

**BOARD OF SELECTMEN
TOWN OF MADISON
January 12, 2021
MINUTES**

Selectmen Present – John Arruda, William T. Lord and Josh L. Shackford

Others Present –DPW Director Jon Cyr; Jr.; Police Chief Robert J. King, Jr.; Officers Mike Mosher and Jake Martin; Town Clerk/Assistant Fire Chief Michael Brooks; Town Administrator Linda Shackford; and MadTV Videographer Carol Dandeneau

Where and When Posted – Town Hall upper & lower bulletin boards and Madison & Silver Lake Post Offices on December 31, 2020.

Meeting Called to Order – By Arruda at 4:30 pm.

APPROVAL OF MINUTES:

Motion by Lord, seconded by J. Shackford, to approve the minutes of December 29, 2020 as written. The motion passed **3-0**.

Motion by Arruda, seconded by Lord, to approve the non-public minutes made public of December 29, 2020 as written. The motion passed **3-0**.

APPROVAL OF MANIFEST:

Motion by Lord, seconded by J. Shackford to approve the Manifest of December 31, 2020 – January 24, 2021 in the amount of \$739,572.99. The manifest breakdown is as follows: \$100,556.65 for Accounts Payable; \$30,619.19 for payroll; \$8,851.40 for payroll liabilities; \$27,217.25 for NHRS; \$322,328.50 for VDOE and \$250,000.00 for Madison Elementary School. The motion passed **3-0**.

DISCUSSION ITEMS/NEW BUSINESS:

2021 Proposed Operating Budget – The overall 2021 budget is set with an increase of about 3.1%.

PUBLIC COMMENTS: Mr. Paul Rigazio of Little Loop appealed to the Board for them to provide his daughter, who does not meet the criteria to be eligible for a Facility Sticker, a sticker for the 2021-2022 years. Mr. Rigazio spoke with L. Shackford twice, and Mike Brooks about the issue once and was denied his request each time. Lord called Mr. Rigazio to explain the reason his daughter was not eligible for a Facility Sticker. Mr. Rigazio was now appealing to the Board for relief of the eligibility requirements. Arruda cited the public hearings that prompted ordinance changes and explained that to allow different eligibility would require ordinance changes. J. Shackford noted that the system was being abused and if the Board grants you relief it opens the door to more requests. The Board did not offer relief of the eligibility. Mr. Rigazio asked if he puts his daughter on the property as a trustee of the trust would she be eligible for a Facility Sticker and the Board responded yes. Mr. Rigazio thanked the Board for their time.

DISCUSSION ITEMS/NEW BUSINESS, Continued:

2021 Proposed Warrant Articles

Article 2. To see if the Town will vote to authorize the Selectmen to enter into a 10-year lease/purchase agreement for One Hundred and Eighty-two thousand Eight Hundred and twenty-six dollars (\$182,826.00) for the purpose of leasing a new excavator using trade to reduce the lease payment and to raise and appropriate Twenty Thousand Seven Hundred and fourteen dollars (\$20,714.00) which will apply to the first year's payment for that purpose. This lease agreement contains an escape clause and the Town will own at the end of the 10 years.

Article 3. To see if the Town will vote to authorize the Selectmen to enter into a 10-year lease/purchase agreement for One Hundred and Fifty-two thousand two hundred and forty dollars (\$152,240.00) for the purpose of leasing a new loader using trade to reduce the lease payment and to raise and appropriate Seventeen Thousand Two Hundred and ninety-nine dollars (\$17,299.00) which will apply to the first year's payment for that purpose. This lease agreement contains an escape clause and the Town will own at the end of the 10 years.

Articles 2 and 3 will be added into one article to reflect the package deal.

Article 4. To see if the Town will vote to raise and appropriate the sum of Two Million Nine Hundred and ninety thousand Four Hundred and seventy-nine dollars (\$2,990,479.00) for general Town operations with discussion and amendments to be considered line by line.

