

**BOARD OF SELECTMEN  
TOWN OF MADISON  
December 4, 2018  
MINUTES**

**Selectmen Present** – Robert J. King, Jr., Josh L. Shackford and John Arruda

**Others Present** – Chief Ted Colby; DPW Director Jon Cyr; Administrative Assistant Linda Shackford; Madison TV Videographer Carol Dandeneau

**Where and When Posted** – Town Hall upper & lower bulletin boards and Madison & Silver Lake Post Offices on January 10, 2018.

**Meeting Called to Order** – By Chairman King at 5:30 pm

**APPROVAL OF MINUTES:**

**Motion** by J. Shackford, seconded by Arruda, to approve the minutes and non-public minutes of November 20<sup>th</sup>, 2018 as written. The motion passed **3-0**. King stated that the result of the non-public session was the promotion of Linda Shackford to Town Administrator as of January 1, 2019. Congratulations were extended to L. Shackford.

King announced that prior to the start of this meeting from 5:15 to 5:29 the Board held a **Non-Public Session per RSA 91-A:3II (c)** Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant. **Motion** by King, seconded by J. Shackford to seal the minutes of the non-public session. The motion passed **3-0**.

**APPROVAL OF MANIFESTS:**

**Motion** by J. Shackford, seconded by Arruda to approve the Manifest of December 3 – 14, 2018 in the amount of \$1,113,527.92. The Manifest breakdown is as follows: \$761,577.28 for Accounts Payable; \$28,727.12 for payroll; \$7,943.08 for payroll liabilities; New Hampshire Retirement System \$15,280.44 and \$300,000.00 for MES. The motion passed **3 -0**.

**PUBLIC COMMENTS** - There were none.

**DISCUSSION ITEMS/NEW BUSINESS:**

**Eversource Lighting Proposal:** A proposal was requested through the Eversource incentive plan for a cost to do the lighting upgrades in the lower level of Town Hall and the Chick Room/Lower Level at the Library. The proposal came in at \$4,180.00 with an incentive from Eversource of \$360.00. The cost to the town would be \$3,820.00. The Board decided to pass on this project for now.

**OLD BUSINESS** – There was none.

**Selectman Shackford's List** – J. Shackford asked if anyone could clarify the email received from Ron Force regarding the school board meeting last night. King received the same email and is of the understanding that there was a motion to cut five positions but the motion was rescinded. If there are no changes made there could be a 12% increase in the school budget next year, with it being unsure if part of that increase could be because of the collective bargaining agreement.

**Selectman Arruda's List** – No items

**Selectman King's List** – No items

**Assistant's List** - L. Shackford stated that there is paperwork for the 2019 health insurance premiums and HRA that needs signatures. The paperwork has not been received but is expected tomorrow. L. Shackford asked the Board if they would make a motion to sign out of session allowing it to be processed before the next meeting.

**Motion** by King, seconded by J. Shackford to sign the health insurance documents out of session. The motion passed **3-0**.

L. Shackford asked the Board, on behalf of the Finance Director Stacey, if they would consider paying the Village District of Eidelweiss their tax commitment earlier than the January 6, 2019 due date. Stacey would have the payment ready on December 18<sup>th</sup> and the funds are available. The Board agreed with that early payment.

**SIGNATURE ITEMS**

Manifest

Payroll & Accounts Payable Checks

Delegation of Deposit Authority

Purchase Requisition: 2018-GGE-003 Northledge Technology/Dell \$3,136.00

2018-POLI-006 Admiral Fire and Safety \$850

2018-FIRE-008 C&S Specialty Inc \$720.00

2018-FIRE-009 Bergeron Protective Gear \$10,904.10

2018-FIRE-010 Bergeron Protective Gear \$409.00

2018-FIRE-011 Firematic Supply Co \$1,379.00

2018-POLI-007 Dell EMC \$1,074.00

PA-30 Tax Deferral – 232-042

Tax Abatement: Lynch 104-110 \$575.00

Historical Society Letter of Congratulations

Delegation of Deposit Authority

2018 Equalization Municipal Assessment Data Certificate

**6:49 PM** – J. Shackford made a **motion** to adjourn, seconded by Arruda, and so voted **3-0**.

**NEXT SELECTMEN'S MEETING** – The next Selectmen's Meeting will be on Tuesday, December 18, 2018 at 5:30 p.m. at the lower level of Town Hall.

Respectfully Submitted,

Linda Shackford,  
Administrative Assistant