

SOLID WASTE ADVISORY COMMITTEE
TOWN OF MADISON
December 13th, 2018
Minutes

Committee members present: Paul Littlefield, David Downs, Robert King, Tino Fernandes

Others Present: Tim Hughes-videographer,

Where and When Posted: The SWAC meeting notice is published in the Town Office upper and lower levels and in both town Post Offices. The meeting generally is the third Thursday of each month unless noted on the schedule or amended by a change notice posted in all the above locations at least 24 hours prior to the previously planned meeting.

Meeting Called to Order: By the chairman at 5:35 PM

APPROVAL OF MINUTES: Minutes from the 11/17/18 meeting were up for approval. Downs made a motion to approve all three and Fernandes seconded. The motion passed 4-0.

NEXT SOLID WASTE ADVISORY COMMITTEE MEETING: The next meeting will in January at a time to be determined. Littlefield will post the date change and notify the committee.

PUBLIC COMMENTS: None

DISCUSSION ITEMS:

1. **Plans for new compactor:** Cyr communicated new changes from the Budget Committee and King clarified the direction. DPW had three warrant articles for town meeting. Due to the budget situation, the Budget Committee recommended (among other items) to remove two of the warrant articles and reduce the third to \$30,000. Then, rather than put that directly into the new compactor or new containers, the money should go to the Extendable Trust Fund for later use towards the new compactor. This will push out any work on the new compactor till at least 2020. Rather than put any brakes on the compactor project, this will allow us time to prepare a better plan for compactor use, placement and traffic flow. We can also analyze the impact on our requirements for the next waste management contract in 2020. Fernandes brought up the need for a working layout of the transfer station such that we can better discuss and picture proposed layout changes. Littlefield thought that he may be able to get large scale layout s from the last time the transfer station was changed. We agreed that we should outline a plan for what we need to accomplish in 2019.
2. **Cost of New Containers:** Cyr Left us copies of container quotes which we can use for budget planning or to compare to other vendors.
3. **Signs:** Some people did some work on proposing new signs for the transfer station. Downs confessed that he had mistakenly said that the fiscal year date was ending on the calendar year and we needed to get our order in ASAP. But, in fact, NH the Beautiful on a calendar year of 11/01-10/31. So, we will put off signs ordering until spring when we can do a better job of determining sign requirements and get them when the snow is gone and they will be easier to set up.

4. Old Business:

- a. **Cash Management:** Cyr will provide a receipt book with carbon copies to the transfer station for accounting for any cash taken in.
- b. **SWAC Email:** Downs will get “advertising” for the SWAC email support system by next meeting. Littlefield will take over monitoring the email account until next meeting.

5. New Business:

- a. None

PUBLIC COMMENTS: None

6:40 PM Fernandes made a motion to adjourn the meeting seconded by Downs. The motion passed unanimously (4-0).

Respectfully submitted,

Dave Downs, Recording Secretary