

**ADVISORY BUDGET COMMITTEE
TOWN OF MADISON
October 25, 2022
MINUTES**

Members Present – Chairman Tino Fernandes; Doug McAllister; Sharon Schilling; Selectman John Arruda; Alternate Adam Price

Members Excused – Ron Force; Ned Rogerson; School Board Member Michael Brooks

Others Present – Town Administrator Linda Shackford; Chief Robert J. King, Jr; Principal Heather Woodard; Videographer Aysia Morency

Where and When Posted – Town Hall upper & lower bulletin boards and Madison & Silver Lake Post Offices on August 10, 2022.

Meeting Called to Order – By Fernandes at 6:00 p.m.

Elevation of Alternates – Motion by McAllister, seconded by Schilling to raise Price to a voting member for tonight’s meeting. The motion passed **unanimously**.

Approval of September 27, 2022 Minutes – Motion by Price, seconded by Schilling to approve the minutes of the September 27, 2022 meeting as written. The motion passed **unanimously**.

Rescheduling of November 8th Meeting - The November 8th meeting lands on the General Election date. The date of November 21, 2022 was agreed upon as the new date for the November meeting.

Current Drawdown Budget Status – Shackford explained that we have just received the Local Equipment Grant funds. The amount received will be added back into the budget for the next review. Arruda gave the percentages of 77% of the 2022 budget spent at the 81.6% point of the year. Comments:

- Arruda anticipates a surplus of \$100,000 at the end of the year if all goes well;
- The fuel and legal lines are of concern for Arruda with the legal line being overspent;
- The fire department traditionally has their expenses come at the end of the year as a large portion of their budget is reimbursement for their members;
- Answering a question from the last meeting had Arruda tell the Board the balances for Expendable Trust Funds (ETF). The Highway Heavy Equipment ETF has a current balance of \$48,817 and the Transfer Station Capital Improvement Project ETF has a current balance of \$68,059;
- The DPW will be looking to replace a truck that was purchased over the summer. The truck cannot be outfitted with a plow. Unless a really good deal comes around it may take a trade and some of the ETF and financing to replace it;
- Fernandes noted that the road improvement line is still close to the budgeted \$50,000 to which Arruda noted that it may be used to pay for work on East Madison Road and the Town Hall parking lot repairs.

Preliminary 2023 Budget Discussion – Arruda noted that the solid waste also received income this year that went into the general fund. The amounts included revenues from the Transfer Station in the amount of \$50,358 and metals of \$9745. Also:

- The \$138,000 number is anticipated to be reduced next year with Arruda explaining that it was a number used from when we were paying North Conway Incinerator to dispose of the MSW;

- Cardboard revenue is being used to offset the cost of plastic disposal;
- Glass in the MSW adds great cost to the hauling with Arruda noting that signs have been installed to direct patrons to put glass in the glass pile;
- Arruda hopes to be able to cover the containers to keep the snow out and adding weight to the hauling;
- The library has a 20% increase;
- PEG TV is funded through franchise fees;
- Patriotic Purposes was discussed with Schilling hoping to add funds to assist with the anticipated assistance veterans group, the BOS is awaiting presentation of a construct from Schilling;
- Personnel Administration lines cannot be completed without all wages included;
- Chief King spoke to the police budget noting that his largest change is in salaries that will put his department members in the middle of the local competition allowing him to keep our good officers.

Anticipated Warrant Articles for 2023 – This will be reviewed at the next meeting.

MES Budget – Principal Woodard noted that the Special Ed budget will have some significant increases and the health insurance rates and tuition numbers will be discussed at the December School Board meeting.

Capital Improvement Plan Review – The thought to expand the CIP out to ten years was not supported by Arruda because he finds it will change too frequently and not be an accurate reflection to allow for stable numbers. Further discussion included:

- Chief King asking for the removal of a cruiser in two years as he intends to keep them 8-10 years.

Appointment of Reviewer of Petition Warrant Articles – Rogerson has done these in the past and will be asked to perform the review again for this cycle.

Public Comment – There were none.

7:07 PM –McAllister made a **motion** to adjourn, seconded by Price. The motion passed unanimously.

NEXT ADVISORY BUDGET COMMITTEE MEETING – The next Advisory Budget Committee Meeting will be on Monday, November 21, 2022 at 6:00 p.m. in the Town Hall Meeting Room.

Respectfully Submitted,

Linda Shackford,
Town Administrator
Recording Secretary