

**BOARD OF SELECTMEN  
TOWN OF MADISON  
August 27, 2019  
MINUTES**

**Selectmen Present** - John Arruda and William T. Lord.

**Absent** – Chairman Josh Shackford.

**Others Present** – Finance Director Su Stacey; DPW Director Jon Cyr, Police Chief King, Fire Chief Clark, Town Clerk/Tax Collector Brooks, Robin & Scott Hain and Madison TV videographer Carol Dandeneau.

**Where and When Posted** - Town Hall upper & lower bulletin boards and Madison & Silver Lake Post Offices on December 31, 2018.

**Meeting Called to Order** – By Selectman Arruda at 5:34 p.m.

**APPROVAL OF MINUTES** – Arruda made a **motion** to approve the Selectmen’s Meeting minutes of August 13, 2019 as well as the non-public minutes being made public, also approving minutes of August 20, 2019 as prepared, seconded by Lord, and so voted **2-0**.

**APPROVAL OF MANIFESTS** – Arruda made a **motion** to approve the Manifest of August 26-30, 2019 in the amount of \$906,577.92, seconded by Lord, and so voted **2-0**. The Manifest breakdown is as follows: \$71,836.85 for accounts payable; \$28,216.13 payroll; \$6,524.94 for payroll liabilities; Madison School District \$800,000.00.

**PUBLIC COMMENTS:**

**VETERANS MONUMENT FLAG POLES INSTALLATION** - Mike Brooks, member of the Selectmen’s Advisory Veterans Monument Committee asked the Selectmen to pay the Coleman invoice for the rental of the equipment used to install the flag poles at the Veterans Monument out of General Government Buildings line. The Selectmen are in agreement to pay from that line.

**Motion:** Arruda made a motion to pay the Colemans invoice for the equipment used to install the flag poles at the Veterans Monument out of General Government Buildings Town Projects line, seconded by Lord, and so voted **2-0**.

**Decision:** Colemans invoice will be paid out of the General Government Buildings Town Project line.

**VETERANS MONUMENT FUND** – Mike Brooks, member of the Selectmen’s Advisory Veterans Monument Committee requested the Selectmen to vote to withdraw \$254.88 from the Trust Fund to pay Del R Gilbert & Son Block Company for the cement used to secure the flag poles in the ground. The Selectmen are in agreement to pay from the Trust Fund.

**Motion:** Arruda made a motion to pay the Del R Gilbert & Son Block Company invoice for the cement used to secure the flag poles in the ground from the Veterans Monument Fund held by the Trustees, seconded by Lord, and so voted **2-0**.

**Decision:** A request to the Trustees to pay the Del R Gilbert & Son Block Company invoice from the Veterans Monument Fund.

**SELECTMEN'S ABATEMENT** – Tax Collector Brooks requested the Selectmen abate \$36 for 2019-P01 interest for a property owner who had been hospitalized and recently passed, the family is paying the taxes owed. Brooks requested the abatement paperwork be signed out of session as it has not been created yet.

**Motion:** Arruda made a motion to abate the interest and sign the abatement out of session once it has been created, seconded by Lord, and so voted **2-0**.

**Decision:** Selectmen will sign the abatement requested by Brooks out of session once the Town Administrator returns and is able to create it.

## **END OF PUBLIC COMMENTS**

**CONSERVATION COMMISSION SELECTMEN'S REPRESENTATIVE APPOINTMENT** – Lord said he had spoken with Chairman Shackford last meeting and agreed to be on the Conservation Commission, which Shackford has held for several years.

**Motion:** Arruda made a **motion** to appoint William T Lord as Selectmen's representative to the Conservation Commission, seconded by Lord, and so voted **2-0**.

**Decision:** Selectman Lord will represent the Board of Selectmen at the Conservation Commission meetings.

**SWAC & ENERGY ADVISORY COMMITTEE APPOINTMENTS** – Arruda verified with Robert J King, Jr he had volunteered to Solid Waste Advisory Committee and Energy Advisory Committee as Selectmen's Representative, he agreed he had, he plans to attend all Selectmen meetings and will be able to report back what is discussed.

**Motion:** Arruda made a **motion** to appoint Robert J King, Jr as Selectmen's representative to the Solid Waste Advisory Committee and Energy Advisory Committee, seconded by Lord, and so voted **2-0**.

**Decision:** Robert J King, Jr will represent the Selectmen at the Solid Waste Advisory Committee and Energy Advisory Committee meetings. Oaths will be signed at end of meeting.

**SWAC RFP FOR TRANSFER STATION** – Arruda read the Request for Proposal to purchase of up to 3 solid waste compactors and installation.

