



PO BOX 248
MADISON, NEW HAMPSHIRE 03849
planning@madison-nh.org
Phone: 603-367-4332x302 Fax: 603-367-4547

APPROVED MINUTES
October 7, 2021

MEMBER ROLL CALL:

Marcia McKenna, Chair – Present	Ted Slader – Excused
Marc Ohlson – Present	Emily Bass - Excused
Ralph Lutjen - Present	
Noreen Downs - Present	
Bill Lord - Present	
Robert Stone - Present	

OTHERS PRESENT:

Kim Cyr - Land Use Administrator, Carol Dandeneau - Madison TV, Knute Ogren – Green Mountain Conservation, Tim Nolin – Forest Land Improvement, Michael Veilleux

MEETING POSTED: September 22, 2021 at Madison Town Hall Upper & Lower, Madison & Silver Lake Post Offices

Ms. McKenna called the meeting to order at 7:00pm.

ELEVATE ALTERNATE: Mr. Ohlson made a **Motion** to elevate alternate Noreen Downs, seconded by Mr. Lord. All approved.

PUBLIC COMMENT: Knute Ogren of GMCG spoke to the Board regarding the Blankenstein property. Mr. Ogren is thankful for the relationship between GMCG and the Madison Conservation Commission and is committed to working together on the Blankenstein property. The Town had the opportunity to purchase the property in the past but did not do so. Ms. McKenna would like to see the Town support GMCG in purchasing the property. Ms. McKenna suggested a donation of \$5,000.00 to GMCG to purchase the Blankenstein property. Mr. Ohlson suggested the funds come from the Land Use Change Tax account and Mr. Lord agreed. Mr. Lord will speak to the Board of Selectmen about the donation. Mrs. Cyr will research the process to make the donation.

NEW BUSINESS:

GMCG Invoice for Water Quality Programming – Mr. Ohlson made a **Motion** to pay the \$1,500.00 invoice, Mrs. Downs seconded. All approved. Ms. McKenna requested that the GMCG newsletter be included in the Town report.

Yearly Monitoring of Town Properties – The Board discussed the yearly monitoring of the properties with Tim Nolin. Mr. Lutjen suggested assigning properties to members and have them write a report. Mr. Nolin informed the board that there is a simple form that can be filled out and then we would have a record of the monitoring. Mr. Lord thought volunteers could volunteer to assist Mr. Nolin with the monitoring. Mr. Nolin will email the form and Mrs. Cyr will forward the form to the Board members. Ms. McKenna wants to make sure we are being diligent in monitoring the properties.

OLD BUSINESS:

Review of Budget Worksheets – The Board discussed removing the administration line of \$2500.00. The 2022 proposed budget will be \$2,350.00.

Tim Nolin – Veilleux tree removal request – The trees on the hillside are Aspens and they tend to have a short life span. Mr. Nolin stated that the trees are within striking distance of the house but they are not in typically bad shape and are not an unreasonable risk. The trees have a natural lean. Mr. Nolin stated that it is up to the Board to decide what is the Town's responsibility and it may set a precedence if the Town takes the trees down. Mr. Ohlson suggested that the Town needs to have a comprehensive policy regarding trees. Mr. Lord said the owner can appeal to the BOS to get permission to remove the trees at their expense if they don't want to wait for a policy to be developed. Mr. Lutjen stated that we will not cut the trees down but will give the owner permission to cut them down. Mr. Ohlson suggested that we need a policy before making a decision to remove trees or grant permission to the owner. Mr. Ohlson thought that a site visit would be valuable. Mr. Ohlson made a **Motion** to contact NHMA and NH Association of Conservation Commissions to see if they have any existing policies in place, Mr. Lord seconded. All approved.

ADMINISTRATION: The Board has received a donation from the Silver Lake Boating Club of Madison in the amount of \$500.00. This donation is to help with the dam and boat ramp repairs.

NH Association of Conservation Commissions Invoice for FY 2022 dues was approved for payment in the amount of \$250.00. Funds to come from the membership line.

The Board received a copy of the DES permit for the boat launch and dam repairs. Ms. McKenna signed the permit application.

PLANNING BOARD: Mr. Ohlson reported that the Planning Board discussed clarifying the definitions for the public hearing. The hearing is scheduled for November 3rd at 7pm. The Planning Board is proposing to remove the 50% expansion of non-conforming structures and to add a definition for Short-term rentals. The Planning Board had invited Mr. Coleman to discuss Ledge Pond Road, but Mr. Coleman did not attend the meeting.

SELECTMAN'S REPORT: Bill Lord reported the following items from the BOS, with added discussion from MCC:

The MCC received a donation of \$500 from the Silver Lake Boat Club. Like the contribution from SLAM, the Boat Club wanted to acknowledge and support the MCC's financial efforts in lake conservation e.g., dam & boat ramp repair. The Chairman asked that a thank you note be sent to SLBC (Commodore Ted Chapman). The check should be deposited in the MCC Gift Account, per RSA 36A.

The solution to erosion at the head of the Cascade Trail (adjacent to the Madison Historical Society) was evaluated on-site by DPW, MHS, and Selectman Lord. At the suggestion of MCC member Emily Bass, it was decided that a permanent set of stairs should be installed. The survey is complete, and the stairs (pre-cast concrete) are on order. The Town will install and maintain the stairs and railing. The MCC previously agreed to finance the materials for a solution. Lord will check on winter snow removal from those stairs.

The Madison dam and boat ramp repair is still scheduled for completion after lowering of the lake this fall – that lowering process began on Tuesday. The NH DES permit is completed and MCC signature will assist in reducing the DES processing time from 20 to 10 days. MCC Chairman McKenna signed the permit application for the MCC, Lord signed as Selectman. The Town will do the work and the materials are on order, as supported financially and previously approved by the MCC.

The brine tank project continues to get accolades! After being lauded by GMCG and NH LAKES, the UNH Technology Transfer Center wants to interview Lord and DPW so they may advertise this joint Town-MCC effort to other NH municipalities. Lutjen asked about efficacy of the system at low temperatures and timing of brine application. Lord explained that was evaluated with data and a study from upstate NY towns and was part of the decision to proceed. The brine tank has been purchased.

Lord asked that the process for payment of MCC obligations be modified. To ensure timely payment to conservation vendors, once the MCC approves a project for initiation, with documented minutes, incoming invoices should be paid when received as opposed to waiting for another MCC meeting to approve payment. Mr. Lutjen made a **Motion** to accept the invoice processing change and Mrs. Downs seconded. All approved.

A volunteer (J. Shackford) agreed to do conservation work (brush management, erosion prevention with water bars/culvert, etc.) on a municipal trail (Kiljockey). The BOS concurred with that work and approved/documented it in their last BOS meeting. The BOS and MCC thanks him for that work and supports Town conservation efforts and the purchase of materials and equipment rental for that work. Lord opined that MCC may wish to reimburse volunteer Marc Ohlson for his expenditure of fuel used for his brush hogging effort on conservation lands. There was discussion of the difference between Town municipal trails (RSA 231A) and Town conservation land trails. The Madison trails map will be modified at the next re-print to ensure all trails (municipal & conservation) are included to ensure a more complete map of Town trails.

APPROVAL OF MINUTES: The September 2, 2021 Draft Minutes were reviewed. A **MOTION** to APPROVE was made by Mr. Lutjen and seconded by Mr. Stone. All Approved.

ADJOURNMENT: Mrs. Downs made a **Motion** to adjourn; Mr. Lutjen seconded. The meeting adjourned at 8:23pm

Submitted by:
Kim Cyr
Land Use Administrator