

**BOARD OF SELECTMEN
TOWN OF MADISON
April 4, 2023
MINUTES**

Selectmen Present – Michael A. Mauro, John Arruda and Adam Price

Others Present –Town Administrator Linda Shackford; Town Clerk/Tax Collector/ Fire Chief Michael Brooks; Chief Robert King, Jr.; Officer Jake Martin; Foreman Justin Chick; DPW Dave Swift and Josh Shackford; Librarian Sloane Jarell; Rec Program Joy Gray; MadTV Videographer Amanda Hayford; other members of the public

Where and When Posted – Town Hall upper & lower bulletin boards and Madison & Silver Lake Post Offices on December 20, 2022.

Meeting Called to Order – By Mauro at 4:30 pm.

Pledge of Allegiance: Mauro led all in attendance in reciting the Pledge.

APPROVAL OF MINUTES:

Motion by Arruda, seconded by Price to approve the minutes of March 21, 2023 as written. The motion passed **3-0**.

APPROVAL OF MANIFESTS:

Motion by Arruda, seconded by Price to approve the Manifest of April 3 - 10, 2023 in the amount of \$271,936.97 The manifest breakdown is as follows: \$28,789.05 for accounts payable; \$33,502.56 for payroll; \$9,645.36 for payroll liabilities; and \$200,000 for MES. The motion passed **3-0**.

PUBLIC HEARING was opened by Mauro in accordance with RSA 41:9-a to discuss and receive input on changes to fees that include recreation program fees and transfer station disposal fees. The proposed fees were read aloud by Arruda and Gray.

Rec

Program:

Transfer Station:

\$100.00	Mon - Thurs Attendance Summer Program Weekly Fee		\$10/sq	Asphalt Shingles
\$600.00	Mon - Thurs Attendance Summer Program 8-Week Fee		\$5 ea	Porcelain Sinks & Toilets
\$1,150.00	Mon - Thurs Two Family Members 8-week Summer Program Fee		\$15	1/4 Load 6' Pickup Bed – Bulky Waste
\$1,725.00	Mon – Thurs Three Family Members 8-week Summer Program Fee		\$20	1/4 Load 8' Pickup Bed – Bulky Waste
\$10.00	Summer Program Friday Field Trip Day per Person Fee		\$25	1/4 Load 1-ton Pickup Bed – Bulky Waste
\$10.00	Non-Madison Resident Sports Participation Fee per Person per Sport			

Donna Veilleux asked if there is a sliding scale for the Rec Program? Gray explained that the Ossipee Childrens fund can offer financial assistance.

Donna Veilleux questioned the burning of brush at the Transfer Station asking if the Town has a chipper. Arruda responded yes, but the chipper cannot handle the brush. Veilleux asked for the consideration of not charging for brush as she finds deposits on Lead Mine Road. Mauro asked if anyone notified the police of the deposit to which Veilleux responded yes.

Motion by Arruda, seconded by Price to accept the fees for the Rec Program and Transfer Station as publicly noticed. The motion passed 3-0. Mauro closed the hearing at 4:37pm.

PUBLIC COMMENTS – Mauro stated that there are several items to discuss tonight as we will be keeping public comments to its allotted fifteen minutes, so please be considerate of all that would like to speak.

Marcia McKenna stated that she is on the agenda regarding the McNair Easement and the Chain of Ponds but would like to talk about her reappointment to the Conservation Commission. McKenna asked if this is the appropriate time to speak to it to which Mauro stated yes.

McKenna began by reading aloud the mission statement of the Conservation Commission. McKenna then explained, that knowing her term was ending, she filled out the request for appointment form following being instructed to do so. McKenna was both disappointed and saddened to find that she was not reappointed after 22 years of service feeling she is owed an explanation for this decision.

Mauro first debunked an email that stated this was a predetermined decision and expressed his opinion that 22 years was a long time of appointments.

McKenna cited that the Master Plan states the Commission is 7-members without any time limits; therefore, she considers herself still on the Commission without a limit of time.

Arruda has been in an elected position for 22 years. Two people, that Arruda has known for 20 years, were born and raised in Madison, outdoorsmen, understand the local area, dealing with hunters and the backwoods, and well versed in municipal government, applied for the open positions. Arruda felt this was a chance to create a balanced commission.

Price explained that he did not have the opportunity to really look into the information.

Per McKenna, the RSA does not guarantee the Selectmen a spot on the commission and would like to apply for the 7th position. The latest appointments placed three town employees on the commission that will vote to please their bosses. Mauro disagreed with McKenna's statement.

Donna Veilleux said it appears the decision was predetermined as there was very little discussion and no appreciation shown for McKenna's service. Mauro assured that there will be a gesture of appreciation made. Veilleux asked the Board to reconsider the number of people on the commission.

Ted Slader, MCC alternate, is upset with the Board's decision citing McKenna's as invaluable. Slader insinuated that this change will allow the Board to use conservation funds on other purposes instead of being used to purchase the Chain of Ponds property. Slader suggested consideration of a 5-member

Selectboard. Shackford clarified that definitive opinion from Town Counsel on how and whom can spend the funds has been determined and is being followed.

