

**BOARD OF SELECTMEN
TOWN OF MADISON
December 15, 2015
MINUTES**

Selectmen Present - Chairman Josh Shackford, John Arruda, Robert King, Jr.

Others Present – Administrative Assistant Linda Farinella; Finance Director Su Stacey; Fire Chief Jeffrey Eldridge; Fire Warden Richard Clark; Energy Advisory Committee Members Noreen Downs and Nicole Nordlund; Madison TV Videographer Carol Dandeneau

Where and When Posted - Town Hall upper & lower bulletin boards and Madison & Silver Lake Post Offices on January 7, 2015.

Meeting Called to Order – By the Chairman at 5:34 p.m.

APPROVAL OF MINUTES:

Motion by Arruda, seconded by King to approve the minutes of December 1, 2015 as prepared, the motion passed **3-0**.

APPROVAL OF MANIFESTS:

The Board signed the December 8, 2015 manifest, in the amount of \$41,774.00 for Fire Department Member Reimbursement, out of session as voted at the December 1, 2015 meeting.

Motion by Arruda, seconded by King to approve the Manifest of December 14 - 21, 2015 in the amount of \$875,936.46. The Manifest breakdown is as follows: \$23,124.72 for payroll; \$6,619.16 for payroll liabilities; \$58,069.58 for accounts payable; \$100,000.00 for the Madison School District; and \$688,123.00 to Carroll County. Motion passed **3-0**.

PUBLIC COMMENTS:

There were none.

DISCUSSION ITEMS/NEW BUSINESS:

Energy Advisory Committee (EAC): Noreen Downs and Nicole Nordlund of the EAC were in attendance. Downs' presentation to the Board included a summary of the work done at eight meetings since the committee was established at Town Meeting in March of 2015 as per Article 19. Downs reviewed the committee's Goals, Methodology, Analysis Guide, Alternatives, Recommendations and Findings and a Proposed Timeline for those recommendations and findings.

Downs is ultimately looking for a reaction from the Board. Downs presented an opportunity to look into the interesting physical layout of the Town's properties and the fact that there are many with ¼ mile of each other and consider an effort for heating and electricity on a campus idea. According to the CIP there are heating systems that are being flagged for replacement. The committee would like the Board to consider:

- Looking into a single heating system for all buildings, this could necessitate extending any boilers' lives through repairs rather than replacement. Considering fuel sources such as wood or photo-voltaic (PV);
- Change lighting to LED through the assistance of Eversource with grants and rebates and consider that Eversource offers a plan to apply ahead for help in case of the failure of a present boiler system;

- Fixing the envelopes of buildings through weather stripping and insulation to reduce the need for energy;
- Consider the hiring of a part-time person to oversee these projects as the EAC does not have the authority to do so;
- Consider the exclusion of PV systems from the property assessments.

Arruda sees the future of the town's energy following these directions presented and would like to see the plan for changing to LED lights right away. Arruda suggests going to Town Meeting with an amount, it will cost money to get a payback on the money; there is no point to spending funds without Town Meetings approval because this will be expensive and the return will be years out. Downs suggested that EAC members work with the administrative assistant to get quotes to be presented at Town Meeting. The Board agreed and would like to see the Town Hall lighting and insulating looked into being done in 2016 with the tightening up of the garage too. Nordlund noted that Eversource has matching grants and opportunities to jump on grants if the Town has any shelf ready projects. Downs also recommended that the EAC continue to meet quarterly to stay in touch with proposed projects and will be able to share the knowledge of contacts and networking the committee has already established.

Finance Director for Review of Budget Sheets: Stacey reviewed the 2016 budget with the Board. Arruda noted that there are three items that the Town essentially has no control over their increase: solid waste, notes due and ambulance service; without the increases the budget would have remained flat. Some changes were made to department figures. Stacey asked if the Board has planned to do a warrant article for improvement of the pavement at the Town Hall along with the Fire Station lot? Arruda would like to see Stacey's revised total on the budget before considering another warrant article.

Stacey asked the Board if they would consider having a Town credit card. The Board was in agreement that it is necessary. The application can be filed with the Town's bank.

Formal Request by Richard Clark for assignment of the Fire Dept ¾ ton truck: Fire Warden Richard Clark made a written formal request to the Board to reconsider the sale of the ¾ ton Chevy truck that is being considered to sell to Center Ossipee Fire Department. Clark explained the need for an emergency management truck and noted that he has plans to ask for a \$25,000 warrant article for same. Clark explained that this truck could be used as a multi-utility vehicle; it is set up to take a skid unit that has tank and reel for hose, it can get in smaller places than the tank truck and is automatic shift for ease of every operators use. The truck is already lettered and will only need to change vehicle title. The Board asked if any deposit or official agreement had been made with Center Ossipee, the answer was no. The Board agreed to keep the ¾ ton truck and utilize it for the Fire Department. King will contact the Center Ossipee Fire Department about this decision.

OLD BUSINESS:

Encumbering Fire Truck Funds: This will be placed on the December 29, 2015 agenda to be reviewed with all encumbered amounts.

1996 Topkick Truck: Shackford spoke with Road Agent Chick regarding the worth of the truck. Chick suggested that \$6,000 would be the amount that the truck would be worth to the Highway Department for use as a water truck. The Board agreed to run a sealed bid ad again with a minimum bid of \$6,000. This will be scheduled for an opening in about 30-days.

Selectman Shackford's List: No items

Selectman Arruda's List: No items

Selectman King's List: No items

Assistant's List: Farinella sent out the Request for Proposals for the 2016 – 2020 assessing company. They are due December 29, 2015 and will be reviewed with the Department of Revenue's Josephine Belville and presented to the Board.

SIGNATURE ITEMS

Manifest

Payroll & Accounts Payable Checks

Equalization Municipal Assessment Data Certificate for DRA

Abatement for 15-283-06-T

Surviving Spouse Veteran's Tax Credit – 203-001

Healthtrust 2016 Health and Dental Rates

Intent to Cut – 227-040

Intent to Cut – 238-003

Purchase Requisition – Fire Warden – W.S. Darley and Co

Non-Public Session per RSA 91-A:3II(a) – Personnel

7:24 PM – Shackford made a **motion** to go into non-public under RSA 91-A:3II(a), seconded by Arruda. Roll call vote: Arruda – aye; King – aye; Shackford – aye.

8:21 PM – Shackford made a **motion** to return to public session and seal the minutes of the non-public session of RSA 91-A:3II(e), seconded by King and so voted **3-0**.

8:21 PM – Shackford made a **motion** to adjourn, seconded by King, and so voted **3-0**.

NEXT SELECTMEN'S MEETING – The next Selectmen's Meeting will be on Tuesday, December 29, 2015 at 5:30 p.m. in the Town Hall Meeting Room.

Respectfully Submitted,

Linda Farinella, Administrative Assistant
Recording Secretary