

**BOARD OF SELECTMEN
TOWN OF MADISON
JUNE 2, 2015
MINUTES**

Selectmen Present - Chairman Josh Shackford, Michael Brooks, and John Arruda.

Others Present – Deputy Town Administrator Sue Stacey; Fire Chief Jeff Eldridge; Fire Warden Richard Clark; David Cribbie of GW Brooks & Son; taxpayers Steven & Joyce Smith; septic designer Ron Briggs; and Madison TV videographer Carol Dandeneau.

Where and When Posted - Town Hall upper & lower bulletin boards and Madison & Silver Lake Post Offices on January 7, 2015.

Meeting Called to Order – By the Chairman at 5:30 p.m.

APPROVAL OF MINUTES – Arruda made a **motion** to approve the Selectmen’s Meeting minutes of May 19, 2015 as prepared, seconded by Shackford, and so voted **3-0**.

APPROVAL OF MANIFESTS – Brooks made a **motion** to approve the Manifest of June 2, 2015 in the amount of \$279,735.27, seconded by Arruda, and so voted **3-0**. The Manifest breakdown is as follows: \$99,542.24 for accounts payable; \$23,131.03 for payroll; \$150,000.00 for the Madison School District (release date 6/4/15); and \$7,062.00 for payroll liabilities (dated 6/8/15).

THERE WERE NO PUBLIC COMMENTS

E-911 GIS MAPPING DATA – Fire Chief Eldridge was in to ask the Selectmen to grant permission to release the GIS Data for the Town of Madison to the Lakes Region Mutual Fire Aid and to sign the release form. The data will only be used in the computer-aided dispatch program for their emergency dispatch center to facilitate the response of the fire department mutual aid to assist our fire department.

Motion: Brooks made a **motion** to give permission to the Lakes Region Mutual Fire Aid to obtain the GIS Data on the Town of Madison, seconded by Shackford, and so voted **3-0**.

Decision: Chairman Shackford will sign the Local GIS Data Release Form granting permission to the Lakes Region Mutual Fire Aid.

REQUEST FOR DETERMINATION OF WETLANDS (Map 234, Lot 39) – Steve Smith and Ron Briggs were in to discuss Zoning Ordinance 4.5 B to replace Smith’s failed septic system. They have requested waivers from NHDES for setbacks to wetlands from the septic tank and leach field. The new leach field location is more conforming than the one it replaces. To submit the application to DES they need a determination from the Selectmen as to whether they need to go to ZBA for a variance, or whether the Selectmen may, per 4.5 B of the Madison Zoning Regs, determine the applicability of the setbacks of 4.5 C. Briggs showed the map of the property and explained the process thru DES. Is it or is it not considered wetlands? Brooks and Arruda met with Smith on the property. Brooks believes it is not wetland it is seasonal runoff. Arruda agrees with Brooks it is seasonal runoff. They both believe the location presented by Briggs is the best location for the replacement septic system to be placed. The

Selectmen approve the location saying they have visited the site and observed that this is the least intrusive means to replace the system.

Motion: Brooks made a **motion** to approve the design as presented in the location as presented, seconded by Arruda, and so voted **3-0**.

Decision: The minutes will be provided to Briggs as soon as they have been completed.

AGREEMENT FOR MUTUAL AID FIRE PROTECTION ADDITIONS – Fire Warden Clark was in to discuss with the Selectmen additional items he added for a Mutual Aid Fire Protection Agreement. The items Clark added state; the town providing mutual aid will not bill the town receiving the aid within the first 12 hours, anything beyond the 12 hours the providing town agrees to only receive the 50% shared cost provided by the State of New Hampshire for cost shared incidents. The liability is the responsibility of the person causing the fire with or without a permit is liable to the town and any mutual aid for all expenses incurred in attending or extinguishing such fire. The Forest Ranger told Clark the items he added are not valid. Clark added them due to the busy fire calls last month in Ossipee. Ossipee has incurred extensive costs especially with the fire on Bayle Mountain, it was very expensive for the helicopters that dropped water on the fire. Clark found out today through the Forest Ranger the other towns that responded are not billing the Town of Ossipee for their time. Clark asked the Selectmen if they would be okay with not billing for mutual aid fires and allow himself and the Fire Chief to work with the Mutual Aid towns. Clark explained that this would be for future fires not to be billed, not to retract what has already been billed. Eldridge would like to see the receiving town replace equipment that may be damaged and supplies like foam. The Selectmen gave Clark and Eldridge permission to work things out with Mutual Aid.

INVOLUNTARY MERGER APPLICATION ON GOE HILL RD (Map 247 Lot 34) – The Selectmen reviewed the documents presented with the application of involuntarily merged lots on Goe Hill Road per RSA 674:39-aa by property owners Fadden and Whitaker. Shackford said the Town Clerk/Tax Collector and Town Administrator researched documents in the vault back to 1977, they found a single current use application from the previous owner Kaskell recorded with the Carroll County Registry of Deeds in July of 1995 in Book 1622/Page 242 as 1 lot with 212 +/- acres, identifying the property as one tax map and lot number. The Selectmen discussed if this was 3 tracts/lots that Mr. Kaskell could have submitted 3 separate applications for current use as each lot would have been over 10 acres. Shackford given the current use application that has been discovered by the Town Clerk/Tax Collector and Town Administrator he is convinced it was a voluntary merge. He read RSA 674 section C which describes what a merger is; an overt action which signing a single lot current use application for 3 lots to 1 lot would prove that it was a voluntary process. Brooks' questions if it is enough evidence, he will speak with Town Counsel tomorrow asking how to proceed.