Liza Rogerson and Pat Rau both expressed their opinion of the invaluableness of McKenna asking why there cannot be one more person on the Commission with Rau stating that Shackford and Brooks are busy.

McKenna feels that communication between the Selectmen and Commission was lacking. If there were concerns in the direction the Commission was moving then the Selectmen should have reached out either in person or in writing. McKenna feels this is some sort of retaliation.

Ralph Lutjen, MCC Co-Chair, expressed his feeling of the value that McKenna brings to the Commission.

Price clarified if the 7th member is a Selectmen? To which McKenna stated yes, but it does not have to be.

Arruda ended the discussion by asking McKenna to give the Board a couple of weeks.

DISCUSSION ITEMS/NEW BUSINESS:

Article #6 Tax Exempt Leasing for Dump Truck – The financial documents were reviewed from Tax Exempt Leasing by the Board for the leasing of the 2024 Western Star with upfitting. This purchase was approved in Article #6 at Town Meeting on March 18, 2023.

Motion by Price, seconded by Arruda to sign the leasing paperwork with Tax Exempt Leasing for the 2024 Western Star truck with upfitting. The motion passed **3-0**.

Shawn Bergeron Regarding Dam and Pedestrian Bridge – Shawn Bergeron offered his services to the Board to initiate the development of an RFP for the dam. Arruda would like to move forward with the project. Bergeron will prepare something for the Board's review.

Motion by Arruda, seconded by Price to engage Bergeron to provide an RFP for the engineering of the Silver Lake Dam repairs. The motion passed **3-0**.

Loon Preservation Committee (LPC) Request – A written request from Ann Haralambie was received on behalf of the LPC to erect signs to protect the loons and install monofilament recycling bins with signs at the boat launch and Nichols beach. The elementary school students would be involved in the production of the recycling bins but the removal of the monofilament and lead will not be collected by them.

Arruda expressed his concern about who will be responsible for emptying the bins. Mauro finds that this kind of bin can easily collect trash noting he finds trash in the Garden Clubs flower barrels. Price sees no harm in the concept. Shackford asked how the signs will be erected and located.

It was decided to table this topic until more information can be obtained regarding the proposal.

Rec Director Job Description Review – Ads for the Part-time Rec Director and support staff were reviewed. Gray offered an abridged version of the Part-time Rec Director ad to go in the paper. It was decided that the long ad will be uploaded to the Town's website with the job description.

Motion by Price, seconded by Arruda to accept the job description for the Part-time Rec Director as written. The motion passed **3-0**.

It was decided that a display ad will run in Thursday, Friday and Saturday's editions of the Conway Daily Sun that contains both the Part-time Rec Director and Summer Camp Counselor ads.

Rec Committee Member Appointment – Chelsea Krautmann submitted a request for appointment to the Rec Committee. Price is all for the appointment stating he knows her personally.

Motion by Arruda, seconded by Price to appoint Chelsea Krautmann as a regular member to the Rec Committee. The motion passed **3-0**.

Marcia McKenna McNair Easement – McKenna stated that the Board needs to focus more on the McNair easement, since it is the Town's responsibility. Since the logging was done it was found that the easement is not strong enough. McKenna expressed her disappointment that the Board did not take the advice of Town Counsel and NHMA to monitor the logging. The easement needs to be simplified to raise it to the best management practices of today. McKenna feels the Board should be staying on top of it.

McKenna asked if the Board is in favor of the purchase of the Chain of Ponds. The Board responded that they would need more information before answering. McKenna cited the Master Plan states the Chain of Ponds is worth saving and stated that the Board needs to educate themselves on the value of the property. McKenna asked if they have seen the appraisal to which they responded no with McKenna saying she sent it. Shackford clarified that the email was received but with the understanding it was supposed to go to the Commission members. McKenna stated that Land Use Change Tax is not taxpayer money like that raised at Town Meeting. Shackford interjected that it is a tax that a land owner pays with half going to the Commission and half to the Town. McKenna asked if the Board would support a warrant article or bond to purchase the property with Mauro feeling there are too many unanswered questions.

*Point of Order called by Shackford – The meeting procedures state that information to be discussed needs to be submitted by noon on the Thursday before the meeting; nothing was received and it is not fair for the Board to be expected to answer questions with no information submitted.

McKenna stated that she is just trying to bring these points to the Board's attention.

ZBA Openings Requests for Appointment – The Board reviewed two requests for appointment to the ZBA. Shackford explained that Shawn Bergeron was interested in the regular position with Bill Dempster requesting to be an alternate.

Motion by Arruda, seconded by Price to appoint Bergeron and Dempster to the ZBA as regular and alternate members, respectively. The motion passed **3-0**.

OLD BUSINESS:

Transfer Station Compactors - Quotes were received for both new and refurbished containers, Arruda has thoughts on placement to offer a better flow for patrons with Swift suggesting placing it down were the old one was. Arruda asked if it can be done safely citing the old one had safety issues. Swift said it would have to be a side load in that location. Swift also suggested moving the aluminum container lower which would eliminate people crossing traffic. Swift suggests getting a container while we can, it's a good price and there is a 6-8 week lead time.

