

**BOARD OF SELECTMEN
TOWN OF MADISON
September 20, 2016
MINUTES**

Selectmen Present - Chairman Josh L. Shackford, John Arruda, Robert J. King, Jr.

Others Present – Administrative Assistant Linda Farinella; Police Chief Jamie Mullen; Police Officer Jim Hayford; Fire Chief Jeffrey Eldridge; Deputy Chief Richard Clark; Tax Collector Michael Brooks; Road Agent Bill Chick Sr; Assistant Road Agent Bill Chick Jr; Bob Boyd; Mike Mauro; Reach-the-Beach Team Leader Theresa Struble; Madison Employee Association Member Debra Parsons; Chris Martin; Madison TV Videographer Amy Boyd

Where and When Posted – Town Hall upper & lower bulletin boards and Madison & Silver Lake Post Offices on January 4, 2016.

Meeting Called to Order – By the Chairman at 5:30 p.m.

APPROVAL OF MINUTES:

Motion by Arruda, seconded by King to approve the minutes of September 6, 2016 as written, the motion passed **3-0**.

APPROVAL OF MANIFESTS:

Motion by Arruda, seconded by King to approve the Manifest of September 19-26, 2016 in the amount of \$212,084.58. The Manifest breakdown is as follows: \$30,115.85 for accounts payable; \$24,487.95 for payroll; \$7,480.78 for payroll liabilities; and \$150,000.00 for Madison School District. Motion passed **3-0**.

PUBLIC COMMENTS: Mike Brooks came to the Board for direction regarding a cistern installation in Banfield Hollow. As a former Selectman and representative to the Planning Board Brooks was involved in the subdivision and recalled that a second 30,000-gallon cistern was to be installed with the beginning of Phase 3. Phase 3 has begun with a home constructed on lot 44 and on cluster lot 29; with a foundation poured today on cluster lot 31. Shackford directed Farinella to contact town council for how to handle this. Arruda thought this could result in a cease and desist.

BID OPENING: TAX DEEDED PROPERTY – Notices were sent to abutters of 5 properties: 105-042 8 Visp Road; 105-062 17 East Bergamo Road; 107-086 36 Adelboden Way; 114-015 21 Bristenstock Drive; and 223-002 Modoc Hill Road.

One sealed bid was received for 114-015 from abutters Lorraine and Wade Willwerth in the amount of \$8,500.00. The bid amount satisfied the minimum bid amount of \$5,000.00. **Motion** by Shackford, seconded by Arruda to accept the bid amount of \$8,500.00. Motion passed **3-0**.

One sealed bid was received for 107-086 from abutter Village District of Eidelweiss in the amount of \$3,000.00. The bid amount satisfied the minimum bid amount of \$3,000.00. **Motion** by Shackford, seconded by Arruda to accept the bid amount of \$3,000.00. Motion passed **3-0**.

DISCUSSION ITEMS/NEW BUSINESS:

Mitch Gove – Care Plus Ambulance Company – Mr. Gove was invited to meet with the Board to discuss a letter received by the Town from Conway Fire Department requesting the town to be involved with the collection of amounts due for paramedic intercepts in the amount of \$1,000. Mr. Gove explained that Care Plus Ambulance Company is a member of the Ossipee Valley Mutual Aid which trades resources without penalty if unavailable; they do not expect to the Town nor their company to be billed for mutual aid. The

agreement does state that billing can be done for specialty resources with the agreement being that arrangements will be made; those arrangements have never been brought to the table. The amount that Conway Fire Department is collecting is more that Care Plus receives by transporting and could encounter a loss. To remedy this situation in house, Care Plus has a medic at the North Conway operation to relieve any burdens to the Conway Fire Department. Arruda asked if this is the first time this happened this year. Mr. Gove responded that this has happened three times all year overall with two happening to involve Madison. Mr. Gove noted that this is a financially touchy situation. This issue was never factored into the ambulance contract negotiations, adding that paying this once could open the door to more. Ultimately, we all want best care for the patient.

