

**BOARD OF SELECTMEN
TOWN OF MADISON
March 26, 2019
MINUTES**

Selectmen Present –Josh L. Shackford, John Arruda and Robert J. King, Jr.

Others Present – DPW Director Jon Cyr; Fire Chief Richard Clark; Code Officer Bob Boyd;
Town Administrator Linda Shackford; Madison TV Videographer Carol Dandeneau

Where and When Posted – Town Hall upper & lower bulletin boards and Madison & Silver Lake Post Offices on December 31, 2018.

Meeting Called to Order – By Chairman King at 5:30 pm

APPROVAL OF MINUTES:

Motion by Arruda, seconded by King, to approve the minutes of March 7, 2019 as written.
The motion passed **3-0**.

Motion by Arruda, seconded by King, to approve the minutes of March 12, 2019 as written.
The motion passed **3-0**.

APPROVAL OF MANIFESTS:

Motion by Arruda, seconded by King to approve two Manifests: March 25 - 29, 2019 in the amount of \$304,117.79. The Manifest breakdown is as follows: \$66,078.13 for Accounts Payable; \$29,737.64 for payroll; \$8,302.02 for payroll liabilities; and \$200,000.00 for MES. The motion passed **3 -0**.

PUBLIC COMMENTS – Chief Clark explained that Engine 3 is at Lakes Region Fire Apparatus with an electrical problem. Arruda asked if it is covered under warranty. Chief Clark will find out soon. Chief Clark stated that the new Fire Command Tahoe has been ordered and expects delivery in 120 days.

DISCUSSION ITEMS/NEW BUSINESS:

Building Permit Application Update with Code Officer Boyd – Code Officer Boyd reviewed with the Board the most recent versions of the building permit and mechanical permit applications with changes and updates.

Motion by Arruda, seconded by King to accept the March 2019 versions of the Building Permit and Mechanical Permit Applications. The motion passed **3-0**.

Highway Grader Expendable Trust Fund Withdrawal \$76,207.44 and any interest to Dissolve the Account - It is necessary to vote to withdraw \$76,207.44 and any interest to dissolve the account from the Highway Grader Expendable Trust Fund as per vote of the 2019 Town Meeting.

Motion by J. Shackford, seconded by Arruda to request the withdrawal of \$76,207.44 and any interest to dissolve the account per vote of the 2019 Town Meeting. The motion passed **3-0**.

Decision: This request with a copy of these minutes will be send to the Trustees of the Trust Fund to withdraw \$76,207.44 plus any interest from the Highway Grader Expendable Trust Fund.

NHEC Settlement Agreement – A settlement agreement was reached with NH Electric Co-op regarding the 2017 BTLA Case. The settlement paperwork was received for signatures.

Motion by J. Shackford, seconded by Arruda to accept the settlement agreement with NH Electric Co-op regarding BTLA Case 29183-17PT. The motion passed **3-0**.

Stantec 2018 Post-Closure Inspection Report and 2019 Water Quality Sampling and Post Closure Monitoring – Don Moore has prepared the required report for DES regarding the transfer station. King reviewed and finds them to be the same as years past.

J. Shackford signed both the Post-Closure Inspection Report and the 2019 Water Quality Sampling agreement.

Head of the Lake Dock – Director Cyr asked about the replacement dock at the Head of the Lake. It was not addressed at Town Meeting through amending the budget. The estimated cost is \$5,400. The Board considered the funds coming from the Parks and Rec budget or Town Projects. L. Shackford will find out what town project money is earmarked for in 2019. No decision was made, it will be discussed when the season is closer.

Memo from Finance Director: 2019 Cashflow – Hold on Expense – A memo was received from Finance Director Stacey requesting that the Board ask department heads to hold off on spending until the 1st tax bill payments start to be received. Details of the bank accounts and expected spending were in the memo. The Board asked L. Shackford to send out a similar notice as in years past to all department heads reiterating the request.

