

**BOARD OF SELECTMEN
TOWN OF MADISON
December 13, 2022
MINUTES**

Selectmen Present – Josh L. Shackford, Michael A. Mauro, John Arruda

Others Present – TC/TC Fire Chief Michael Brooks; Town Administrator Linda Shackford; Chief Robert King, Jr.; Code Enforcement Officer Bob Boyd; Officer Jake Martin; Foreman Justin Chick; DPW Dave Swift; Rec Program Adam Price; MadTV Videographers Carol Dandeneau; members of the public

Where and When Posted – Town Hall upper & lower bulletin boards and Madison & Silver Lake Post Offices on December 23, 2021.

Meeting Called to Order – By J. Shackford at 4:30 pm.

Pledge of Allegiance: J. Shackford led all in attendance in reciting the Pledge.

APPROVAL OF MINUTES:

Motion by Mauro, seconded by Arruda to approve the minutes of November 30, 2022 as written. The motion passed **3-0**.

APPROVAL OF MANIFESTS:

Motion by Mauro, seconded by Arruda to approve the Manifest of December 12-28, 2022 in the amount of \$1,474,469.82. The manifest breakdown is as follows: \$77,819.55 for Accounts Payable; \$29,811.04 for payroll; \$8,662.04 for payroll liabilities; \$26,170.19 for NHRS; \$687,507.00 for Carroll County; \$200,000 for MES on 12/8/22 and \$400,000 for MES on 12/15/2022. The motion passed **3-0**.

DISCUSSION ITEMS/NEW BUSINESS:

Moose Lodge Donation – The Madison Moose Lodge has pledged to donate \$1,500 to the Town for heating fuel assistance. The lottery games for the Lodge were successful for them and they are giving back to the Town and other community entities. The Board was appreciative of their thoughtful pledge and had hoped to be able to thank them in person and offer the photo opportunity they requested. Chief King, in response to J. Shackford's inquiry, reported that the Lodge does not cause problems for their department.

Review Proposed 2023 Warrant Articles – The Board reviewed the draft warrant with discussion listed as follows:

DPW Truck – Foreman Chick explained that he has received five numbers on 6-wheeler trucks that are all around \$250,000 which includes the truck, dump and plow set up. Chick is working on a trade price for the truck that cannot be used to plow. 2024 vehicles have an anticipated delivery of six months after order so it could be tight to have it for plowing next year. L. Shackford reached out to Tax Exempt Leasing and received a 14-day quote of 5.19% interest with an estimated payment of \$34,600 for a 7-year term on a \$200,000 loan.

Ball Field Improvements – King arranged for a company from Franklin NH to come a look at the field. J. Shackford and Chick met with him. There is no organic material to work with so it could take up to 2,000 yards of loam at \$30/yd. King estimates that to bring it back to par could cost upwards of

\$150,000. The idea of doing it in phases was discussed but that did not seem feasible. Brooks suggested getting a couple of locals to do pricing with J. Shackford noting that Dave Cribbie may be interested.

Dam Bridge – Shawn Bergeron is working on getting a price together.

Dry Hydrant – Brooks intends to encumber the \$1,200 in the dry hydrant line and is working on getting a price for the total Allegro Pines project.

Conservation Commission Request – L. Shackford relayed a request from the Conservation Commission asking the Board to put a warrant article up for the \$5,000 request they have had in years passed. The Board was in agreement to add the article.

Full-time Rec Director – J. Shackford noted that the Board agreed to put the article up and not request it to be petitioned. The amount was discussed questioning if the estimated \$96,000 should be broken down in the article. Price was of the opinion that it would be cleaner to do the whole amount. Price commented that if it is not recommended by the Board, it will not pass at Town Meeting. This comment was not met with agreement by the Board.

