

**BOARD OF SELECTMEN
TOWN OF MADISON
February 27, 2018
MINUTES**

Selectmen Present – John Arruda, Robert J. King, Jr., and Josh L. Shackford

Others Present – Town Clerk Michael Brooks; Treasurer Catherine Deyoe; Chief Ted Colby; Sergeant Jim Hayford; Officer Kristina Martineau; Town Mechanic Rob Rand; Historical Society Members Linda Smith, Penny Hathaway, Mary McIntosh and Betty Fernandez; Resident Noel Smith; Administrative Assistant Linda Shackford; Madison TV Videographer Tim Hughes

Where and When Posted – Town Hall upper & lower bulletin boards and Madison & Silver Lake Post Offices on January 10, 2018.

Meeting Called to Order – By the Chairman at 5:35 p.m.

KENO PUBLIC HEARING: “The Madison Board of Selectmen will hold a public hearing in accordance with RSA 284:51 to consider allowing the operation of Keno games in the Town of Madison. The hearing is being held to receive input on the following warrant article “Shall we allow the operation of keno games within the town?”. The Hearing will be held at 5:30pm on Tuesday, February 27, 2018 at the Madison Town Hall, lower level meeting room, 1923 Village Road, Madison, New Hampshire. The public is invited to attend.”

This hearing notice was published in the Conway Daily Sun on Thursday, February 15, 2018 and posted at the Town Hall, Madison Post Office and Silver Lake Post Office on February 7, 2018.

Arruda opened the hearing at 5:35 pm. Arruda explained that this hearing is necessary as the option to allow the operation of Keno games in Madison will be up to vote at Town Meeting. Keno is a lottery driven game, similar to bingo, which could be allowed by businesses with a valid State of New Hampshire liquor pouring license. There are two places in the town currently eligible, King Pine and the White Mountain Moose Lodge. This is being done in anticipation of future business owners coming into town.

Brooks asked if this will require a majority vote to pass at Town Meeting. Arruda responded yes. Betty Fernandez asked if the Board is presenting this as a positive step. The Board agreed that they are neutral and are acting on this because it is being offered by the State of New Hampshire.

King offered some statistics cited in RSA 284:51 as to how the proceeds from the lottery will be distributed.

Arruda closed the public hearing at 5:40 pm.

APPROVAL OF MINUTES:

Motion by King, seconded by J. Shackford to approve the minutes of February 13, 2018 as written. The motion passed **3-0**.

Motion by King, seconded by J. Shackford to approve the minutes of February 13, 2018 non-public session, made public, as written. The motion passed **3-0**.

Motion by King, seconded by J. Shackford to approve the minutes of February 20, 2018 non-public session, made public, as written. The motion passed **3-0**.

Motion by King, seconded by J. Shackford to approve the minutes of February 20, 2018 non-public session, made public, as written. The motion passed **3-0**.

Arruda explained that the results of the three non-public session minutes were three new town employees. Kristina Martineau was hired as a full-time officer with the Police Department, Jeffery Bryan was hired as a part-time Transfer Station Attendant, and Jon Cyr was hired as the Department of Public Works Director.

PUBLIC COMMENTS: There were none.

Oath of Office – Full-time Police Officer Christina Martineau – Town Clerk Michael Brooks administered the Oath of Office as Full-Time Police Officer to Kristina Martineau. The Oath was signed by Martineau, Brooks and the Board of Selectmen. Congratulations were extended to Officer Martineau.

APPROVAL OF MANIFESTS:

Motion by King, seconded by J. Shackford to approve the Manifest of February 26 – March 5, 2018 in the amount of \$601,087.08. The Manifest breakdown is as follows: \$39,471.77 for Accounts Payable; \$26,687.95 for payroll; \$7,635.36 for payroll liabilities; and \$528,292.00 for Madison Elementary School. The motion passed **3 -0**.

