

**BOARD OF SELECTMEN
TOWN OF MADISON
March 7, 2017
MINUTES**

Selectmen Present – Josh L. Shackford, John Arruda, Robert J. King, Jr.

Others Present – Moderator George Epstein; Fire Chief Jeffrey Eldridge; Finance Director Su Stacey; Administrative Assistant Linda Shackford; Madison TV Videographer Carol Dandeneau

Where and When Posted – Town Hall upper & lower bulletin boards and Madison & Silver Lake Post Offices on December 19, 2016.

Meeting Called to Order – By the Chairman at 5:42 p.m.

APPROVAL OF MINUTES:

Motion by Arruda, seconded by King to approve the non-public minutes of February 7, 2017, made public on February 7, 2017, as written, the motion passed **3-0**.

Motion by Arruda, seconded by King to approve the minutes and make public the results of the February 21, 2017 non-public. The motion passed **3-0**. The non-public of February 21, 2017 resulted in the appointment of Catherine Deyoe as the Town Treasurer.

Motion by Arruda, seconded by King to approve the minutes of February 21, 2017 as written, the motion passed **3-0**.

PUBLIC COMMENTS – Moderator Epstein was before the Board to connect regarding preparation for Town Meeting. Epstein asked if Article 4 regarding a truck purchase will be withdrawn. J. Shackford answered yes, but not yet officially. Epstein asked about Article 9 regarding the ambulance committee, who will be appointing the committee. J. Shackford noted it was fashioned after the fire truck committee article. Epstein recommended that it be amended on the floor that the moderator will appoint the members, the Board agreed. Epstein asked if Article 11 regarding the Road Agent position needs to be only a majority vote and not 2/3rd. Stacey stated that DRA and the Town's Attorney have reviewed this article as written, Stacey will confirm the vote requirement. The last article regarding long-term borrowing is more a housekeeping issue, Stacey will confirm that it is not a 2/3rd vote is requirement.

APPROVAL OF MANIFESTS:

Motion by Arruda, seconded by King to approve the Manifest of March 6-15, 2017 in the amount of \$246,678.72. The Manifest breakdown is as follows: \$78,698.27 for accounts payable; \$22,701.31 for payroll; \$7,337.86 for payroll liabilities; \$125,000.00 for Madison School District; and \$12,941.28 for New Hampshire Retirement System. Motion passed **3-0**.

DISCUSSION ITEMS/NEW BUSINESS

Update on Kenworth Engine Repair – The motor blew on the newest Kenworth truck. The repair bill from Yankee Truck for the repairs was \$58,234.10; the warranty did not cover the repairs. There is a capital reserve fund with \$20,000 available to off-set the repairs. Arruda suggested using the capital reserve money and the balance of \$38,234.10 come from the highway department budget with no funds to be raised or appropriated at town meeting; the budget will be need to be run frugally throughout the year. Arruda has spoken to the representative at Yankee Truck who stated he will see if he can work with PACCAR about softening the blow.

The Board directed L. Shackford to ask the following questions of Yankee Truck regarding the warranty:

- What dates do the warranty covers now? How many miles/years we have left at this point.
- The Road Agent noticed slight difference in the engine after repair. There is a larger oil pan and oil cooler. Why were these done differently? Was that the cause of the problem?
- And, what happens if this same issue happens with the engine again? The highway department will be using the vehicle to perform the same tasks, the purpose it was purchased.

King has a problem that the repairs were not authorized by the town. Their reasoning to repair it was “to get it out of the shop”. King feels the warranty company has not done a good job at proving misuse or negligence. This truck is being used for exactly what it was purchased to do.

Library Heating System Vents - Librarian Sloane Jarrell explained to the Board that during a routine maintenance of the heating system Jesse Lyman’s found venting pipes that were under a 1998 recall because of carbon monoxide leaks. The repair’s cost is \$1,550.00, those repairs were performed today. Jarrell noted that this kind of repair was not budgeted for. The Board was pleased that the repair was made and Arruda directed Stacey to use the General Government Building line to pay for the work. Stacey will contact Lyman about putting all buildings on one maintenance contract.

Review operating budget increases & warrant changes – The Board discussed with Stacey any changes to the budget and warrant. Arruda has matched the warrant article summary sheet with everything and it all looks good. Arruda asked for a spreadsheet containing health insurance information pertaining to the number of employees on each plan and the amount of each premium for town meeting. J. Shackford asked that Stacey be prepared to explain the insurance liability question at town meeting. J. Shackford asked that the information about fund balance be available. Stacey pointed out that it is called out on page 150 of the town report. The amount retained is \$354,895.00. Arruda asked for the location of year end surplus figures. Stacey responded on page 67 of the town report.

The Board reviewed which Selectman will address which warrant article at town meeting:

- Article 2: Arruda regarding budget
- Article 3: Arruda regarding High Street
- Article 4: Arruda regarding truck purchase
- Article 5: J. Shackford regarding assessing – Stacey will have the balance available
- Article 6: Spokesperson from Conservation Committee
- Article 7: Noreen Downs from Madison TV
- Article 8: Chief Eldridge regarding air pack purchase
- Article 9: J. Shackford – An amendment to have the Moderator appoint the members to the ambulance committee. Chief Eldridge asked if another member of the fire department could be added. The board agreed to this addition.
- Article 10: Chief Eldridge regarding Hurst Jaws of Life tool
- Article 11: King will move the article – This article regarding the Road Agent position will likely be done by ballot.
- Article 12-19: Petitioned Articles
- Article 20: Simply a housekeeping issue.

