

**BOARD OF SELECTMEN  
TOWN OF MADISON  
FEBRUARY 9, 2016  
MINUTES**

**Selectmen Present** - Chairman Josh Shackford, John Arruda, Robert King, Jr.

**Others Present** – Administrative Assistant Linda Farinella

**Where and When Posted** - Town Hall upper & lower bulletin boards and Madison & Silver Lake Post Offices on January 4, 2016.

**Meeting Called to Order** – By the Chairman at 5:36 p.m.

**APPROVAL OF MINUTES:**

**Motion** by Arruda, seconded by King to approve the minutes of January 26, 2016 as prepared, the motion passed **3-0**.

**Motion** by Arruda, seconded by King to approve the minutes of February 2, 2016 as prepared, the motion passed **3-0**.

**Motion** by Arruda, seconded by King to approve the minutes of February 4, 2016 as prepared, the motion passed **3-0**.

**APPROVAL OF MANIFESTS:**

**Motion** by Arruda, seconded by King to approve the Manifest of February 8-12, 2016 in the amount of \$187,918.62. The Manifest breakdown is as follows: \$44,379.69 for accounts payable; \$22,647.50 for payroll; \$14,144.79 for the New Hampshire Retirement System; and \$6,746.64 for payroll liabilities. Motion passed **3-0**.

**PUBLIC COMMENTS:**

Chief Mullen asked the Board if they would approve him sending their intern to the part-time police academy. The tuition would come out of the police budget. The board was in favor.

Chief Mullen brought to the Boards attention complaints of Madison residents receiving letters of voter shaming. Arruda stated he has received one in his mail also. Chief Mullen intends to find out the owner of the post office box that the letter is associated with.

**DISCUSSION ITEMS/NEW BUSINESS:**

Farinella presented to the board the information regarding the Request for Proposals for an assessing company. There were five RFPs received. KRT, CNP, Cross Country Appraisal Group, RB Wood Associates and Avitar. Jojo Belville of DRA, Farinella and Stacey held interviews with KRT, CNP and Avitar. All three were great companies and of similar costs. Farinella suggested going with Avitar noting that they are the company that provides much of the offices' software, they will further train Farinella to run the assessing program which could lead to saving by being able to make some changes in house. Arruda asked for clarification of what the assessing line in the budget includes and why \$30,000 is annually placed in the Assessing Expendable Trust Fund. Farinella will ask Finance Director Stacey those questions. Arruda also wanted clarification of what the annual amount of the assessing contract covers, noting pickups as an important point. Farinella will contact Avitar and have a contract for the Board to review at their next meeting.

**OLD BUSINESS:** - No items.

**Selectman Arruda's List** – No items.

**Selectman King's List** – No items.

**Selectman Shackford's List** – No items.

**Assistant's List** – The Town Clerk's office asked for a list of appointments to be done at Town Meeting. Farinella will get in touch with those up for re-appointment and ask if they would like to continue to serve. The list will be ready at the February 23<sup>rd</sup> meeting.

**SIGNATURE ITEMS**

Manifest

Payroll & Accounts Payable Checks

NRCS WHIP Contract Modification

Confirmatory Selectmen's Deed – Town of Madison to Sirgo – Map 44 Lot D-22

Jesse E Lyman Heating Service Contracts – Town Hall and Garage

**6:01 PM** – Shackford made a **motion** to adjourn, seconded by King, and so voted **3-0**.

**NEXT SELECTMEN'S MEETING** – The next Selectmen's Meeting will be on Tuesday, February 23, 2016 at 5:30 p.m. in the Town Hall Meeting Room.

Respectfully Submitted,

Linda Farinella, Administrative Assistant  
Recording Secretary