Motion by Arruda, seconded by Price to purchase the refurbished compactor for \$26,175.00 from Atlantic Recycling Equipment. The motion passed **3-0**.

Selectman Arruda's List - Arruda gave figures that show the Town is about breaking even on bulky waste disposal and:

- The Transfer Station has taken in just over \$10,000 to date compared to \$8,900 at this point last year.
- The overall drawdown is at 25.4% at the 26% point of the year; Warrant Article #2 is at 27% at the 26% point of the year.
- Ted Kramer of SLAM is still looking into what can be done to re-direct the drainage at Monument Beach noting that the Town would be responsible for installation of sidewalks should the project move forward.

Dave Swift – Asked for the Board's permission to look into having a contract with ECO-Maine as we pay fluctuating prices. It was decided it was worth looking into; and

- Swift asked which line the recent improvements to the roll-off and 416 backhoe should come from. It was decided that it is a Transfer Station expense that will come from the recycling line.

Selectman Price's List – The school cannot house the Rec Director as they have security and space concerns. So, unless the director is a member of the teaching staff, he does not see the school being receptive of the idea.

Selectman Mauro's List – Mauro asked Chick for an update of the grader repairs. Chick stated the grader is at CAT awaiting a space inside the building for the repairs because the panels need to be removed and not be out in the weather.

Administrator's List – Shackford asked for the Board's support regarding the application for the Men's Softball League to use Burke Field. Shackford will be firm on the Property Regulations regarding no alcohol, remove trash and not use the Town's dumpster, and that permission can be revoked without a refund of the \$300 (\$100 per Madison Team) fee. The Board was in support. Brooks, keeper of the field schedule, gives preference to the youth game requests noting that there may be up to 6 or 7 youth teams this year.

Confirmation was made that the Rec Program will use the upper field for activities the week of Old Home Week.

Department Heads' List:

Fire Chief Brooks – The fire extinguisher inspection is complete with all issue rectified and back in service. The snow is melting so Brooks asked to be sure you have enough snow cover before lighting brush without a permit and to always call dispatch before ignition. Arruda asked about burning the brush at the Transfer Station. Chick would like to get it done sooner than later. Brooks will reach out to obtain a commercial permit for the Town.

Foreman Chick – Chick has obtained verbal numbers on stumping grinding/chipping related to the recent cut. One is \$10,000 without travel costs from Rochester and the other is local at \$13,500. Mauro asked if there are paper quotes to which Chick stated he will get them; and

- Chick asked the Board to consider removing the dump body from the small Peterbilt and instead mount a sander or dust control tank and to put truck #9 out to bid and get what we can for it. Arruda asked the year on #9 to which Chick responded 2004.
- Chick would like to sell the body on Truck #11 as it sits too high and unstably, and get a new one. Price asked what a price is for that with Chick responding it would be a steel 10' flatbed which he has no price on. The aluminum dump body that we are never going to use might be a good trade towards that idea. Chick was asked to get quotes and trade quotes.

- J. Shackford mentioned the Oshkosh stating that it hasn't been used in over a year. He rhetorically asking why are we keeping it. Chick agrees it is past its day and if consideration of selling it was made, he'd like to see a reserve amount.

Chief King – The phone system in his office has several broken handsets, including this conference room one. We will look around for some lesser used stations to get his office going. Brooks may have a few in the EMD set up. We should seriously consider a new system next year.

Rec Program Joy Gray – A survey yields the possibility of 36 summer camp participants which would be a 1:12 ratio. Some summer plans include:

- White Lakes State Park, softball, t-ball, swim lessons, open gym and coordinating with the library for a chess club.

Librarian Jarell – Jarell kindly reminded the DPW that the parking bumpers need to be restored in the library parking lot and there is a fence that needs mending now that the snow is going.

SIGNATURE ITEMS

Manifest

Payroll & Accounts Payable Checks

MS- 232 Report of Appropriations Actually Voted

Northway Bank Rec Revolving Account Agreement

Rec Volunteer Appointments: Alicia Jacobs, Chris Porkka, Ali Hutchins, Karen Hunter

Jordan Donovan, Rachel Samia

Notice of Intent to Excavate 2023-2024: Coleman 110-002

Coleman 202-008

Coleman 202-001

Coleman 202-026

Purity Spring Resort 249-013

Drew 232-037

Drew 232-038

Purchase Requisition: 2023-LIBR-001 \$ 1,299.04 Junior Library Guild

Excavation Tax Levy: Colemans 22-283-01-E \$407.50

Colemans 22-283-02-E \$427.70

Colemans 22-283-03-E \$286.50

Colemans 22-283-04-E \$1,818.86

Motion by Arruda, seconded by Price to adjourn. The meeting adjourned at 6:07pm.

NEXT SELECTMEN'S MEETING – The next Selectmen's Meeting is scheduled April 18, 2023 commencing at 4:30 pm at the Madison Town Hall meeting room.

Respectfully Submitted,

Linda Shackford,
Town Administrator