Arruda asked Deputy Clark if this has been a call made by the Town of Madison, would we have to pay? Clark responded no. Arruda stated that Care Plus is an agent of Madison, with Brooks interjecting that Care Plus is also a member, so this service would have been done without charge.

King suggested that the town disinvolve themselves from this issue. Shackford agreed. Arruda suggested that Mr. Gove send a letter to Conway Fire Department with a copy of these minutes. Shackford adding that the bill is considered paid through mutual aid.

Garrett Boyd – Eagle Scout Project Approval – Bob Boyd was in as Garrett’s representative, due to an illness, to update the Board on his Eagle Scout Project. The project is complete. The project is a display of the history of the Lead Mine in Madison. It includes a timeline beginning in the 1800’s with pictures. Garrett will be attending an Eagle Scout Review Board on September 28th. King suggested a letter of appreciation be done to add to Garrett’s application. Farinella will draft such a letter.

Motion by Shackford, seconded by Arruda to sign the completion form as beneficiary for Garrett Boyd’s Eagle Scout Project at the Lead Mine. Motion passed **3-0**.

Boulder Road – State Funds for Reconstruction – Prompted from discussion at the last Planning Board meeting, information was received from Planning Board member Dave Cribbie regarding funds from the state for Boulder Road repairs; the road is to some degree state. Road Agent Chick noted that years ago at a town meeting the town voted to turn the road into a summer maintained road. The town is responsible for the road from October 15 through mid-May, the state is otherwise responsible. Chick had asked a state patrolman if patching was going to be done to the road and learned that even though the state takes it over, the state set no money aside to maintain. Shackford asked if the town even wants the road; even with an offer of an 80/20 there is a long waiting period for such an opportunity.

Arruda noted that a proposed subdivision would need lines of sight done for driveways. Arruda asked who would do those? Chick suggested to have the state come up and see what their opinion is.

Arruda asked if the road can be fixed without State permission. Chick stated that if he is going to have to his trucks running over that road he is going to fix it.

Moore’s Pond Association Letter – An email dated 09-13-2016 was received from Mark Lucy of Moore’s Pond Association Board of Directors requesting their concerns be addressed by the board. Road Agent Chick was invited for the discussion.

First addressed was road side brush. Chick stated that mowing in town hasn’t been done for four years.

Tractors are scheduled to come Monday the 26th of September. Moore’s Pond area is on the list.

Second concern addressed was missing yield signs. Chick responded that the yield sign at the intersection of Pheasant Road and Moore’s Pond Road has turned up missing three times, it can be put back up but with a good chance that it will not stay.

Third concern addressed was the speed limit. A limit of 30mph is enforceable by police. Anything lower is not. Arruda surmised that the speeder in the area live in that area. A suggestion that the association send notice to their owners on their own.

Farinella will contact Chief Mullen and Road Agent Chick to draft a written response to Moore Pond Association Board of Directors.

Road Agent Chick – Chick asked about a memo received from Finance Director Stacey regarding linking projects of the school, High St, Fire Department and Town Hall. All four projects are very different. Arruda stated that he explained that to Stacey noting all require different supplies and equipment. Arruda suggested that Chick move forward with what he was doing and figure out if the Fire Department parking lot will get done, then we may be able to work with the school and do that at the same time.

Request to improve Bickford Road - Anctil – A request was received from Bill and Debra Anctil on Class VI Bickford Road. They would like to remove some existing stumps and large rock immediately adjacent to the right side of the road. They may add some aggregate to smooth out the upper portion of the road. This is all in preparation for plowing this winter. Chick had not been out to the property. Chick’s concern of rock moving would be if it were a stone wall. Chick will review the property and get back to Farinella.

Proposal from F.R. Carroll for 2017 Paving – Assistant Road Agent William Chick Jr. presented to the board a proposal from F.R. Carroll for a pre-buy of the liquid for High Street. This would involve awarding the job without going out to bid in the spring, the price will be held at \$65/ton. F.R. Carroll will do a contract now that states this all is pending funds appropriated at Town Meeting. Road Agent Chick cannot see that the price would go much, if any, lower than \$65/ton; if the price goes up, the town is lock in at the lower rate. Arruda asked if there will be any money up front required, Chick Jr. stated no. Shackford stated he is willing to try this. Arruda agreed adding that they will review and sign the contract at a later meeting.

