

NEXT SOLID WASTE ADVISORY COMMITTEE MEETING: The next meeting will be August 22, 2019 at 7:30 AM to review and vote on facility RFP.

APPROVAL OF AGENDA: Motion to accept the agenda by Downs, seconded by Fernandes, approved unanimously 4-0.

ASSIGNMENT OF EMAIL FOR THE MONTH: Littlefield will continue.

PUBLIC COMMENTS: None

DISCUSSION ITEMS:

1. **RSA 91-A Public Meeting Guidelines:** Were reviewed by Linda Shackford and handouts provided.
2. **Action Points from Last Meeting:** Jon Cyr presented quotes from Tod of Atlantic Recycling for 2 new compactors, relocation of current compactor, appropriate hoppers and railings for the compactors and 40 and 45 cubic yard containers. The total quote for compactors and associated hoppers, etc. was \$51,440. Containers would range approximately from \$6,000 to \$8,000 each and it was thought we would need a minimum of 5 containers. Jon also wanted to consider obtaining closed containers for paper and cardboard. He also provided a preliminary diagram which placed the 3 compactors parallel to each other and perpendicular to the roadway at the site of the current open plastic container. He has met with Cindy from NRRRA and continues to pursue the possibility of composting at the Transfer Station. He will approach our one restaurant, Community Market about starting a composting program and suggest we might do the same with the school lunch program. **The committee unanimously agreed that we should develop an RFP for the facility that would include 3 compactors, 2 new and one relocated, 5 roll off containers, and 2 closed walk-in containers. A separate RFP for the electrical work** would be necessary once the site plan was finalized. Jon was charged with developing the RFP with Linda

and will present his proposal at a special meeting of SWAC to be held 8/22/19 at 7:30 AM in Town Hall for final approval.

3. **Containers for recycling plastic bags:** Littlefield asked that we consider obtaining such and King pointed out that appropriate Clear Stream containers are available from NH the Beautiful for \$42 each. Jon Cyr was charged with ordering 3 for Transfer Station.
4. **NH The Beautiful Signage:** It was agreed that Fernandes would request 3 signs suggested by Jim Cairns, Mixed Paper, Glass jars and Bottles and #1 - #7 Plastics as our free allotment.
5. **Battery recycling:** Downs has obtained a quote from Call 2 Recycle. Alkaline batteries will cost \$1 per pound to ship and rechargeable batteries ship free. Will begin when Attendant shed is set up.
6. **Meeting Adjourned 9:40 AM.:** Motion Downs, second Fernandes. Unanimous.

Action list:

- RFP for Compactors and Containers – Jon Cyr with ? help from Bob King and Linda Shackford
- Order Containers for plastic bag recycling – Jon Cyr
- Order NH the Beautiful signage - Fernandes

Minutes by Tino Fernandes, SWAC Secretary.