	2020 Approved	2020 Expended	2021 Proposed
Ambulance	\$ 21,869.00	\$	\$ 106,350.00
Animal/Pest Control	\$ 1,975.00	\$	\$ 2,300.00
Assessing	\$ 39,980.00	\$	\$ 37,600.00
Building Inspection	\$ 38,141.00	\$	\$ 39,262.00
Conservation Commission	\$ 4,850.00	\$	\$ 4,850.00
Direct Assistance	\$ 13,025.00	\$	\$ 9,525.00
Department of Public Works	\$ 893,746.00	\$	\$ 932,563.00
Election, Registration, Vital Statistics	\$ 10,860.00	\$	\$ 7,150.00
Emergency Management Dept.	\$ 6,001.00	\$	\$ 6,001.00
Executive	\$ 128,151.00	\$	\$ 128,153.00
Financial Administration	\$ 146,258.00	\$	\$ 153,450.00
Fire Rescue	\$ 170,950.00	\$	\$ 173,100.00
General Government Buildings	\$ 130,675.00	\$	\$ 130,675.00
General Government Equipment	\$ 12,600.00	\$	\$ 12,600.00
Insurance	\$ 99,177.00	\$	\$ 99,177.00
Interest - Tax Anticipation Notes	\$ 1.00	\$	\$ 1.00
Legal	\$ 17,300.00	\$	\$ 12,000.00
Library	\$ 82,670.00	\$	\$ 84,542.00
Madison PEG TV	\$ 28,467.00	\$	\$ 28,500.00
Notes Due	\$ 98,260.00	\$	\$ 98,260.00
Patriotic Purposes	\$ 1,525.00	\$	\$ 1,525.00
Personnel Administration	\$ 517,554.00	\$	\$ 555,946.00
Planning Board	\$ 18,950.00	\$	\$ 13,950.00
Police	\$ 313,132.00	\$	\$ 329,314.00
Street Lighting	\$ 3,925.00	\$	\$ 3,925.00
Zoning Board	\$ 19,760.00	\$	\$ 19,760.00

TOTAL	\$ 2,819,802.00	\$	\$ 2,990,479.00
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Article 5. To see if the Town will vote to raise and appropriate the sum of two hundred thousand dollars (\$200,000.00) for paving and road improvements of Town roads including but not limited to King Pine Road, Fox Road and High Street. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the funds have been exhausted with the completion of the project or by December 31, 2025, whichever is sooner.

Arruda suggested a \$20,000 decrease in the amount of this article. Lord cited the facts that this was already reduced in earlier review and that the Advisory Budget Committee was on board with the long-term plan Cyr proposed. J. Shackford did not want to reduce the line citing the plan. No changes were made to this article.

Article 6. To see if the Town will vote to authorize the Selectmen to enter into a 7-year lease/purchase agreement for one hundred and twenty-one thousand (\$121,000.00) for the purpose of leasing a new Highway Truck with dump body, plow, frame and sander and to raise and appropriate the sum of Nineteen Thousand and fifty-one dollars (\$19,051.00) of which will apply to the first year's payment for that purpose. This lease/purchase agreement contains an escape clause and the Town will own at the end of the 7 years.

Article 7. To see if the Town will vote to authorize the Selectmen to enter into a 5-year lease/purchase agreement for Fifty Thousand Four Hundred and seven dollars (\$50,407.00) for the purpose of leasing an outfitted Police Cruiser and to raise and appropriate Ten Thousand Eight Hundred and ninety-nine dollars (\$10,890.00) of which will apply to the first year's payment for that purpose. This lease agreement contains an escape clause and the Town will own at the end of the 5 years.

Article 8. To see if the Town will vote to authorize the Selectmen to enter into a 5-year lease/purchase agreement for Forty-four thousand one hundred and forty dollars (\$44,140.00) for the purpose of leasing an outfitted Police Cruiser and to raise and appropriate Nine Thousand Five Hundred and twenty-two dollars (\$9,522.00) of which will apply to the first year's payment for that purpose. This lease agreement contains an escape clause and the Town will own at the end of the 5 years.

Article 8 will be removed and there will only be one cruiser article presented. The Code department will receive a cruiser to replace the aging Escape.

Article 9. To see if the Town will vote to authorize the Selectmen to enter into a 7-year lease/purchase agreement for One Hundred and Twenty-Nine Thousand dollars (\$129,000.00) for the purpose of leasing Rescue Truck Chassis and to raise and appropriate Twenty thousand Three Hundred and twelve dollars (\$20,312.00) which will apply to the first year's payment for that purpose and to use \$55,000 of funds encumbered from the 2020 budget. This lease agreement contains an escape clause and the Town will own at the end of the 7 years.

Brooks will look into if the warranty covers the chassis and body work.

