

**BOARD OF SELECTMEN
TOWN OF MADISON
May 16, 2017
MINUTES**

Selectmen Present – John Arruda, Robert J. King, Jr., Josh L. Shackford

Others Present – Interim Fire Chief Richard Clark; Finance Director Su Stacey; Treasurer Catherine Deyoe; Planning Board/Conservation Commission Member Mark Ohlson; Administrative Assistant Linda Shackford; Madison TV Videographer Carol Dandeneau

Where and When Posted – Town Hall upper & lower bulletin boards and Madison & Silver Lake Post Offices on December 19, 2016.

Meeting Called to Order – By the Chairman at 5:30 p.m.

APPROVAL OF MINUTES:

Motion by King, seconded by J. Shackford to approve the minutes of May 2, 2017 as written, the motion passed **3-0**.

Motion by King, seconded by J. Shackford to approve the minutes of the non-public session on May 2, 2017, made public, as written, the motion passed **3-0**.

APPROVAL OF MANIFESTS:

Motion by King, seconded by J. Shackford to approve the Manifest of May 15 - 22, 2017 in the amount of \$99,292.84. The Manifest breakdown is as follows: \$9,303.92 for accounts payable; \$23,986.82 for payroll; \$7,732.10 for payroll liabilities and \$58,270.00 for Madison Elementary School. Motion passed **3-0**.

PUBLIC COMMENTS – Mark Tapper of East Shore Drive had three concerns regarding the Foot of the Lake Beach area. Tapper asked if there were any plans to clear up the mess of boats left from the storm event of July 2016, along with those that appear abandoned, at the beach. Tapper commented that there appears to be a spike in usage of the Foot of the Lake beach since he moved there in 2012. The guest pass coupons are being used to allow out of town people use of the beach for the summer for a \$2 pass obtained from friends. Tapper realizes that mooring at the lake are a NH Marine Patrol issue. There are many renters and portable mooring using the area and Tapper wanted to make the Board aware of the issue it is becoming.

King commented that Tapper is correct about the mooring issue, it is out of the Town's control; the Town has control of the access to the beach but not the water. J. Shackford explained that the boat storage is something that certain deed holders have the right to do, the town cannot do anything legally. However, if the rack is in disrepair and a hazard J. Shackford can see that the town would be able to get rid of it. Tapper intends to look further into who a point person would be to address some of his issues. SLAM was suggested as a contact. Tapper thanked the board for their time. King asked Tapper to keep them up his findings.

DISCUSSION ITEMS/NEW BUSINESS:

Finance Director Stacey and Treasurer Deyoe regarding TAN – Stacey and Deyoe approached the Board. Deyoe explained that the school's request for \$500,000 for their end of the fiscal year could possibly put the town in a position to need a Tax Anticipation Note (TAN). Deyoe would like to have the

paperwork ready in anticipation adding that if necessary it would be paid-off in one month or less. Tax bill payments will be coming in and Madison tax payers traditionally pay quickly. J. Shackford asked if there is a fee. Deyoe explained that the TAN is similar to a line of credit. We would only be charged interest on money used, if we do not draw any, we do not pay anything.

Motion by King, seconded by J. Shackford to go ahead with applying for the TAN so it will be in place if necessary. The motion passed **3-0**.

Ohlson and McKenna regarding right-of-way access off of Deer Trot Ln – Planning

Board/Conservation member Marc Ohlson and property owner Dana Iverson approached the Board. Iverson has purchased Map 205 Lot 018 on Deer Trot Lane. Iverson is clarifying his access to his property through a right-of-way off Deer Trot Lane as it reads in his deed. Instead of taking trees to create an access he'd like to use the right-of-way. Iverson stated he will put the utilities underground, put down gravel and maintain the area. The Board was agreed with Iverson's request to access his property through the right of way adding that a private road waiver will have to be done when building permits are being done.

Class VI/Private Road Waiver – Spigot Properties, LLC of Skyline Drive – An agreement for a Class VI/Private Road waiver was presented for 205-048-012.

Motion by Arruda, seconded by King to agree to sign the waiver. The motion passed **3-0**.

Review and Sign 2017 P01 Tax Warrant – The Board reviewed and signed the 2017 P01 Tax Warrant. The bills will be mailed on May 26, 2017 with a due date of July 5, 2017.

OLD BUSINESS

Becket House Letter – A letter addressed to NH Health & Human Services with copies to Becket House owners, Governor Sununu, Senator Bradley and Representative McConkey was reviewed. The letter documents the concerns of the Board about service and staffing issues at two properties in Madison, 110 Stag Drive and 12 Doe Drive, by Becket Academy Inc and Wasserman Holdings LLC.

Motion by Arruda, seconded by King to sign the letter. The motion passed **3-0**.

Selectman Arruda's List – Arrangements for the sale of the old 2011 Ford Expedition Cruiser need to be made. And with that Arruda mentioned the sale of the antique fire engine. The Board agreed to do an ad in the Conway Daily Sun asking for sealed bids with an opening of them at the June 13, 2017 meeting. Interim Chief Clark offered to post the fire engine on the SPAMFAA website.

Assistant's List – L. Shackford asked about filling the membership for the ambulance committee. J. Shackford has reached out to an EMT but no takers. The Board asked Interim Chief Clark to be on the committee. L. Shackford will check the Moderator Epstein to see if the committee can begin without the EMT member.

L. Shackford, on Mike Brooks' behalf, asked if the Board would allow some trees to be removed around the Veteran's Memorial. The Board was agreeable to have trees removed. The Board asked that the ones for removal be marked and the Board will review.

L. Shackford asked about the proposed survey work at the Danforth Lane property. Mike Brooks contacted Thorne survey and they have all the information of previous surveys. It will cost approximately \$3-5,000. The cost will be absorbed by the town, with the expectation that it will be returned with the sale of the property. L. Shackford will contact the abutters and interested parties and ask for suggestions about the new configuration of the property.

Selectman Shackford's List - The clean-up project at Lead Mine Road after the weather incident of July 2016 is complete and most of it hauled away. The material not removed would have caused damage to the road.

Selectman King's List – King wanted to inform the videographer that he has received feedback about difficulty of hearing the meetings on the videos.

SIGNATURE ITEMS

Manifest

Payroll & Accounts Payable Checks

Becket House Letter

NHRS Position Certification Form – Mullen

Proration of Taxes for Damaged Buildings – 104-141 Ford

Land Use Change Tax – 260-001 Laura Mahoney Autism & Epilepsy Foundation

Class VI/Private Road Waiver – Spigot Properties, LLC of Skyline Drive

Veteran's Tax Credit – Samuel 232-026

Intent to Cut – 17-283-04-T Keene – signed 05/04/17

Yield Tax Levy – 229-004 Cox

Waiver of Liability to Remove Compost – GFI Enterprises

6:21 PM – Arruda made a **motion** to go into non-public under RSA 91-A:3II(a) personnel for two separate issues seconded by King. Roll call vote: King – aye; Shackford – aye; Arruda – aye

7:14 PM – Arruda made a **motion** to return to public session and to seal the minutes of the non-public sessions under RSA 91-A:3II(a), seconded by King and so voted **3-0**.

7:14 PM – Arruda made a **motion** to adjourn, seconded by King, and so voted **3-0**.

NEXT SELECTMEN'S MEETING – The next Selectmen's Meeting will be on Tuesday, May 30, 2017 at 5:30 p.m. in the lower level of Town Hall.

Respectfully Submitted,

Linda Shackford, Administrative Assistant
Recording Secretary