

**BOARD OF SELECTMEN
TOWN OF MADISON
February 22, 2022
MINUTES**

Selectmen Present – Josh L. Shackford, Michael A. Mauro

Selectman Excused – William T. Lord

Others Present –DPW Director Jon Cyr; Chief Robert J. King, Jr; Officers Jake Martin and Mike Mosher; TC/TC Fire Chief Michael Brooks; DPW Employees Dave Swift and John Arruda; Administrative Assistant Kim Cyr;
Town Administrator Linda Shackford; MadTV Videographer Aysia Morency

Where and When Posted – Town Hall upper & lower bulletin boards and Madison & Silver Lake Post Offices on December 23, 2021.

Meeting Called to Order – By Lord at 4:32 pm.

APPROVAL OF MINUTES:

Motion by J. Shackford, seconded Mauro by to approve the minutes from February 8, 2022 as written. The motion passed **2-0**.

APPROVAL OF MANIFEST:

Motion by J. Shackford, seconded by Mauro to approve the Manifest of February 22-28, 2022 in the amount of \$712,077.50. The manifest breakdown is as follows: \$50,085.17 for Accounts Payable; \$30,669.31 for payroll; \$9,023.16 for payroll liabilities; \$22,299.86 for NH Retirement and \$600,000 for MES. The motion passed **3-0**.

PUBLIC COMMENTS: There were none.

DISCUSSION ITEMS/NEW BUSINESS:

Marcia McKenna, Cons Comm Chair regarding Delineation of McNair Easement 246-013 –

McKenna explained that forty-six years ago the easement on the McNair property was put in place. The recent sale of the property has put the Town in a position, as the owner of the easement, to defend it. Fadden met with the Conservation Commission and has not expressed his plan for the property yet. McKenna would like to see the boundary lines of the easement delineated. There have been four logging operations since the easement was instituted. J. Shackford read from an email from Forester Tim Nolin with a suggestion that Nolin could go out and paint the actual markers and flag his best estimate of the easement lines between the “for certain” markers. It was agreed that Nolin will be asked to mark the boundary to the best of his ability. McKenna asked if the Board will contact Nolin and Trask and it was agreed that they will. McKenna will inform Fadden and Whitaker of the planned actions.

McKenna asked the Board for their reason for not supporting the petition warrant article for the adoption of RSA 36-A:4-a. J. Shackford stated his personal reason is because he is not in favor of giving away money to other entities to purchase property in Madison. J. Shackford added that he is also not in favor of paying for donated land that is described as “free”. McKenna expressed her concern for needing help from outside entities to eventually purchase the Chain of Ponds and this RSA will allow such purchases

from outside entities with the Town's assistance. McKenna noted that the article allows the Selectmen to ultimately have the final say in the donation of the funds.

Amendment to DPW Director Job Description – Changes to the job description for Director of Public Works were reviewed. The changes included in the "Supervision Exercised" paragraph the words *daily working* was changed to *salaried* and on duty #6 the words *and designated* were removed.

Motion by J. Shackford, seconded by Mauro to accept the changes to the job description for DPW Director. The motion passed **2-0**.

School Parking Lot Sanding – An email from Principal Woodard was received by the DPW director regarding sanding the parking lot at the school.

J. Shackford read aloud the email:

"Hi Jon, I just wanted to follow up regarding my call this morning as I felt a little frantic. We did have a staff member fall at the base of the hill in the driveway, she was walking right in the middle, not on the side. With our staff primarily parking in the upper parking lot, it definitely increases the likelihood of falls up there and down to the gym. Is it possible for the DPW crew to check on this each morning before 7 or 7:30 at the latest and lay some sand specifically in this area, but also where cars park around the building? I figure the cost of this prevention is cheaper than if we have additional injuries. Please let me know if you have questions. I have asked Ken to increase his awareness of this as well as part of his morning routines."

Brooks suggested a sand barrel and a shovel located near the hill. Cyr stated he does not mind having his department help, but they pay a man at the school already. For a DPW employee to check the school by 7:00 am every morning would result in paying over-time every morning and take any responsibility away from the school and placed on the Selectmen. Cyr was not in favor of the idea.

J. Shackford asked if we could ask them to give a call if sanding is necessary with Cyr suggesting that the school bus company owner should be calling as they park at the school. Mauro does not mind that we plow and sand the school parking lots but is not in favor of assigning someone adding he likes the barrel idea. Cyr will install a sand barrel and ask the school to call if any problems.

OLD BUSINESS: There was no other business

Selectman Shackford's List – No items

Selectman Mauro's List – No items

Administrator's List – No items

Department Heads' List:

Director Cyr: The roll off truck has some mechanical issues that are currently being repaired. On Thursday two hauls to Mt. Carberry will be done by North Conway Incinerator.

Officer Mosher: Chief King has not received any new information regarding Officer Martin's cruiser repairs. Concern if it is worth spending the money to have the problem diagnosed. J. Shackford feels serious thought should be made as to whether it should just be sold as is.

DPW employee Dave Swift offered a solution to the school hill ice/sanding issue. Swift suggested the school install a set of steps similar to those installed at the Historical Society, it would be safer and easier to maintain than the hill. Arruda was in support of the staircase idea.

SIGNATURE ITEMS:

Manifest

Payroll & Accounts Payable Checks

Veteran's Credit Application – 129-037

Current Use Application – 109-100

Abatement – 128-003 Yandolino \$50.46

Purchase Requisition – NE Kenworth 2022-DPW-004 \$13,959.00

5:14 PM – J. Shackford made a **motion** to go into **Non-Public Session per RSA 91-A:3II (c)** Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.

Roll call vote: J. Shackford – aye; Mauro – aye

5:28 PM – J. Shackford made a **motion** to return to public session and seal the minutes under RSA 91-A:3II (c) seconded by Mauro and so voted **2-0**.

5:28 PM – J. Shackford made a **motion** to adjourn, seconded by Mauro, and so voted **2-0**.

NEXT SELECTMEN'S MEETING – The next Selectmen's Meeting is scheduled for March 8, 2022 commencing at 4:30 pm in the Madison Elementary School Gymnasium.

Respectfully Submitted,

Linda Shackford,
Town Administrator