Fire Department SOG – Member Reimbursement 200002 – The member reimbursement portion of the Fire Department Standard Operating Guidelines needs updating. At the last meeting the Board agreed to have Chief Eldridge attend to review. Chief Eldridge presented to the Board a proposed reimbursement schedule of stipends for only officers as follows:

- Assistant Chief \$6,000
 - Deputy Chief \$1,200
 - Fire Captain \$600
 - EMS Captain \$1,200
 - Lieutenant (1) \$600
 - Training Officer/LT (2) \$3,000 (\$1,500) per the two LT
- Officers Stipends Total: \$12,600

These are the officer stipends and do not include points for responding to calls, training, work details, meetings or any other details.

Arruda asked if this amount of \$12,600.00 is different than what is being done now. Chief Eldridge explained that total of \$12,600 is \$4,000 more than it was. Chief Eldridge stated that this will not affect the current reimbursement line as of this moment because this amount will come out of the \$47,000. Arruda confirmed that the reimbursement line remains as it stands today, Chief Eldridge responded yes. Shackford stated that it will ultimately making each point worth less. Shackford asked if this was voted on by the board or at an officer’s meeting? Chief Eldridge responded that he and the assistant chief discussed it at length. Shackford asked if all are in agreement? Both Chief Eldridge and Assistant Chief Clark said yes. Arruda stated that as long as the budget line doesn’t change in regards to distribution then it is up to the chief how it is distributed using the points formula. Farinella will incorporate the presented changes into the current SOG#200002 along with adding the chief stipend and other minor changes. The draft will be presented for the Board’s review at the October 4th meeting. King asked that the Chief present a roster of the Fire Department and job outlines for each rank. Arruda would like to see the job outlines incorporated into the SOG’s.

Motion by Shackford, seconded by Arruda to accept the proposed reimbursement scheduled as submitted by Chief Eldridge. The motion passed **3-0**.

Chief Eldridge presented a letter to the Board regarding Old Home Week tents. This will be discussed at a future meeting. King directed Chief Eldridge to forward a copy of the letter the Old Home Week Committee. Chief Eldridge stated he would do so.

Chief Eldridge informed the Board that the old fire truck has been sold pending a meeting of the purchasing department in Kansas. The town will receive \$32,500.00.

Motion by Shackford, seconded by Arruda to sign out of session the necessary paperwork for the sale of the truck. The motion passed **3-0**.

Shackford asked Chief Eldridge about the new firetruck regarding a question on the invoice amount. The invoice amount was for \$2,475.00 more than agreed. Finance Director Stacey questioned the amount. Chief Eldridge stated that there were some changes made at the end of last year that didn't get put into the encumbrance; these were going to be taken out of the budget. HME spoke to Chief Eldridge and they will not be charging the town for those changes. The truck will be here by the end of next week and Chief Eldridge will go over the following week to review, test and drive it.

Chief Eldridge stated that the truck will not be delivered to Madison until a check in is their hands. Arruda asked when this would take place. Chief Eldridge said this won't be for a couple of weeks. Arruda suggested that the check be ready for the October 4th meeting. Chief Eldridge agreed that would be fine.

CIP Letter – The Planning Board has begun its annual work of gathering data for projects and purchases contemplated for the 2018-2023 CIP. The Board will review the document line by line with the Police Chief, Road Agent and Fire Chief at their next meeting on October 4th.

14 Aspen Drive Clean-Up of Abandoned Car – This property was taken for tax deed in August of 2016. There has been a car on the property that neighbors have asked repeatedly to be removed. Now that the Town owns it, it can be removed. Farinella contacted Ricker's Auto Salvage and they will remove the car at no cost to the town, nor will the town receive any money. The board agreed to have Ricker remove the car.

OLD BUSINESS:

October 22nd Property Auction St. Jean Agreement – The board will sign the agreement for the October 22, 2016 auction. Farinella asked if the lots that did not receive bids will be included. The Board agreed to include them. Farinella will inform the auctioneer.

