

**BOARD OF SELECTMEN  
TOWN OF MADISON  
March 12, 2019  
MINUTES**

**Selectmen Present** – Robert J. King, Jr., Josh L. Shackford and John Arruda

**Others Present** –Chief Ted Colby; DPW Director Jon Cyr; EAC Member Noreen Downs; Finance Director Su Stacey; Town Administrator Linda Shackford; Madison TV Videographer Carol Dandeneau

**Where and When Posted** – Town Hall upper & lower bulletin boards and Madison & Silver Lake Post Offices on December 31, 2018.

**Meeting Called to Order** – By Chairman King at 5:30 pm

**APPROVAL OF MINUTES:**

**Motion** by J. Shackford, seconded by Arruda, to approve the minutes of February 26, 2019 as written. The motion passed **3-0**.

**APPROVAL OF MANIFESTS:**

**Motion** by J. Shackford, seconded by Arruda to approve two Manifests: March 11 - 18, 2019 in the amount of \$350,800.42. The Manifest breakdown is as follows: \$129,402.69 for Accounts Payable; \$28,034.03 for payroll; \$7,860.44 for payroll liabilities; \$170,000.00 for MES and \$15,503.29 for New Hampshire Retirement System. The motion passed **3 -0**.

**PUBLIC COMMENTS** – There were none.

**DISCUSSION ITEMS/NEW BUSINESS**

**Warrant Article Updates/Language/Changes with Finance Director** – Finance Director Stacey presented to the Board information regarding vehicle financing. Stacey proposed some language changes to the warrant articles that would change them from using a down payment the first year to how it was done in the past which was financing the cost of the vehicle and adding the first year's payment to the outfitting of the vehicle. If done in arrears Stacey found that it added an extra year because we would be using our down payment. Stacey contacted three financial institutions: Tax Exempt, NH Bond Bank and NWB. The Bond Bank will not be able to get us any funds until mid-July which takes them out of the picture. NWB was unable to offer figures for all vehicles prior to this meeting.

Regarding the excavator financing, Tax Exempt offered three options for several different years of financing with Tax Exempt's figures being very similar to the excavator vendor's financing. King noted that the 5-year lease has a savings difference of just under \$27,000 versus the 10-year lease for the excavator and feels that it is worth going with the 5-year. Arruda and J. Shackford agreed and Stacey will reflect that in the re-wording of the warrant article.

Regarding the truck financing, Tax Exempt offered 3 and 4-year financing options. The interest savings is around \$2,000 difference. The Board agreed to go with the 4-year financing option.

Stacey asked for permission to change the cruiser and fire vehicles article wording to reflect paying in advance with outfitting as opposed to the down payment wording. The Board agreed with the change.

Stacey asked the Board to review the most recent drawdowns for Assessing, General Government Buildings, Highway and Police to see if they would like to make any changes at Town Meeting taking in to consideration what has already been spent this year. Discussion of the DPW Department's salt usage and parts lines were made with no changes proposed. Director Cyr asked about replacing the dock as discussed at a previous Budget Committee meeting. Cyr received a verbal quote of \$5,400. The Board will ask to amend the Parks and Rec line at Town Meeting and let the townspeople decide whether to spend the funds. Stacey will have totals ready to go with that possible change.

Stacey also wanted to Board to be aware that the operating budget was increase by approximately \$5,600 because the town received the franchise fees check which was an amount of more than expected. The Madison TV line was increase to reflect that change.

**Madison TV Expendable Trust Fund Withdrawal** – It is necessary to vote to withdraw \$10,810.79 from the Madison Peg TV Expendable Trust fund to cover the payment to TelVue Corp.

**Motion** by King, seconded by J. Shackford to request the withdrawal of \$10,810.79 to cover the payment to TelVue Corp from the Madison Peg TV Expendable trust fund. The motion passed **3-0**.

**Decision:** This request with a copy of these minutes will be send to the Trustees of the Trust Fund to withdraw \$10,810.79 from the Madison Peg TV Expendable Trust Fund.

Noreen Downs explained that these funds are for replacement of broadcast services and server as the current hardware is out of support service. It has well outlived its 5 to 7-year life expectancy.

**OLD BUSINESS** – There was none.

**Selectman Shackford's List** – No items

**Selectman Arruda's List** – Arruda noted that the Snowmobile Regulations of Revision #3 January 26, 2016 has the previous version's date of January 25, 2011 printed in the top paragraph. L. Shackford will check with Town Counsel to see if that should be adjusted. Arruda also mentioned that there were questions as to whether a groomer is a snowmobile, and according to NH RSA it is.

**Selectman King's List** – King asked Cyr if he has been getting complaints about the groomer on Lead Mine Road citing that with the season almost over it would benefit all to have a discussion with the Snowmobile Club about next season. This discussion could prevent problems next year.

**Motion** by King, seconded by Arruda to hand the reins of Chairman over to J. Shackford effective the first meeting after Town Meeting which is March 26, 2019. The motion passed **3-0**.

**Motion** by J. Shackford, seconded by King to remain on the same assigned Boards and Committees for the 2019 year. The motion passed **3-0**.

**Administrator's List** – No items

## **SIGNATURE ITEMS**

Manifest

Payroll & Accounts Payable Checks

Purchase Requisitions:

2019-MADI-002 TelVue \$11,522.50

2019-MADI-001 White Mountain Audio Visual \$512.81

2019-EXEC-001 QuickBooks \$799.95

Trustee of Trust Funds Voucher for Madison TV Expendable Trust Fund \$10,810.79

Supplemental Notice of Intent: 18-283-15-T 246-008

**Motion** by King, seconded by J. Shackford to sign the Oath's out of session as to save the Madison TV viewing audience from such drudgery. The motion passed **3-0**.

Oath's of Office:

Conservation – Mark Ohlson, Emily Bass, Ted Slader, Ralph Lutjen

Energy Advisory – Russ Dowd, Noreen Downs, Sloane Jarell, Russ Lanoie, Adam Leiser

MWV Economic Council – Ted Kramer

Old Home Week – Candy Sue Jones, Michael Brooks

Solid Waste – Dave Downs, Paul Littlefield, Justino Fernandes

Veteran's Committee – Henry Forrest, Franklin Jones, Paulette Lowry, Eric Edwards

Zoning Board – Henry Anderson

Library Trustee Alternate – Peter Stevens

**5:55 PM** – King made a **motion**, seconded by J. Shackford to go into **Non-Public Session per RSA 91-A:3II (c)** Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.

Roll call vote: Arruda – aye; Shackford – aye; King – aye

Noreen Downs asked the Board if they were agreeable to the proposed handout to be distributed at Town Meeting regarding the solar array project. The Board was in agreement to distribute the handout.

**6:00 PM** – Arruda made a **motion** to return to public and seal the minutes of the non-public session, seconded by J. Shackford and so voted **3-0**.

**6:00 PM** – Arruda made a **motion** to adjourn, seconded by J. Shackford, and so voted **3-0**.

**NEXT SELECTMEN'S MEETING** – The next Selectmen's Meeting will be on Tuesday, March 26, 2019 at 5:30 p.m. at the Town Hall Meeting Room.

Respectfully Submitted,

Linda Shackford,  
Town Administrator