OLD BUSINESS:

Conservation Commission Letter – At the Conservation Commission meeting on December 1st they passed a motion to not seek reimbursement for the \$9,298.00 expended from the LUCT account by the Selectmen, towards the boat ramp and brine system, and that the commission are the agents to expend for conservation accounts going forward. The Board was thankful for their offer and accepted it. However, citing multiple opinions on who the agents to expend are, L. Shackford is awaiting a written opinion from Attorney Johnston on the matter. The Board was in agreement that this needs to be defined to be able to move forward.

Selectman Arruda's List – The drawdown shows that we have expended 88.4% of the budget at 95.1% of the year. There is approximately \$376,000 remaining with one more payroll and accounts payable day left in 2022. Arruda also mentioned:

- The STR letters – L. Shackford explained that of the fourteen letters sent we have received a few responses with any correspondence being put in each folder. Arruda would like to have Attorney Johnston's guidance on the next steps with the Board agreeing to ask him for a letter that explains the fine structure. J. Shackford heard that recipients were told not to respond in anticipation of the Planning Board putting forward the special exception.

J. Shackford asked, noting the special exception discussion, for the whole Board to be in attendance at the next Planning Board meeting on January 4th for discussion of the potential change to the Zoning Ordinance.

- Arruda asked the DPW to take care of the pallet of auto batteries and asked for ideas on a solution for the masonry removal. J. Shackford suggested moving it from the Transfer Station to the garage area and not allowing any to be left at the transfer station. There is a multitude of fluorescent bulbs from the lower garage that will be brought to the Transfer Station for recycling.

Selectman Mauro's List – No items.

Selectman Shackford's List – The loader is out for service with a loaner made available by Cat. The problem discovered was that the transmission was not set properly from the manufacturer. Cat is trying to find the brackets to fix the issue. The Westbrook office for Chadwick Baross came to service the excavator and Swift remarked at the difficulty in getting the 416 backhoe serviced.

Department Heads' List:

DPW - Swift asked if the Board would consider using a new company named NH Lube & Supply to get bulk amounts of motor oil and hydraulic fluid at a considerably less expensive price than available locally. The Board was in agreement and Swift will check in with L. Shackford to get an account set up with them. Foreman Chick stated that they are prepping for the upcoming storm slated for Friday and Saturday. They have been doing some high limbing in anticipation and plan to continue throughout the winter.

Police – Chief King had nothing to report.

Tax Collector – Brooks reported 25% collection of the 2022 P02 tax bills having not yet received any of the large wire transfers from the mortgage companies. There seems to be an issue with the USPS delivery of some tax bills but as always, taxpayers can pay online or come by his office.

Rec Dept – Price had nothing to report.

Administrator's List:

Transfer Station Holiday Schedule – It was decided that the schedule at the Transfer Station will remain the same as regular hours only being closed on Christmas Day.

Dec 27th Meeting 4:15pm – The meeting on the 27th will begin at 4:15pm to allow sufficient time for the Broadband Representative at the Public Hearing to attend another hearing in Wolfeboro the same night.

Municipal Boat Launch Investment Program – The Town is eligible to received up to \$100,000 at a 75/25 match for repairs and improvement to the boat launch with eligible expenses going back to March of 2021. L. Shackford is prepared to apply with the Board approval, which was received.

SIGNATURE ITEMS:

Manifest

Payroll & Accounts Payable Checks

Eastern Propane Diesel Certificate of State Use

Veterans Credit Application 102-028

Rec Volunteer Appointment Julie Boewe

Yield Tax – 215-001 Ward \$3,245.39

Purchase Requisition: 2022-POLI-012 Navigate 360 \$749.00

5:49 PM – J. Shackford made a **motion** to adjourn, seconded by Mauro, and so voted **3-0**.

NEXT SELECTMEN'S MEETING – The next Selectmen's Meeting is scheduled December 27, 2022 commencing at 4:15 pm at the Madison Town Hall meeting room.

Respectfully Submitted,

Linda Shackford,
Town Administrator