

**BOARD OF SELECTMEN  
TOWN OF MADISON  
April 5, 2022  
MINUTES**

**Selectmen Present** –Josh L. Shackford, Michael A. Mauro, John Arruda

**Others Present** – TC/TC Fire Chief Michael Brooks; Town Administrator Linda Shackford; DPW Director Jon Cyr; Residents/Taxpayers/others Jay Buckley, Adam Price, Nick Borelli, Kathy Koziell, Sharon Schilling, Shawn Bergeron, Hillary Twigg-Smith, Bob Tafuto and others; MadTV Videographer Aysia Morency

**Where and When Posted** – Town Hall upper & lower bulletin boards and Madison & Silver Lake Post Offices on December 23, 2021.

**Meeting Called to Order** – By J. Shackford at 4:30 pm.

**APPROVAL OF MINUTES:**

**Motion** by Mauro, seconded J. Shackford by to approve the minutes of the March 8, 2022 as written. The motion passed **3-0**.

**APPROVAL OF MANIFEST:**

Motion by Mauro, seconded by Arruda to approve the Manifest of April 3-14, 2022 in the amount of \$501,836.01. The manifest breakdown is as follows: \$63,639.24 for Accounts Payable; \$29,672.79 for payroll; \$8,793.98 for payroll liabilities; and, \$400,000 for MES. The motion passed **3-0**.

**PUBLIC COMMENTS:** Shawn Bergeron read into the record a letter dated April 5, 2022 that regarded the classification of Hillary Twigg-Smith’s driveway as Class VI Churchill Rd. The letter asked the Board to review the enclosed information and if determined accurate, asks that the Board formally vote to accept that what has been titled as Churchill Road (presently recognized as Twigg-Smith’s driveway) is not recognized by the Town as a Town of Madison Road of any classification. Licensed surveyor Robert Tafuto, who performed research on the topic was in attendance to answer any questions. J. Shackford thanked Bergeron for the documentation and said that the Board will need some time to review. Sharon Schilling hoped that the Board would consider a continuance of this discussion until May giving abutters time to also perform their research. The Board agreed to continue this until a May meeting.

**DISCUSSION ITEMS/NEW BUSINESS:**

**Reinstate the Parks and Rec Committee and Appoint Members** – Arruda began discussion offering to be an advisor to the committee should it be voted to be reinstated. Arruda also hoped to title the committee as Recreation Committee without the Parks in the title as that portion is taken care of by the DPW department.

J. Shackford listed the people that contacted Town Hall with interest of being on the committee. Those people, along with Price as a member and Arruda as advisor, are Amelya Saras, Nancy Martin, Carol Penza, Dawn McHenry and Susan Hirtle. L. Shackford reached out the Martin today and asked if she would be willing to possibly serve as an alternate and she was in agreement. Price had those same people contact him along with several others.

**Motion** by Arruda, seconded by Mauro to appoint Price, Saras, Penza, McHenry and Hirtle as members with Martin serving as an alternate. The motion passed **3-0**.

**Motion** by J. Shackford, seconded by Mauro to reinstate the Recreation Committee. The motion passed **3-0**. It was reiterated that this committee will have to keep minutes and post their meetings in accordance with RSA 91A.

**Tax Anticipation Note Paperwork** – At the March 8<sup>th</sup> meeting the Board agreed to move forward with obtaining a TAN from Northway Bank. The paperwork was present to the Board for signatures.

**Motion** by J. Shackford, seconded by Mauro to sign the documents to secure a TAN for \$1,000,000.00 with an interest rate of 0.55%. The motion passed **3-0**. As in past years, it was noted that this will not be used unless absolutely necessary.

**Safety Cabinet Purchase** – Cyr asked the Board to approve the purchase of cabinets for storage of the brine system equipment. The Board agreed with the purchase. Cyr suggested this come from ARPA funds as an extension of the brine project. It was also suggested it could come from Town Projects. L. Shackford and Cyr will look closer and determine the best funding.

**Approval of Insurance Settlement for Truck #5-** Primex insurance has offered a settlement number for the coverage of Truck #5 that was totaled. The amount offered was \$89,500.

**Motion** by J. Shackford, seconded by Mauro to accept the insurance settlement of \$89,500. The motion passed **3-0**.

**OLD BUSINESS:** There was none

**Selectman Mauro's List** – No items

**Selectman Shackford's List** – No items

**Selectman Arruda's List-** The drawdown status is in line with 24% of the budget being spent at the 26% point of the year.

**Department Heads' List:**

**Director Cyr** – A resident notified the DPW of a sink hole in front of the Historical Society. After investigation Cyr found an old box culvert leaking. This will need work that could include digging it up and repairing, which will all be done in house. L. Shackford asked if this could have contributed to water in the basement of the Historical Society with Cyr responding it is a possibility.

**Tax Collector Brooks** – Liens were executed on April 4<sup>th</sup>. The Town is at 98.95% of taxes collected for 2021 which is the best percentage of collection of historical record.

**Administrator's List** – L. Shackford asked the Board if they would approve the issuing of the 2022 P01 tax bills noting that the cushion of the approximately \$200,000 that will be received early will assist in the Town's cash flow. Brooks added that bills can be sent at any time but cannot be due before July 1 annually. The due date will be July 5<sup>th</sup>. The Board approved sending out the 2022 P01 bills agreeing to sign the warrant out of session as soon as L. Shackford has it prepared.

**SIGNATURE ITEMS:**

Manifest

Payroll & Accounts Payable Checks

Purchase Requisitions:

2022-WARR-001 Atlas PyroVision \$2,000.00  
2022-POLI-003 NEVO \$7,435.00  
2022-POLI-005 Axon \$2,954.26  
2022-POLI-006 Vinyl Graphics \$1,800.00  
2022-DPW-005 McMulkin Chevrolet \$51,268.00  
2022-DPW-006 OME \$2,464.50

Intents to Excavate:

202-001 Coleman and Sons  
202-008 Coleman and Sons  
110-002 Coleman and Sons  
202-026 Coleman and Sons

Oath of Office: George Rau, ZBA Alternate

Intent to Cut: 128-046 Khiel for UNH

**4:58 PM** – J. Shackford made a **motion** to go into **Non-Public Session per RSA 91-A:3II (c)** Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.

Roll call vote: Arruda – aye; Mauro – aye; J. Shackford – aye

**5:20 PM** – Mauro made a **motion** to return to public session and seal both sets of minutes under RSA 91-A:3II (a) seconded by J. Shackford and so voted **3-0**.

**5:20 PM** – Mauro made a **motion** to adjourn, seconded by J. Shackford, and so voted **3-0**.

**NEXT SELECTMEN’S MEETING** – The next Selectmen’s Meeting is scheduled for April 19, 2022 commencing at 4:30 pm at the Madison Town Hall meeting room.

Respectfully Submitted,

Linda Shackford,  
Town Administrator