

**BOARD OF SELECTMEN  
TOWN OF MADISON  
May 17, 2016  
MINUTES**

**Selectmen Present** - Chairman Josh Shackford, John Arruda and Robert King, Jr.

**Others Present** – Administrative Assistant Linda Farinella; Road Agent William Chick Sr.; Assistant Road Agent William Chick Jr.; R&D Paving, Inc. Representative; SWAC Chairman Dave Downs; Madison TV Videographer Tim Hughes

**Where and When Posted** - Town Hall upper & lower bulletin boards and Madison & Silver Lake Post Offices on January 4, 2016.

**Meeting Called to Order** – By the Chairman at 5:30 p.m.

**APPROVAL OF MINUTES:**

**Motion** by King, seconded by Shackford to approve the minutes of May 3, 2016 as written, the motion passed **2-0**.

**Motion** by King, seconded by Shackford to approve the minutes of May 10, 2016 as written, the motion passed **2-0**.

**APPROVAL OF MANIFESTS:**

**Motion** by King, seconded by Shackford to approve the Manifest of May 16 - 23, 2016 in the amount of \$106,062.76. The Manifest breakdown is as follows: \$25,638.56 for accounts payable; \$23,347.08 for payroll; \$7,077.12 for payroll liabilities; and \$50,000 for Madison Elementary School. Motion passed **2-0**.

Arruda arrived at the meeting.

**PUBLIC COMMENTS:** There were none.

**DISCUSSION ITEMS/NEW BUSINESS:**

**Transportation and Disposal of Municipal Recycling Proposals** – One proposal was received from Ricker Auto Salvage which was opened and read. The proposal addressed removal of cans and metal. The proposal will be given to SWAC Chairman Dave Downs for review at their meeting on May 26. Any decision will be relayed back to the board via Chairman King. Downs informed the board that after attending the NRRA conference he has learned more information about the cost of removing of recyclables; useful knowledge for going forward with the proposal.

**Paving Bid Opening** – Three bid were received work on High Street. The proposals received from F.R, Carroll, Inc., R&D Paving, Inc., and Pike Industries, Inc. were opened. The bids will be given to Road Agent Chick Sr. and Assistant Road Agent Chick Jr. for review and they will report back to the Selectmen. Chick Jr. requested that the award be done before the next Selectmen’s meeting on May 31<sup>st</sup>. The board agreed to set up a meeting sooner to approve and allow for sooner scheduling with the bid winner.

**Budget for Recording Secretary for Town Center & Energy Advisory Committees meetings** – The board agreed to use funds in the Planning Board line of the budget to cover the expense of having Chris Young record the minutes for the two committees.

## **OLD BUSINESS**

**Audit Services Proposal Decision** - The Board opened three proposals at the May 3<sup>rd</sup> meeting; Vachon, Clukay and Company PC, Plodzik & Sanderson, and Roberts & Greene PLLC. The proposals were reviewed by Finance Director Stacey and her recommendation is to stay with Robert & Greene PLLC. Shackford noted that the proposals were within \$1,000 of each other. Arruda liked that new sets of auditors from the same company are sent each time. **Motion by Shackford**, seconded by Arruda to use Roberts & Greene PLLC for the 2016-2018 audit years. The motion passed **3-0**.

**Selectman Shackford's List** – No items.

**Selectman Arruda's List** – Being a member of the Town Center committee he has been asked by the committee about having members work together outside of meetings. Arruda suggested that to comply with RSA 91-A the committee member gathering should be of a maximum of two people and take minutes that can be reviewed at the regularly schedule meetings. The board concurred.

**Selectman King's List** – No items.

**Assistant's List** – Farinella mentioned that King will be attending a Local Officials Workshop at Carroll County Complex on May 25<sup>th</sup>.

A report made to the office of a sink hole at Atkinson Park was passed on to the Road Agent. Road Agent Chick inspected the area. With Chick in attendance, explained that the area currently has tape warning and that the problem stems from the square split stone culvert being slowly eroded by changes in the brook's height. Chick's suggested is to have a wooden walkway built to span the problem area. Arruda suggested sending a letter to look for volunteers to build the walkway with the town supplying the materials and the Road Agent's crew being able to assist with heavy lifting.

The Burke Field well is on Tasker's schedule for spring expecting it to be within 3-4 weeks. Mike Brooks wanted the board to know that there will be electrical involved after the drilling for the pump. Arruda asked Road Agent Chick if the point will be pulled. Chick responded yes.

## **SIGNATURE ITEMS**

Manifest

Payroll & Accounts Payable Checks

Yield Tax Levy – Thomas 256-014 15-283-07-T

Yield Tax Levy – McNair 250-001 15-283-05-T

Oath of Office: Conservation Alternate – Ted Slader, Jr.

Conservation Member – Marc Ohlson

Notice of Intent to Cut – Kennett - Map 203 Lots 007, 008, 009 and 010

Purchase Requisition – Forest Land Improvement \$1,065.00

Forest Land Improvement \$3,570.00

Chris Young \$690.00

MS- 60-A – Auditor Option and Schedule

**6:05 PM** – Shackford made a **motion** to go into non-public under RSA 91-A:3II(a), seconded by Arruda.  
Roll call vote: Arruda – aye; King – aye; Shackford – aye.

**6:35 PM** – Shackford made a **motion** to return to public session and seal the minutes of the non-public sessions of RSA 91-A:3II(c), seconded by Arruda and so voted **3-0**.

**6:35 PM** – Shackford made a **motion** to adjourn, seconded by Arruda, and so voted **3-0**.

**NEXT SELECTMEN’S MEETING** – The next Selectmen’s Meeting will be on Tuesday, May 31, 2016 at 5:30 p.m. in the lower level of Town Hall.

Respectfully Submitted,

Linda Farinella, Administrative Assistant  
Recording Secretary