

**BOARD OF SELECTMEN
TOWN OF MADISON
January 23, 2018
MINUTES**

Selectmen Present – John Arruda, Robert J. King, Jr., and Josh L. Shackford

Others Present –Police Chief Ted Colby; Administrative Assistant Linda Shackford; Madison TV Videographers Amy Boyd and Jenna Boyd

Where and When Posted – Town Hall upper & lower bulletin boards and Madison & Silver Lake Post Offices on January 10, 2018.

Meeting Called to Order – By the Chairman at 5:30 p.m.

APPROVAL OF MINUTES:

Motion by King, seconded by J. Shackford to approve the minutes of January 9, 2018 as written. The motion passed **3-0**.

APPROVAL OF MANIFESTS:

Motion by King, seconded by J. Shackford to approve the Manifest of January 16-29, 2018 in the amount of \$242,572.15. The Manifest breakdown is as follows: \$32,983.00 for Accounts Payable; \$26,741.63 for payroll; \$7,847.52 for payroll liabilities; and \$175,000.00 for Madison Elementary School. The motion passed **3 -0**.

PUBLIC COMMENTS:

There were none.

DISCUSSION ITEMS/NEW BUSINESS:

Review Warrant Article Wording for KENO - Town Counsel offered the following wording for the KENO warrant article – “Shall the Town vote to allow the operation of Keno games within the Town?”. Arruda explained that this would only be allowed, as per RSA 284:41-51, within establishments having a state liquor pouring license. Right now, the only place in town that falls into that category is King Pine Ski Area. This would be set up and could be a positive for new businesses coming into town. The Board agreed to place this article on the warrant. This article requires to be either on the ballot or done by a yes/no paper ballot at Town Meeting. The Board decided to present it as a warrant article and do yes/no paper ballot at Town Meeting.

Review Warrant Article Wording for Kelsey Easement – Town Counsel offered the following wording for the Kelsey Easement warrant article – “Shall the Town relinquish any and all its rights and interest in the Kelsey easement located on 1720 East Madison Road acquired by the Town by a deed from Patrick M. Kelsey and Patricia K. Kelsey by an instrument dated January 5, 1979 recorded in the Carroll County Registry of Deeds at Book 734, Page 78?”. The Board has found that the easement is no longer necessary to defend. J. Shackford stated he has spoken with abutter John McNair and they have accessed their property for logging purposes through another direction and do not use the Kelsey easement. The Board agreed to place this article on the warrant.

Review Warrant Article Wording for Class A Municipal Trail – Town Counsel approved the following wording for three Class A Municipal Trail warrant articles –

- To see if the Town will vote to reclassify Class VI Kiljockey Road as a Class A Municipal Trail pursuant to RSA 231-A:2.
- To see if the Town will vote to reclassify Class VI Thomas Harmon Road as a Class A Municipal Trail pursuant to RSA 231-A:2.
- To see if the Town will vote to reclassify Class VI Goe Hill Road from the southern intersection with Kiljockey Road to the Freedom Town Line as a Class A Municipal Trail pursuant to RSA 231-A:2.

J. Shackford gave an overview referencing RSA 231-A:1 and noting that he discussed this recently with John McNair. This change would have all the restrictions of trail use put on by the Selectmen. Arruda asked if this restricts vehicle traffic. J. Shackford responded yes, the Board has the ability to regulate the trail which included gating the trails; adding property owners will still access their property. The property owners in the area are John McNair, Michael Brooks, Patricia Shackford, and Darin and Sandy Brown. J. Shackford spoke with Attorney Margaret Burns at NH Municipal Association. Attorney Burns explained that the Board can limit the access to the trails which would be helpful if it is found that they are being damaged. The Board needs to be assigned the ability to make the restrictions. Goe Hill Road comes into the 800 site Danforth Bay Camping Resort in Freedom. The road is traveled quite often from that location as it is the only non-gated road out of Freedom in their Town Forest. The Board agreed to place these three articles on the warrant.

Review Suggested Change to Holiday/Overtime Pay in the Personnel Policy – The Board reviewed a Personnel Policy change regarding the Holiday/Overtime Pay section. The part-time employees at the Transfer Station received straight time on holidays. The following wording was suggested to be added to that section: “Compensation for part-time employees manning the Transfer Station will be paid at time and one half for the hours worked on the holiday.” **Motion** by Arruda, seconded by King to add the suggested wording to the Personnel Policy. The motion passed **3-0**.

Health Insurance Incentive – At the January 9th meeting the Board discussed offering a monetary incentive to employees that were eligible but did not take advantage of the town’s health insurance benefit because they could receive equal or better insurance from their spouse’s plan. Finance Director Stacey did some research that Arruda suggested be reviewed before any decision is made.

OLD BUSINESS

Selectman Shackford’s List – No items

Selectman King’s List – No items

Selectman Arruda’s List – Arruda noticed the other day that the meetings on Channel 3 that was airing a recent DPW Director Selection Committee meeting was very difficult to hear. Videographer Amy Boyd explained that Madison TV is aware of the problem and working to resolve the issue.

Assistant’s List – L. Shackford asked if it was acceptable to move forward with the installation of the flooring for the Police Department and the meeting room using the \$3,500 encumbered from 2017. The Board said to move forward. L. Shackford will coordinate with Chief Colby for the best dates. L. Shackford asked if the job posting for the DPW Director should be scheduled to run again the newspaper. The Board agreed to publish it in the Union Leader on January 25th and 26th and republish it in those same dates in the Conway Daily Sun. The closing date is January 31st; packets with the applications will be made

available February 1st for the Board and the DPW Director Selection Committee members for review. A date for group review will be set later.

Budget Hearing Location – Arruda suggested, because the school does not have a completion date available for their mold remediation, to hold the Budget Hearing on February 6, 2018 here in the Town Hall Meeting Room. The Board was in agreement and will post accordingly.

SIGNATURE ITEMS

Manifest

Payroll & Accounts Payable Checks

Land Use Change Tax – Sheldon 112-010-043 \$9,494.00

Abatements: Arias 239-015 \$618.95

Jones 228-009 \$162.56

VDOE 104-041 \$250.0

Lyman Oil & Propane Certificate of State Use for Gasoline and Diesel

6:00 PM – Arruda made a **motion** to go into non-public sessions under RSAs 91-A:3II (a) and (c). Roll call vote: King – Aye; Shackford – aye; Arruda – aye

6:15 PM – King made a **motion** to return to public session, and seal the minutes of both non-public sessions, seconded by Shackford and so voted **3-0**.

6:15 PM – Arruda made a **motion** to adjourn, seconded by Shackford, and so voted **3-0**.

NEXT SELECTMEN’S MEETING – The next Selectmen’s Meeting will be on Tuesday, February 6, 2018 at 5:30 p.m. in the lower level of Town Hall to be followed by the Public Budget Hearing at 7:00 p.m. in the lower level of Town Hall.

Respectfully Submitted,

Linda Shackford, Administrative Assistant
Recording Secretary