OLD BUSINESS:

Danforth Lane BLA Deeds – The deeds for the transfer of land from the Town to abutters as a result of a boundary line adjustment to lot 120-005 were presented to the Board for signatures. The deeds were created by Michael Brooks using descriptions from the survey company. The abutters have received notice. There will be deeds that transfer small portions of land from Goodwin-Rogers and Gove to the town as a result of the adjustment. The following deeds were signed:

- Town of Madison to R. Bruce Gove
- Town of Madison to Jo P. Goodwin-Rogers, Trustee
- Town of Madison to David E. Sweeney
- Town of Madison to Theodore K. Osgood, Trustee

Selectman Shackford's List - J. Shackford attended, along with Chief Clark, a meeting in Freedom last night with Action Ambulance Company. The company met with representatives from Freedom, Madison, Tamworth, Effingham and Eaton regarding the ambulance contract that expires in early 2020. Another meeting was scheduled for April 22 at 7pm to begin the process of forming another cooperative for ambulance service and sending out an RFP to a number of companies.

Selectman Arruda's List – Arruda noted that with numbers voted on at Town Meeting added to the drawdown he figures we have spent 29% of the budget with this point in the year being 23%. Arruda noted this is not unusual at this time in the year and all departments look in line.

Selectman King's List – No items.

Administrator's List – Auction Date – The Boundary Line Adjustment for Danforth Lane has been recorded making the auction possible. L. Shackford has been in contact with St. Jean's Auctions and recommends scheduling a Friday afternoon in May, the 17th or 31st. The Board agreed to do the 17th. L. Shackford will arrange it with the auctioneers.

Town Hall Siding – A resident of town has offered to get an estimate on cleaning the siding on Town Hall. The Board agreed it needs to be done and would welcome an estimate.

Reach the Beach Property Use Request – A request has been received to use town property September 13th for the Reach the Beach event. L. Shackford has received approval from the Fire and Police Chiefs and wanted to be sure the Board has no issues before final approval. The Board was pleased with last year's event having no issues or complaints. The final approval will be issued.

SIGNATURE ITEMS

Manifest

Payroll & Accounts Payable Checks

Purchase Requisition: 2019-HIGH-001 Noregon \$2,047.00

MS-232 Report of Appropriations Actually Voted

Oath of Office: Mary Holmes and Christina McAllister as Alternate Library Trustees

Purchase Requisitions: 2019-HIGH-004 Chadwick-BaRoss \$222,950.00

2019-HIGH-005 Frechette Tire \$7,979.70

2019-HIGH-006 DiPrizio GMC \$62,570.00

2019-HIGH-007 Chadwick-BaRoss \$3,500.00

2019-HIGH-008 Coleman Rental \$2,100.00

2019-FIRE-003 EBay \$318.58

2019-FIRE-004 EBay \$582.00

The Finance Director asked for approval to use the town credit card for an E-Bay purchase. The Board approved the use on E-Bay.

6:28 PM – J. Shackford made a **motion** to go into **Non-Public Session per RSA 91-A:3II (c)** Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant; and **Non-Public Session per RSA 91-A:3II (e)** Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against the public body or any subdivision thereof, or by or against any member thereof because of his or her membership in such public body, until the claim or litigation has been fully adjudicated or otherwise settled. Any application filed for tax abatement, pursuant to law, with any body or board shall not constitute a threatened or filed litigation against any public body for the purposes of this subparagraph.

Roll call vote: King – aye; Arruda – aye; Shackford – aye

6:50 PM – J. Shackford made a **motion** to return to public and seal the minutes of the non-public session per RSA 91-A:3II(e), and make public the non-public session per RSA 91-A:3II(c) seconded by King and so voted **3-0**.

6:50 PM – J. Shackford made a **motion** to adjourn, seconded by King, and so voted **3-0**.

NEXT SELECTMEN'S MEETING – The next Selectmen's Meeting will be on Tuesday, April 9, 2019 at 5:30 p.m. at the Town Hall Meeting Room.

Respectfully Submitted,

Linda Shackford,
Town Administrator