

**BOARD OF SELECTMEN
TOWN OF MADISON
November 28, 2017
MINUTES**

Selectmen Present – John Arruda, Robert J. King, Jr., and Josh L. Shackford

Others Present –Police Chief Ted Colby; Administrative Assistant Linda Shackford; Madison TV Videographer Carol Dandeneau

Where and When Posted – Town Hall upper & lower bulletin boards and Madison & Silver Lake Post Offices on December 19, 2016.

Meeting Called to Order – By the Chairman at 5:35 p.m.

APPROVAL OF MINUTES:

Motion by King, seconded by J. Shackford to approve the minutes of November 14, 2017 as written. The motion passed **3-0**.

Motion by King, seconded by J. Shackford to approve the minutes of the Non-Public Session of November 14, 2017 as amended. The motion passed **3-0**.

APPROVAL OF MANIFESTS:

Motion by King, seconded by J. Shackford to approve the Manifest of November 27 – December 4, 2017 in the amount of \$800,968.74. The Manifest breakdown is as follows: \$51,208.32 for Accounts Payable; \$39,995.75 for Accounts Payable II; \$36,839.93 for payroll; \$12,924.74 for payroll liabilities; and \$660,000.00 for Madison Elementary School. The motion passed **3 -0**.

PUBLIC COMMENTS: There were none.

DISCUSSION ITEMS/NEW BUSINESS:

Verrochi Property Update – An email received from the Town Attorney requests that Code Officer Boyd report back with the status of the property as of December 1 so that the court can be updated.

Census 2020 Local Update of Census Addresses (LUCA) participation – This item was tabled until more information can be acquired as to the responsibilities of the Town.

Town Hall Lower Level Flooring Quote – A quote was received for the replacement of the lower level flooring. Carpeting in the meeting room for an estimate of \$1,120.00 and tile in the police department for an estimated \$1,900.00. There had been discussion about using funds from this year's budget to do the project. Chief Colby would like to have the tile versus the carpet as it is easier to keep clean and more professional looking, but understand if the Board decided on carpet. Arruda will obtain another quote.

2018 Household Hazardous Waste Collection Appropriation – The Town of Conway has sent their annual Letter of Commitment for Household Hazardous Waste Day 2018 to the Board requesting the amount of the 2018 appropriation. The Board reviewed 2014 – 2017 statistics. The 2017 cost to the Town was \$3,227.00 with \$2,000.00 appropriated. The Board agreed to appropriate \$3,500.00 for 2018.

Treasurer's Deposit Delegation Forms – Treasurer Deyoe has submitted two Treasurer Delegation forms requesting that Finance Director Stacey and Administrative Assistant Shackford be given authority to deposit fund for the Town of Madison in a locked deposit bag to the bank. This authority is given as of November 29, 2017 until rescinded.

Motion by Arruda, seconded by King to approve the Treasurer's request for delegation of deposits for Stacey and Shackford until rescinded. The motion passed **3-0**.

Grader 2018 Warrant Expendable Trust Fund – The Board will wait to see the warrant and budget summaries at the December 12th meeting to decide if funds will be considered in a warrant article to add to the fund. The category of this fund as an Expendable Trust or Capital Reserve will be double checked on.

Arruda noted that there are still some potential changes coming in warrant article that could help make this decision. The Fire Chief's vehicle may make it another year and consideration to do either the Fire Station parking lot over or purchase the gear washer/dryer unit, but not both are items Arruda would like to revisit. Arruda also spent some time driving the roads of Town and can see that the \$100,000 annual put up as a warrant article for roads should stay. There are several roads in town, West Shore Drive, Fox Road, Town Line Road and Colby Hill Road that could all use attention. Arruda also feels that the boat launch can be repaired easily now that the water is low. L. Shackford will have the Road Agent get in touch with Arruda.

Chief Colby is working to get the SPOTS warrant article down to \$10,000 from the \$17,660 and could potentially use funds encumbered from the police's 2017 budget. Chief Colby explained he will have a quote within a week for less expensive computers from Northledge and mounting to be done by the Town's mechanic.

SWAC Member Resignation – Solid Waste Advisory Committee member Charles White submitted his resignation citing scheduling problems. The Board accepted White's resignation with regret.

OLD BUSINESS:

Sand Hauling Update – There is an agreement between the Road Agents of Madison and Bartlett which exchanges Madison hauling sand for use of the Bartlett road side mover. As it stands now the Town of Madison is owed two weeks of use of the mower. Arruda expressed concern that with the retirement of the current Road Agent next year, that agreement may need to be codified. L. Shackford will craft a letter to the Bartlett Selectmen codifying the agreement to assure the use of the mower.

Kennett Park Deed Update – At the last meeting a request was made by a resident to erect a kayak rack at Kennett Park. The Board tabled the discussion until the restrictions on the deed could be reviewed. The deed states “no man-made structure, such as but not limited to, a road, dam, fence, bridge, culvert or shed shall be constructed or introduced to the property except as may be necessary and desirable and in the best interests of the park and recreational uses of the property as understood in those uses.” The Board agreed that while it could be possible to have a kayak rack, it is not felt that it is in the best interest of the property to do so. A letter will be sent to the requester explaining such.

OHW Firework Warrant Article – Representatives of the Old Home Week had approached the Board asking for \$6,000 to be added to the Park and Rec portion of the budget to fund fireworks. The Board, with J. Shackford using “promised”, the OHW committee that in lieu of putting it in the budget, it would be put up as a warrant article, without the need for a petition, by the selectmen. At last week's budget meeting it was removed from the warrant with the need to have OHW submit a petitioned warrant article. It was

ultimately agreed that the warrant article will remain on the 2018 warrant with a \$1.00 amount and to have Town Meeting decide the amount.

Selectman Shackford's List – No items

Selectman King's List – No items

Selectman Arruda's List – Boat Ramp – Arruda noted that the \$10,000 warrant article has been removed from the warrant for 2018 adding that there needs to be a plan of how to fund future repairs. J. Shackford stated he is in favor of charging for transfer station/beach permits with an example of \$20/per 2-year sticker. The idea of finding a way, maybe through a fund, that would allow the sticker money to be slated for repair/replacement of the boat launch.

Assistant's List – No items.

SIGNATURE ITEMS

Manifest

Payroll & Accounts Payable Checks

Abatement: Kasparian 248-051 \$1,058.00

Tax Collector's Supplemental Warrant – 255-002 Peixoto

Yield Tax Warrant – Diversified Resource Corp 117-006 \$3,316.97

Notice of Lien Release – Johnson 115-011

2017 Fire Permit Report/Bill - \$900.00

Purchase Requisition – 2017-LIBR-001 Sound Resort \$1,056.50

6:12 PM – Arruda made a **motion** to go into non-public sessions under RSAs 91-A:3II (a) and (c). Roll call vote: King – Aye; Shackford – aye; Arruda – aye

6:30 PM – King made a **motion** to return to public session, and seal the minutes of both non-public sessions, seconded by Shackford and so voted **3-0**.

6:30 PM – Arruda made a **motion** to adjourn, seconded by Shackford, and so voted **3-0**.

NEXT SELECTMEN'S MEETING – The next Selectmen's Meeting will be on Tuesday, December 12, 2017 at 5:30 p.m. in the lower level of Town Hall.

Respectfully Submitted,

Linda Shackford, Administrative Assistant
Recording Secretary