OLD BUSINESS – There was none.

Selectman Shackford's List – Police IMC Proposal – J. Shackford had a request from the Police Department to request funds for new computer software and electronics to outfit two cruisers allowing officers immediate access to information, e-ticket, e-crash and court system communication. The department decided to put off this request until 2018 and to present it in the form of a warrant article. King was in agreement with the benefits that this system would offer to the department and suggested that he would bring over an Ossipee cruiser once outfitted to show the technology available.

Selectman Arruda's List – No items

Selectman King's List – King brought to the Board's attention a recently proposed House Bill #561 which could affect the town's NH Retirement employees. The change would affect Group 2 retirees if they are already collecting retirement benefits and working part-time. Something to keep an eye on.

Assistant's List – Swap Shop Request – A request was made through Code Officer Boyd by a student from the Community School hoping the town would consider a Swap Shop at the transfer station. The board was of the feeling that it already has something but officially sanctioning one could cause problems. Many see those shops as a way to avoid tipping fees and then adds a burden on the attendants to police the swapping. The board was not in favor of such an endeavor. **Storage container for mechanic's garage** – The board agreed to have one storage container ordered with the hopes that the second is not necessary as the antique fire engine will be sold. King will go by the garage and take pictures to post with a Craigslist ad. Chief Eldridge will look into a price to ask. J. Shackford offered an unofficial number of \$6,000.

Chief Eldridge Update – The status of the rescue truck is that it is currently at Valladares'. They are down a mechanic right now but feel the best option would be to tear it down for the repair. The command car is having fuel pump issues that the town mechanic has replaced. Engine 3 is at Lakes Region Fire with a steering box issue and should be back in town tomorrow. The tires on Engine 1 need replacing, they are twelve years old. The department has had 72 calls for service so far this year. Chief Eldridge responded to a home heating oil spill at Brookwood Trailer Park in the amount of 75-150 gallons of fuel. J. Shackford requested of Chief Eldridge that the purchasing policy be followed for submission of purchase requisitions, noting a purchase of \$1,850 to John Healey requiring preauthorization. Chief Eldridge agreed and explained it was from last year for a forcible entry ram. Chief Eldridge stated that the fuel pump for the command car could be around \$1,200.00. Arruda asked that line balances be included on the purchase requisitions.

Chief Eldridge hoped that the board would consider in the future implementing a restitution policy to recoup the cost of being out on calls for 5-6 hours. King explained that there is a statute that allows for reimbursement at the court level through a restitution request. Chief Eldridge hoped it could be put into a fund for repair tools purchases. J. Shackford thinks it would probably need into the general fund. King would be in favor of a fee schedule and suggested that Chief Eldridge get in touch with Adam Reilly.

SIGNATURE ITEMS

Manifest

Payroll & Accounts Payable Checks

Purchase Requisitions – Fire Dept: John Healey \$1,850.00 and C&S Specialty \$3,353.00

Letter to Ossipee Planning Board regarding Valley Point LLC Application – The Board did not sign this document with the opinion that this is a matter of procedure and Ossipee is aware of the RSA to follow.

Treasurer's Position Offer Letter
Closing Documents for Auctioned Property 114-015 to Willwerth
Veteran's Tax Credit – Rein 108-005
Bottass 256-061
Abatement – Allegro Pines Association 130-003
Intent to Cut – Marshall 202-010
Waiver of Liability for Removing Stockpiled Composting – Pfluger
Oath of Office – Appointments:

MWV Economic Council – Ted Kramer	
Alternate Trustee of Trust Funds – Joyce Sherwood	
Veterans Advisory Committee – William Jones	Paulette Lowry
Henry Forrest	Edmund Foley
Eric Edwards	
Solid Waste Advisory Committee – Charles White	Chester Littlefield
David Downs	
Energy Advisory Committee – Russell Dowd	Noreen Downs
Russell Lanoie	Bruce Kennedy
Nicole Nordlund	Kenneth Eckhardt
Conservation Commission – Marcia McKenna	Nancy Devine
Robbin Rancourt	

Motion by J. Shackford, seconded by King to elect John Arruda as Chairman of the Board of Selectmen commencing on March 18, 2017. Arruda accepted. The motion passed **3-0**.

7:05 PM – Shackford made a **motion** to go into non-public under RSA 91-A:3II(a) Personnel seconded by Arruda. Roll call vote: Arruda – aye; King – aye; Shackford – aye.

7:55 PM – Shackford made a **motion** to return to public session and to seal the minutes of the non-public sessions under RSA 91-A:3II(a), seconded by Arruda and so voted **3-0**.

7:55 PM – Shackford made a **motion** to adjourn, seconded by Arruda, and so voted **3-0**.

NEXT SELECTMEN'S MEETING – The next Selectmen's Meeting will be on Tuesday, March 21, 2017 at 5:30 p.m. in the lower level of Town Hall.

Respectfully Submitted,

Linda Shackford, Administrative Assistant
Recording Secretary