Article 10. To see if the Town will vote to raise and appropriate twenty-five thousand dollars (\$25,000.00) to be placed in the previously established Highway Heavy Equipment Expendable Trust Fund.

This article was reduced to \$10,000 noting the balance of the fund at \$71,300.

Article 11. To see if the Town will vote to raise and appropriate twenty thousand dollars (\$20,000.00) to be placed in the previously established Assessing Expendable Trust Fund.

Article 12. To see if the Town will vote to raise and appropriate twenty-five dollars (\$25,000.00) to be placed in the previously established Transfer Station Capital Projects Expendable Trust Fund.

This article was reduced to \$15,000 noting the balance of the fund at \$64,200. Cyr has in mind another compactor for the online shopping boost cause of cardboard/mixed paper market.

Article 13. To see if the Town will vote to raise and appropriate the sum of four thousand dollars (\$4,000) for the fireworks show during Old Home Week.

Article 14. To see if the Town will vote to raise and appropriate up to the sum of XXXXXXXXXXXXXXXXXXXX dollars (\$xxxxx) to be placed in PEG TV Expendable Trust Fund this sum to come from the unassigned fund balance which represents unused franchise fees.

Article 15. To see if the Town will vote to raise and appropriate the sum of five thousand dollars (\$5,000.00) to be added to the previously established Capital Reserve Fund for land acquisition and conservation purposes.

Article 16. To see if the Town will vote to discontinue the Fire Truck Capital Reserve Fund created in 1996. Said funds with accumulated interest to date of withdrawal, are to be transferred to the Town's general fund.

Article 17. To see if the Town of Madison will vote to authorize the Selectmen to appoint two (2) volunteer representatives from the Town to serve on the "Communications District Planning Committee" for the purpose of drafting a "Communications District Agreement" under RSA Chapter 53-G – Communications Districts?

Article 18. By Petition. To see if the Town of Madison will vote to raise and appropriate the sum of three thousand one hundred dollars (\$3,100.00) for the Family Resource Center at Children Unlimited, Inc. Petition signed by Patricia Ambrose, et al.

Article 19. By Petition. To see if the Town will vote to raise and appropriate the sum of five thousand five hundred dollars (\$5,500.00) to support Madison home delivered meals (Meals on Wheels), congregate meals, transportation and program services provided by the Gibson Center for Senior Services, Inc. Petition signed by Norma Alexander, et al.

Chief King suggested dissolving the Code Car ETF established in 2020 with the \$10,000 balance going back in to the General Fund. This will be added as another article. The 2013 Expedition will become the code car.

Town Meeting Details – The plan to hold Town Meeting at the school will continue. HB1129 has not been voted upon; that would allow the postponement of the meeting to July.

OLD BUSINESS – There was none

Selectman Shackford's List – No items

Selectman Lord's List – Lord asked Brooks about the elected official sign up period. Brooks explained the period is January 20-29, 2021. Sign-up sheets are available on the website and in the vestibule. The timber cut happening in the Black Brook area will be generating income for the town. Forester Nolin will be proving checks to the Town soon that will be deposited into the Forest Management Account.

Lord was sporting a smart looking half-zippered jacket that is available with a donation to the Historical Society. The jacket is embroidered with the society's logo. Men and women styles are available in several sizes.

Selectman Arruda's List – Arruda announced that the 2020 budget came in with a surplus of \$117,597.93 even with \$125,353.88 in encumbrances. Arruda asked about the sign at Nichols Beach; Cyr responded it was removed because it was vandalized with spray paint.

Administrator's List – The Town received a penalty from the County in the amount of \$187.00 for receipt of the payment via USPS one day late.

Department Heads' Lists – Brooks stated that a significant number of tax payments have been received late from what appears to be because of the postal service. Brooks cited a payment postmarked on December 18th from Massachusetts not being received until January 11, 2021 in his office.

SIGNATURE ITEMS

Manifest

Payroll & Accounts Payable Checks

Purchase Requisition: 2021-FIRE-001 Power Products \$930.00

5:45 PM – Arruda made a **motion** to adjourn, seconded by Lord, and so voted **2-0**.

NEXT SELECTMEN'S MEETING – The next Selectmen's Meeting is scheduled for January 12, 2021 commencing at 4:30pm in the lower level of Town Hall.

Respectfully Submitted,

Linda Shackford,
Town Administrator