SELECTMEN WORK SESSION – Brooks asked the other Selectmen to have a work session on an off meeting week in July to discuss capital projects, highway outline the next 6 years of roads and truck purchases. Brooks also wants to move forward the construction of the Pavilion on the Ward Parcel. The Board agreed to meet Tuesday July 21, 2015 at 5:30PM, Stacey will post and let the Road Agent know to attend the session.

FIRE CALLS - Arruda asked the Fire Chief if he has been able to compile the list of fire calls since the beginning of the year, a report that has been asked for in the past to determine when most of the calls are; day, evening or night. Eldridge told him he will get that to him. Eldridge also told the Selectmen he has

met with his officers except Brooks was away, the officers wish to continue with point system as they have been.

PROPERTY, LIABILITY AND WORKER COMP INSURANCE – Stacey told the Selectmen the Primex rep was in to see her yesterday to drop of a Member Toolkit with numerous information on coverage and various documents, a bag of items that the insurance company provides the members and the Membership Agreement which needs to be signed by the Chairman of the Board of Selectmen, it is with the signature items. She gave Stacey 30 Vehicle Information Kits to be put in all town vehicles by July first this year when Primex becomes our Property, Liability and Workers Comp Insurance Company.

SELECTMEN MEETING WITH TRUSTEES OF TRUST – The Meeting with the Trustees of the Trust Fund, the Selectmen and Terry Knowles of the Attorney General’s Office is scheduled later this month on the last Tuesday, June 30th at 3PM. The Trustees have met on several occasions with Knowles to discuss the funds and figure out how to comply with the law on how they are invested as well as reported. This meeting has been posted in the usual locations.

ASPEN DRIVE PROPERTY CLEANUP COMPLETE – Brooks said the Aspen Dr property has been cleaned up by GW Brooks, he stopped by the property and in his opinion the lot has been rendered safe, the cellar hole had been filled in but the vehicle was is still there with windows broken out. Brooks is concerned there is a liability hazard, GW Brooks had been told the vehicle cannot be removed without a clear title or specific court order. He will ask Town Counsel how to dispose of the vehicle when he is speaking with her on the Goe Hill Road property merger. Brooks said Town Counsel was taking care of the lien.

SIGNATURE ITEMS –

Manifest

Payroll & Accounts Payable Checks

Local GIS Data Release Form – for the Lakes Region Mutual Fire Aid dispatch.

Town of Conway Memorandum of Understanding – Channel 3 viewing agreement.

Forest Fire Report Bill – May 5, 2015 Bayle Mountain Road, W. Ossipee.

Veterans Credit – G. Mosher.

Timber Tax Warrant & Worksheet: #14-283-08T Hempel/Fox Rd Realty Trust (237-015).

Intent to Cut Timber #15-283-11T Henderson (256-012).

Primex Membership Agreements - 2 originals.

Abatement Application Decisions: DENIED – Eversource (118-023)

Abatement Application Decisions: DENIED – Eversource (102-012)

Abatement Application Decisions: DENIED – Eversource (102-013)

Abatement Application Decisions: DENIED – Eversource (000-00B)

Abatement Application Decisions: DENIED – Northern NE Tele (228-003)

PUBLIC COMMENTS - Chief Eldridge asked to update the Selectmen, so far to June 1st they are at 120 calls which is down 5 calls from last year, there is about 1500 hrs between calls, station work, administration stuff and meetings. He mentioned again meeting with his officers they prefer to leave point system as is. He gave new roosters to each of the Selectmen. Eldridge said Old Home Week has scheduled the Fire Station for an open house time during the Old Home Week activities, he believes it will be Tuesday night. He plans to speak with the Police Chief to do something like an auction with all the bicycles and sponsor a bike helmet for each bike purchased. Arruda suggested Brooks be the auctioneer.

6:25 PM – Shackford made a **motion** to go into 2 non-public sessions both under RSA 91-A: 3II (c) to discuss a personnel/membership matter with the Fire Chief and personnel matter with Stacey, seconded by Brooks. Roll Call Vote: Brooks – aye; Arruda – aye; Shackford – aye. **6:55 PM** – Shackford made a **motion** to return to public session and seal the minutes of the two non-public sessions, seconded by Brooks, and so voted **3-0**.

6:55 PM – Shackford made a **motion** to adjourn, seconded by Brooks, and so voted **3-0**.

NEXT SELECTMEN’S MEETING – The next Selectmen’s Meeting will be on Tuesday, June 16, 2015 at 5:30 pm in the Town Hall Meeting Room.

Respectfully submitted,

Sue Stacey, Town Administrator
Recording Secretary