Treasurer Deyoe with Cash Flow information for TAN – Treasurer Deyoe attended the meeting to discuss cashflow for the next few months. The mold problem at the Elementary School has caused the school to be drawing their funds sooner than usual. This issue could potentially cause a shortfall in the month of May of an estimated \$200,000. Deyoe used historical data from 2017, revenues and expenses, to estimate this shortfall. Deyoe requested permission from the Board to set up a Tax Anticipation Note (TAN). Deyoe would expect it to be in place by mid-April and only be used if necessary. If the TAN is used, Deyoe expects it be paid of by end of July.

Arruda asked how much it would cost the Town to use a \$200,000 TAN. Deyoe stated she did not know, but once the process begins she will have more information about the rates charged by the bank.

Motion by Arruda, seconded by King, to instruct Treasurer Deyoe to move forward with acquiring a TAN. The motion passed **3-0**.

Historical Society Roof Discussion – Linda Smith along with members of the Historical Society brought to the Board their concern of the condition of the roof on the Historical Society. There were some repairs made in 2017 but the Society still has concerns about its condition.

Arruda noted that this is a town owned building that is the responsibility of the Board. This issue will be put on the Board's agenda once the snow is gone and prices for the work will be obtained. The timeframe for the repair will depend on the cost; \$10,000 is the number that defines if it is a CIP item.

Meeting Room Carpeting – Arruda explained that there was some confusion regarding the flooring project for the meeting room and police department. An estimate from J&J Flooring for \$4,010.89 was obtained along with an estimate from Newall Flooring for \$3,500.00. There were no dimensions on either quote. Newall's estimate was accepted. Ultimately, the meeting room carpeting was not included in the Newall estimate and was not done. Less money was spent, but less of the project was completed. The Board will wait until after the TAN has been repaid and will again look into having the meeting room re-carpeted. Arruda attributed this to a learning experience.

OLD BUSINESS – There was none

Selectman Shackford's List – No items

Selectman King's List – No items

Selectman Arruda's List – Arruda asked that L. Shackford ask Finance Director Stacey to obtain a written explanation of what Unreserved Fund Balance is a format that can be presented to tax payers that ask about that topic. King suggested contacting DRA.

Arruda brought to the attention of the Board that the Time Warner, now Charter Communications, cable franchise fees received by the town, so far, are in the amount of only \$9,971.34. These fees are used to operate the Madison TV budget. This amount of franchise fees received historically been in the area of \$20,000. Finance Director Stacey is diligently attempting to contact someone but to no avail. Arruda noted that the check stub shows deductions called “programming deductions” in amount of approximately \$10,000; no where in our contract are these deductions shown. King suggested engaging our attorney; J. Shackford feared it would cost us much more to do that than what we expect to collect. Arruda suggested contacting the Public Utilities Commission (PUC) in Concord. It was decided that the PUC will be contacted.

Assistant's List – No items

SIGNATURE ITEMS

Manifest

Payroll & Accounts Payable Checks

Abatement: 234-042 Felice \$400.53

Tax Collector Abatement: 204-044 \$2,109.00

Application for Current Use – Priestley 247-040

Purchase Requisition: 2018-Fire-001 – Snow Signs \$580.00 – not approved, waiting until June

2018-Fire-002 – Snow Signs \$1,550.00 – not approved, waiting until June

2018-Fire-003 – Snow Signs \$260.00 – not approved, waiting until June

2018-High-002 – Presby Steel \$518.25

2018-High-003 – JPRO-Noregon \$1,000.00

Intent to Cut: 233-088 Shields & Head

Contract for Employment for Officer Kristina Martineau

6:17 PM – Arruda made a **motion** to adjourn, seconded by J. Shackford, and so voted **3-0**.

NEXT SELECTMEN'S MEETING – The next Selectmen's Meeting will be on Tuesday, March 13, 2018 at 5:30 p.m. at the Madison Elementary School gymnasium.

Respectfully Submitted,

Linda Shackford, Administrative Assistant
Recording Secretary