

**BOARD OF SELECTMEN
TOWN OF MADISON
August 8, 2017
MINUTES**

Selectmen Present - John Arruda and Robert King.

Absent – Chairman Josh Shackford.

Others Present – Finance Director Su Stacey; Road Agent Chick, Sr and Assistant Road Agent Chick, Jr & Madison TV videographer Carol Dandeneau.

Where and When Posted - Town Hall upper & lower bulletin boards and Madison & Silver Lake Post Offices on January 4, 2016.

Meeting Called to Order – By Selectman Arruda at 5:36 p.m.

APPROVAL OF MINUTES – King made a **motion** to approve the Selectmen’s Meeting minutes of July 25, 2017 as prepared, seconded by Arruda, and so voted **2-0**.

APPROVAL OF MANIFESTS – King made a **motion** to approve the Manifest of August 7-15, 2017 in the amount of \$152,085.18, seconded by Arruda, and so voted **2-0**. The Manifest breakdown is as follows: \$32,224.05 for accounts payable; \$23,776.84 payroll; \$7,432.14 for payroll liabilities; NHRS \$13,652.15; Madison School District \$75,000.00.

THERE WERE NO PUBLIC COMMENTS

HIGHWAY BLOCK GRANT ADDITIONAL FUNDS SB38 – Arruda acknowledged receipt of a check for \$86,930.03 from the State of New Hampshire for an additional “lump sum” payment titled SB38. Per RSA 31-95(b) requires a public hearing to accept the funds. These funds can only be spent on road or bridge projects. According to the director of the Department of Revenue these funds cannot be spent on projects already budgeted for. The Road Agent and his assistant were in to discuss the road improvement of Boulder Rd and lower portion of Colby Hill Rd. Chick, Jr said the Boulder Rd paver/overlay would be 1.5” the entire road from junction of route 113 to the end and only a small section that needs the most attention on the lower portion of Colby Hill Rd. A public hearing is scheduled to be held at the beginning of the next Selectmen’s meeting August 22, 2017, Stacey will post in appropriate places. The Selectmen and Road Agent would like to see this project completed this year if possible. If they aren’t able to be done or completed this year the Auditors will earmark the funds for next year’s use. Chick, Jr will write an RFP to have in place to go out the next day, if following the public hearing the plan is to go forward with the 2 road projects discussed. Arruda told the Road Agent he will need to request from at least 3 vendors.

CABLE FRANCHISE FEES GROUP – Arruda brought up the email sent by Mike Edgecombe of Spectrum previously known as Time Warner regarding the franchise fee agreement having Towns join together for a cost savings. Stacey was asked to send Edgecombe a copy of the agreement signed in 2016 that runs through 2023 and to ask him how the town could benefit from the proposal in the email.

CAPITAL IMPROVEMENT PLAN – The Selectmen would like to discuss the fire department items and the pricing for the exhaust system with the Fire Chief at the next meeting. Arruda noted the changes discussed at last week’s meeting hadn’t been put in place on the CIP as of this worksheet. Stacey will schedule the Fire Chief on the August 22 agenda.

PURITY SPRING REQUEST AUTHORIZATION FOR SERVICE – Arruda read the authorization letter allowing Purity Spring to host 2 events one September 30 and the other October 7 to serve alcoholic beverages outside their facility on their property, they have asked for this permission before, neither selectman has a concern with this request.

Motion: Arruda made a **motion** to sign the authorization letter at the end of this meeting, seconded by King, and so voted **2-0**.

Decision: The Selectmen will sign the letter during signature items and Stacey will send to Purity Spring tomorrow.

VERROCHI JUNK YARD COURT UPDATE – Arruda discussed the court document of the list of items that stay and go with dates these things need to be done. Arruda asked to have the court update forwarded to the Code Enforcement Officer asking him to schedule a meeting with himself and Verrochi the first one on August 28 as there are 2 items that need to be in operation by then.

TRANSFER STATION COMPACTOR CONCRETE PAD CRUMBLING – Stacey told the Selectmen the Transfer Station attendant told her he spoke with both Arruda and King about the compromised concrete pad under the compactor. King said this was discussed at the last SWAC meeting and that there are other issues that need to be addressed, will probably be a warrant article for next year to either replace the compactor or repair the pad, King will bring this up at the next SWAC meeting.

LEDGE POND ROAD; FIRE CHIEF FOLLOWUP – Stacey asked if the Selectmen had read the letter the Fire Chief Clark had dropped off for them as a follow up to the Ledge Pond Rd concerns. Arruda said to agenda it for next meeting, the issue is it’s a Class 6 Road and there isn’t anything the town can do to it as it is not maintained by the town. Arruda asked to find out what steps can be taken to address Mr. Coleman on the relocation of the road; what can be required of him to either bring the road to a decent level and doing a survey to mark the boundary lines. Stacey will contact Town Counsel tomorrow asking her opinion on these questions.

MOWING TRANSFER STATION – Stacey told the Selectmen the Transfer Station attendant asked if mowing could be done again this year. Both selectmen were in agreement there should be funds in the budget to cover the mowing. Stacey will make the attendant aware of the selectmen’s opinion.

ASSESSING EXPENDABLE TRUST FUND WITHDRAWAL – Stacey told the Selectmen they have expended \$6001.78 of the budget on the assessing contract of measure and list of the town properties January through June of this year which needs to be reimbursed by the Assessing Expendable Trust Fund set up for this purpose.

Motion: Arruda made a **motion** to request withdrawal of the Trustees of the Trust Fund for \$6001.78 from Assessing Expendable Trust Fund to reimburse the general fund for the expenses paid from

January through June of this year for the assessing contract to measure and list the town by 2020, seconded by King, and so voted **2-0**.

Decision: Stacey will send the signed request with a copy of these minutes to the Trustees of the Trust Fund to withdraw \$6001.78 from Assessing Expendable Trust Fund to be deposited in the General Fund account.

HABITAT HOUSING APPLICATION – Arruda mentioned Habitat for Humanity is accepting applications for another build in Madison. Information can be found by emailing office@mwv-hapitat.org or calling 603-356-3832.

SIGNATURE ITEMS –

Manifest

Payroll & Accounts Payable Checks

Authorization letter for Purity Springs events

St NH Inspection Station Appointment Renewal

Yield Tax – 16-283-01 T Nuveen – (M229L10)

Request of Funds – Trustees of Trust Fund; Assessing ETF

6 PM – Arruda made a **motion** to go into 2 non-public sessions the first under RSA 91-A:3II(a) for a personnel matter which will meet tonight and the second to meet Thursday morning at 8am under RSA 91-A:3II(c) to discuss with the Tax Collector concerning a payment agreement, seconded by King. Roll call vote: Arruda – aye; King – aye **6:45 PM** – Arruda made a **motion** to return to public session and seal the minutes of the non-public session under RSA 91-A:3II(a), seconded by King, and so voted **2-0**.

6:45 PM – Arruda made a **motion** to adjourn, seconded by King, and so voted **2-0**.

NEXT SELECTMEN’S MEETING – The next Selectmen’s Meeting will be on Tuesday, August 22, 2017 at 5:30 p.m. in the Town Hall Meeting Room.

Respectfully submitted,

Su Stacey, Finance Director
Recording Secretary