

**SOLID WASTE ADVISORY COMMITTEE  
TOWN OF MADISON  
November 19, 2015  
MINUTES**

**Committee members present:** Chuck White, Bob King, Paul Littlefield

**Others Present:** Jim Cairns, Tim Hughes-videographer

**Where and When Posted:** The SWAC meeting notice is published in the Town Office upper and lower levels and in both town Post Offices. A yearly schedule is published at the beginning of the year. The meeting generally is the third Thursday of each month unless noted on the schedule or amended by a change notice posted in all the above locations at least 24 hours prior to the previously planned meeting.

**Meeting Called to Order:** 7:30 AM

**APPROVAL OF MINUTES:** Paul made the motion and Chuck seconded, approved.

**PUBLIC COMMENTS:** None

**NEXT SOLID WASTE ADVISORY COMMITTEE MEETING:** The next meeting will be 12/17/2015 at 7:30am in the Town Hall Meeting Room.

**GLASS GRINDING:** Ivar met on site at the Transfer Station and estimated 200 tons of glass for a total grinding cost on site of \$10,000. He noted that we shouldn't expect the ground pile to be too much smaller as it is crushed to a large extent now. We recommend writing a warrant article for Town Meeting for \$11,000 (to allow for potential miscalculation and) to have the glass ground in 2016. We would use the ground glass for highway projects and for ground foundation areas at the transfer station for the metal area, concrete/brick area, appliance area, etc. **Dave** will write a warrant article for approval at the next meeting.

**COMMINGLED/PAPER HAULING & TIPPING COSTS:** The committee approved the recycling RFP and discussed who to send it to. We should speak with NCIS before it goes out so that they are not blindsided. **Dave** will put the document together for approval by the BoS. It should also be advertised in the local newspapers.

**COMPOST & YARD WASTE:** The highway department will make the new space for the compost as they can. There will probably some space adjustments such as moving the metal roll-off to be close to the appliances.

**Roll-Off Covers:** The vendors are very concerned about the rain, snow and ice that get in the paper and commingled containers. **Jim & Chuck** have looked at options for commercial covers. **They** will get quotes for the next meeting. We will determine if purchase is feasible or if a warrant article will be needed. Paul also suggested constructing some type of temporary covers that can be used this winter as purchasing covers for this winter is probably not feasible. We will review options at the next meeting.

**NON-RESIDENT COUPONS:** After much discussion of a flat fee vs. a per bag charge for people who show up without either a Transfer Station sticker or a coupon we settled on recommending a compromise: \$2 per bag up to five bags (\$10) and then no additional charge after that. **Bob** should run that by the BoS for approval and any process needed to manage this. Another issue came up of residents who do not have stickers and will not get

them as well as renters who do not get coupon from the landlords and are unaware of the process. The sign at the entrance to the Transfer Station notes that stickers are required and will be strictly enforced. It is unclear just how this enforcement should be accomplished. We would like Bob to get the recommendation from the BoS on how we enforce this. Suggestions discussed:

- If a vehicle comes in with no sticker the attendant should note that with the driver and explain the requirement of a sticker, coupon or the requirement to pay the previously recommended fees.
  - If it is a resident, after explaining that they get one warning, let them pass through and deposit trash one time. Record the license number to check for future violations.
  - If it is a renter, explain the process and collect the fee. If they refuse, record the license number and report to the police if they leave trash without paying.
  - If a resident makes additional violations, as noted by checking the license numbers of previous violators, then the license number should be sent to the Town Office for disposition of the issue.
  - At no point should the attendant be argumentative with anyone. All that is needed is to explain the requirements and process and refer any further questions or complaints to the Town Office. The Town Office will determine further enforcement.
  - If any other more severe issues arise they should be immediately reported to the Police.

**Transfer Station Brochure Update – On Hold**

**DATA ANALYSIS:** Hold.

**2015 OBJECTIVES:** Hold

**OTHER NEW BUSINESS OR MEMBER'S "LIST" ITEMS:**

- **Dave** will get more data on the current recycling expenses and aluminum can revenue.
- **Jim** brought the current budget status and proposed budget for 2016. He will attend the next budget meeting. Members of the committee were requested to also attend. Bob will obviously be there. Paul may attend if he can. Dave will be out of town. We will discuss any results at the next meeting.

**PUBLIC COMMENTS:** None

**Motion to adjourn:** Motion made by Paul and seconded by Chuck, it was approved and we adjourned at 9:05.