Selectman Arruda's List – Reach the Beach Race on September 17th was brought up for discussion. Arruda mentioned two incidents, one involving him, that occurred. Arruda in concerned of not if someone gets hurt, it is when. Chief Mullen asked to speak. Chief Mullen noted that in years past there were dozens of van driver violators, to the point of being overwhelmed. That being said, Officer Hayford was the coordinator this year and found that the vans, overall, did better this year. But there is still no reason for vans to be stopping on the route. Options of adding more details has been discussed. Also, the option of turning in the violators, causing their disqualification. Race Team Leader Theresa Struble agreed that disqualification may be a solution. Arruda asked how much money is raised for the town from this event. Madison Employee Association Representative Debra Parson stated that \$400 is paid to the association and that is used to benefit the Madison Rec Department. And, \$1,000 is raised through soup sales to help the Ossipee Children's Fund. Chris Martin suggested a re-routing of vans to East Madison Rd and Route 153. Arruda and other towns have asked to see the financials of the company running the race, not being a 501-3-C non-profit, the company does not offer that information. Parson's noted that the race officials have

penalized runners for poor behavior. Parson's also stated that planning meetings are held. The volunteers are not trained. Chief Mullen added that from now on a police officer will be used to direct runner and van traffic around the school. Theresa Struble stated that the Thursday night before the race a meeting is held at Bretton Woods that the Selectmen are invited to attend. King would be willing to attend that meeting to find how to lessen the burden on the town.

Selectman Shackford's List - Shackford and Farinella will not be in attendance at the October 4th meeting.

Selectman King's List – No items

Assistant's List:

Transfer Station - Farinella noted that a mishap during the mowing at the transfer station caused damage to a vent pipe. Farinella asked if the town will fix it, or should the contractor pay for it? The town will fix it. Arruda noted that it was our fault that the grass had gotten so high.

Oil Filter Relocation - Farinella received a quote from Jesse E Lyman Oil to move the oil tank filter and have a remote tank level gauge installed in the boiler room. This would eliminate the issue of getting into the Police Evidence room. The estimated cost would be \$675.00. **Motion** by Shackford seconded by Arruda to do the work. The motion passed **3-0**.

Atkinson Park – Merle Weber presented to Farinella a proposal to repair the sink hole at Atkinson Park. Shackford Construction proposed \$200 to add road cloth and erosion stone. Weber explained to Farinella that the cause of the erosion has been taken care of. **Motion** by Shackford, seconded by King to have Shackford Construction repair the sink hole. The motion passed **3-0**.

GOCC – Land Use Administrator Colleen King has volunteered to be the Madison representative to the Greater Area Ossipee Chamber of Commerce. The board agreed and would like C. King to inform the board about those meetings.

SIGNATURE ITEMS

Manifest

Payroll & Accounts Payable Checks

Jesse E. Lyman Oil and Propane Price Protection Program Agreements

Oil Rate: \$1.859

Propane Rate: \$1.359

Shackford noted that Freedom locked in last Monday at \$1.759. Farinella will contact Lyman Oil to explain why there is a difference.

Intent to Cut – 223-003 Modoc Hill Rd

Request for Payment by OHW to Trustees of Trust Funds

St. Jean Auctioneers Auction Budget Agreement

7:30 PM – Shackford made a **motion** to go into non-publics under RSA 91-A:3II(i), seconded by Arruda. Roll call vote: Arruda – aye; King – aye; Shackford – aye.

7:40 PM – Shackford made a **motion** to return to public session and seal the minutes of the non-public sessions of RSA 91-A:3II(i), seconded by King and so voted **3-0**.

7:40 PM – Shackford made a **motion** to adjourn, seconded by King, and so voted **3-0**.

NEXT SELECTMEN'S MEETING – The next Selectmen's Meeting will be on Tuesday, October 4, 2016 at 5:30 p.m. in the lower level of Town Hall.

Respectfully Submitted,
Linda Farinella, Administrative Assistant
Recording Secretary