**Motion:** Arruda made a **motion** to accept the RFP as written and put out to bid with a due date of Monday September 23, 2019 by noon, the proposals will be opened Tuesday evening September 24, 2019 at the Selectmen's Meeting, seconded by Lord, and so voted **2-0**.

**Decision:** Town Administrator Shackford will post the RFP for the waste compactors for the Transfer Station.

**FUEL CONTRACT FOR HEATING OIL & PROPANE 2019-2020** – The term runs August 27, 2019 through August 31, 2020. Arruda said they had proposals last meeting from Eastern and White Mountain Oil, he noted CN Brown had not responded. Arruda explained Eastern had adjusted their pricing after Finance Director Stacey reached out inquiring on the rate the Fire Station had been charged on the most recent bill, she asked if they could give better numbers for the quoted up coming heating season. Eastern came back with a price for oil at \$2.179 and for propane \$1.379, Arruda is concerned its getting late in season to lock in pricing.

**Motion:** Arruda made a **motion** to accept the Heating Fuel contract with Eastern Propane & Oil for August 27, 2019 through August 31, 2020 with oil at \$2.179 and for propane \$1.379 seconded by Lord, and so voted **2-0**.

**Decision:** The Selectmen will sign the heating fuel contract with Eastern Propane & Oil with signature items.

**BALLFIELD BUBBLER** – Lord asked if the bubbler at the ballfield has been fixed yet. Brooks told him the results of the most recent sampling just came in yesterday with all tests passing.

**PINE TREE POWER WATER DISCHARGE** – Lord said as a recent appointee to the Conservation Commission the Selectmen had received a letter from Professor Bob Newton about Pine Tree Power stating they had discharged a million gallons of brine water into the aquifer under a temporary DES permit. Pine Tree had been asking for a permanent permit to pour the water into a holding tank, however this morning they withdrew that request. Professor Newton will have some of his students' study the affect of the gallons already poured into the aquifer. Arruda said the Town had no idea this was going on and that the power plant is in Tamworth but this action affects Madison's aquifer and by Lord bringing this to the Conservation Commission it will bring awareness and the commission can research further.

**AMBULANCE RFPs** – Lord mentioned the Ambulance RFPs had been opened at a multi town meeting last evening, Arruda mentioned Mike Brooks doing a fine job analyzing the numerous data attempting to make 'heads or tails' from it and creating a spreadsheet. Lord mentioned Brooks had done a good job correcting others math errors, Arruda agreed there was one company that was off \$105,000 believing it was a calculation era. Arruda noticed some inconsistencies in the comparisons.

**DRAWDOWN** – Arruda said the budget is right on target at 64% spent as we are at 65% of the year.

**PRIMEX RISK MANAGEMENT REP** – Stacey asked Primex to have a representative of Risk Management come to a Joint Loss Management Committee meeting to discuss how to address incidents and accidents so the department heads attending the meeting will become better informed. There is a meeting September 4<sup>th</sup>

**FINANCE DIRECTOR REQUEST** – Stacey asked the Boards permission to bring her dog to work temporarily while her housing is being situated. She told them she has spoken with all her coworkers as well as her office mate and no one had any issues with it. She explained she will be renting until December and once she establishes a permanent residence the dog will no longer need to come to office. Arruda said

as long as there is an end date and it won't be forever more, cannot be the mascot. Lord was concerned for people with allergies, Stacey told him the dog is a hypoallergic dog with hair not fur and stated he would be contained to her office area with a gate so as not to roam town hall freely.

**SIGNATURE ITEMS –**

Manifest

Payroll & Accounts Payable Checks

Intent to Cut – 246/012 Corron

Primex Contribution Assurance Program for CY2020-2022

Oath of Office: Ron Force – Advisory Budget Committee

Robert J King, Jr - Energy Advisory Committee

Robert J King, Jr – Solid Waste Advisory Committee

Fuel Pricing Contract: Eastern Propane & Oil Company

Purchase Requisition 2019-HWY-012 – Viking Cives new truck upgrade to wiring

**PUBLIC COMMENTS** – Robin Hain requested another work order for Charlotte Point Road, she said it was narrow as the grading left it one lane, the paving section is great however the gravel section has potholes and deep shoulders. DPW Director Cyr said he is working on it, with the torrential rains several roads needed to be addressed and they have been concentrating on the bus routes.

**6PM** – Arruda made a **motion** to adjourn, seconded by Lord, and so voted **2-0**.

**NEXT SELECTMEN'S MEETING** – The next Selectmen's Meeting will be on Tuesday, September 10, 2019 at 5:30 p.m. in the Town Hall Meeting Room.

Respectfully submitted,

Su Stacey, Finance Director  
Recording Secretary