

**BOARD OF SELECTMEN
TOWN OF MADISON
June 1, 2021
MINUTES**

Selectmen Present – William T. Lord, Josh L. Shackford and Michael A. Mauro

Others Present –DPW Director Jon Cyr; Town Clerk/Fire Chief Michael Brooks; Chief Robert J. King, Jr; Officers Michael Mosher and Jake Martin; Resident John Arruda; Town Administrator Linda Shackford; MadTV Videographer Carol Dandeneau

Where and When Posted – Town Hall upper & lower bulletin boards and Madison & Silver Lake Post Offices on December 31, 2020.

Meeting Called to Order – By Lord at 4:30 pm.

APPROVAL OF MINUTES:

Motion by J. Shackford, seconded by Mauro to approve the minutes of May 18, 2021 as written. The motion passed **3-0**.

APPROVAL OF MANIFEST:

Motion by J. Shackford, seconded by Mauro to approve the Manifest of June 1 – 11, 2021 in the amount of \$638,725.12. The manifest breakdown is as follows: \$99,788.21 for Accounts Payable; \$30,211.91 for payroll; \$8,820.00 for payroll liabilities; and \$499,905.00 for Madison Elementary School. The motion passed **3-0**.

PUBLIC COMMENTS – There were none

DISCUSSION ITEMS/NEW BUSINESS:

Tax Anticipation Note Documents: Treasurer Alyssa Mosher submitted a memo to advise the Board of the current financial standing of the Town for the discussion on the TAN. Lord summarized that they school payment of \$499,000 is due on June 11 and without any income we would be short \$105,000; the tax bills have been sent out. The TAN would be for \$1,000,000.00 with a 0.55% interest rate. This would be put in place with the hopes of its use not being necessary.

Motion by Lord, seconded by J. Shackford to sign the documents to secure a TAN for \$1,000,000.00 with an interest rate of 0.55%. The motion passed **3-0**.

Tax Exempt Leasing Documents: Caterpillar Loader 920, Chevrolet Silverado and International CV515 – Motion by J. Shackford, seconded by Mauro to approve and sign the lease documents for a Caterpillar Loader 920, Silverado and International with Shackford as back-up signatory. The motion passed **3-0**.

Request for Waiver of Tax Interest - A request was received from the owners of 132-011 asking for relief of interest and penalties for a late 2020 tax bill payment. The owner cited a myriad of reasons for not noticing they had not paid in time to avoid charges including some mailing address discrepancies with the assessing department. Tax Collector Brooks explained the process of notification which includes multiple mailings. After discussion Lord stated he was not inclined to offer relief with the Board being in agreement. L. Shackford will inform the owner.

Short Term Rental Discussion – A ZOOM call with a company named Granicus has been scheduled for Thursday, June 3 at 10:00am to discuss available assistance to locate short term rentals in town. A notice for a Selectmen’s meeting was posted in anticipation of all members attending. L. Shackford did not reach out to Town Counsel as per discussion at the last meeting, hoping to get better information from Granicus on which direction to go.

OLD BUSINESS: There was none.

LISTS:

Selectman Shackford’s List – No items

Selectman Mauro’s List – No items

Selectman Lord’s List –

- Lord complimented DPW’s Justin Chick and crew with the outstanding job done by them and the gardening club to the WWI memorials on Winter Road with letters received stating similar appreciation.
- The Conservation Commission offered funds to assist in the purchase of a brine spraying system for ice and dust control with Lord informing the commission at their next meeting on Thursday that their offer is accepted and appreciated. The Town of Tamworth is so impressed with the system that they are considering doing the same.
- Lord mentioned the installation of split rail fence at the Historical Society. The Conservation Commission will help to fund the project and the DPW will take care of installation.

Administrator’s List -No items

Department Heads’ List:

Fire Chief Brooks – Brooks asked if the financing has been secured for the fire truck chassis project. L. Shackford apologized for her misunderstanding and no, that hasn’t been done. Lord asked if the online auction for the equipment mentioned at the last meeting has closed. Brooks responded no; Clark is still working on that.

Police Chief King – The canine project fund raising is going well with the dog being picked up at JFK airport this coming Friday. The dog will be on patrol with a forte in drug work. Lord asked if there is a need for the police to get out and patrol the lake for sticker enforcement. King stated that there is a problem with complaints of people on the island with no way to get there. Fish & Game does have a boat; they don’t patrol Silver Lake often as it is not historically a problem lake.

Director Cyr – Cyr noted that the Budget Committee has spoke about creating a place to store equipment out of the elements. With that Cyr, along with King, brought up the idea of taking the DPW out of the lower garage, getting away from the school property, and having all equipment under one roof with the addition of a salt/sand shed to the building behind Town Hall. King added that his department could be relocated to the lower garage parcel making a more efficient use of the property. Lord questioned Brooks about changes to the Fire Station too. Arruda reminded the Board of the importance of keeping that property to be able to have a say in what happens there.

Cyr introduced Arruda as his choice of the person to run the guard shack at the Transfer Station. Cyr would like to build the shed ourselves and have it running within eight weeks. J. Shackford is 110% behind the idea with Arruda being the perfect person for the job. J. Shackford has reached out and knows of a contractor that could help build the shack. Arruda has a plan in mind that includes a “menu” board, acceptance of credit cards and traffic flow patterns adding that the shack will free up the attendants. This project will move forward.

Cyr would like to look into the junction of Route 41 and East Shore Drive. Cyr is in favor of a smaller entrance and is looking for opinions. Brooks remembered reasons that could call for a survey as some of the road is on private property. King noted limited visibility at that intersection and a larger entrance allows car to enter at a higher speed. Cyr will move forward with a preliminary review and keep the Board updated.

The compost pile at the Transfer Station has the interest of Jim Smith to take off the Town's hands. Cyr would like to allow him to remove the material as part of his plan has of reorganizing and starting fresh at the Transfer Station. The Board was in agreement.

Cyr had in the signature items a Request for Payment for a trade. He would like to trade a Ford dump truck and two sanders for a dump body to be used for Truck #11 and a plow for the grader. The Board agreed to this transaction. Also, there are Request for Payments that confirm the paving agreements with Bryant Paving and All State Paving for 2021.

SIGNATURE ITEMS:

Manifest

Payroll & Accounts Payable Checks

Marc Ohlson – ZBA Alternate

MS-232 Report of Appropriations Actually Voted

Abatements:

Colassi 109-102 Denied

Dubois 256-013 Denied

Courtland 251-008 Denied

Thank You Letters:

ZBA Hughes

ZBA Anderson

Intent to Cut: 215-001 Ward

Requests for Payment:

Bryant Paving \$128,760

All State Paving \$78,660.50

SA McClean

5:31 PM - Lord made a **motion** to go into **Non-Public Session per RSA 91-A:3II (b)** The hiring of any person as a public employee

Roll call vote: Lord – aye; Shackford – aye; Mauro - aye

5:50 PM – Lord made a **motion** to return to public session and make public the minutes under RSA 91-A:3II (a) seconded by J. Shackford and so voted **3-0**.

5:50 PM – Lord made a **motion** to adjourn, seconded by J. Shackford, and so voted **3-0**.

NEXT SELECTMEN'S MEETING – The next Selectmen's Meeting is scheduled for June 15, 2021 commencing at 4:30 pm in the lower level of Town Hall.

Respectfully Submitted,

Linda Shackford,
Town Administrator