

**BOARD OF SELECTMEN  
TOWN OF MADISON  
August 11, 2020  
MINUTES**

**Selectmen Present** – John Arruda, William T. Lord and Josh L. Shackford

**Others Present** – Resident Cassie Rowe; Librarian Sloane Jarell; Town Clerk Mike Brooks; DPW Director Jon Cyr; Chief Robert J. King, Jr.; Officer Jake Martin; Town Administrator Linda Shackford; MadTV Videographer Carol Dandeneau

**Where and When Posted** – Town Hall upper & lower bulletin boards and Madison & Silver Lake Post Offices on January 6, 2020.

**Meeting Called to Order** – By Chairman Arruda at 4:35pm.

**APPROVAL OF MINUTES:**

**Motion** by Lord, seconded by J. Shackford, to approve the minutes of July 28, 2020 as written. The motion passed **3-0**.

**APPROVAL OF MANIFEST:**

**Motion** by Lord, seconded by J. Shackford to approve the Manifest of August 9 - 25, 2020 in the amount of \$465,202.42. The Manifest breakdown is as follows: \$109,297.72 for Accounts Payable; \$26,937.85 for payroll; \$7,353.48 for payroll liabilities; \$300,000.00 for Madison Elementary School; and \$21,613.67 for NHRS. The motion passed **3-0**.

**PUBLIC COMMENTS:** There were none.

**DISCUSSION ITEMS/NEW BUSINESS:**

**Cassie Rowe with Concerns of Non-resident Use of Foot of the Lake** – Rowe began by thanking the Board for the recent changes that have been made regarding Foot of the Lake citing a noticeable difference in the crowds. Rowe supports the police department's ticketing of vehicles without permits. However, Rowe noted that the ordinance reads that the Foot of the Lake is for Madison residents and finds that non-residents have found a loophole by dropping large groups off and parking down the street. Short of checking for identification, Rowe was hoping for a remedy to the problem.

Chief King stated that his department will enforce attendance at the beach with permits, but will not be enforcing it with ID checking; but Chief King did add that he and Officer Martin had to ask a non-resident to leave.

Rowe feels installing a "Resident Only" sign this year would send a message and stop people from shuttling rental property patrons. Lord sees the positive side that the changes have made, but can see it offering other challenges, which could include unloading of patrons via boat. J. Shackford agreed with the "Resident Only" sign and suggested that if big problem groups arrive a call to the non-emergency number for the police could be warranted. Chief King feels that a combination of signage and patrolling would eventually be a deterrent; the information will get around.

Arruda thanked Rowe for her comments and suggested that she refrain from confronting non-resident beach patrons.

**Tax Collector Michael Brooks Tax Deeding Review:** Tax Collector Brooks brought to the Board a list of ten properties that could be deeded on August 25<sup>th</sup>. Brooks was hoping for some advanced guidance on how the Board would like to proceed. Each property was reviewed.

MAP/LOT	Parcel Status in 2019
<b>109-188</b>	Paid balance of 2016L in 2019
<b>104-039</b>	Paid balance of 2016L in 2019
<b>229-031</b>	Expect balance payment 08/12/2020
<b>115-033</b>	Paid balance of 2016L in 2019
<b>114-033</b>	No history, new lien
<b>107-071</b>	Partial payment of 2016L in 2019
<b>201-014</b>	No payment to date
<b>221-027</b>	No history, new lien
<b>116-007</b>	No history, new lien
<b>115-042</b>	No history, new lien

The Board was inclined to take the deeds to all properties with unpaid 2017 liens on August 25th.

**Review of Boat Launch Informational Flyer and Regulations** – The draft boat launch and beach use pamphlet created by Lord was reviewed. Arruda suggested that the word annual be added to the non-resident boat launch title and asked to clarify the parking pass noting that the use of the parking lot was not his intention to be included in the \$100 launch fee. The line “Additionally, there is a \$25 daily parking fee for non-residents to park their vehicle/boat trailer after boat launching.” was removed which brought up that that verbiage is in the ordinance as a leftover from the draft ordinances. It was decided that the ordinance will be changed to remove the section on page 3 in the fourth paragraph stating the option to purchase a day parking pass for the launch.

Brooks expressed his concern that people will avoid the launch fee by setting up a mooring in the lake causing an overcrowding. Lord reiterated information received from Captain Dunleavy of NH Marine Patrol regarding the mooring program. If the program was implemented on Silver Lake it would force lake front property owners to decide if they’d like to have the patrols and pay for mooring or accept the way it is. The Board asked that Captain Dunleavy’s offer to attend a meeting for discussion be taken up on; L. Shackford will contact the Captain and invite him to a meeting.

**Vote to Request Funds from the Transfer Station Capital Projects ETF \$76,048.08 – Motion** by Arruda, seconded by J. Shackford to request the withdrawal by the Trustees of Trust Funds for \$76,048.08 from the Transfer Station Capital Projects Expendable Trust Fund to reimburse the general fund for the expenses incurred for equipment and improvements at the Transfer Station. The motion passed **3-0**.

**OLD BUSINESS** – There was none

**Selectman Shackford’s List** – J. Shackford asked Brooks, as a school board member, if there has been an announcement about how the elementary school will be handling their opening. Brooks explained that a survey of parents is helping to get the logistics planned. Face to face learning is the plan to begin school on 08/31/2020 and the parents have options of remote or in school learning, bringing their child to school versus school bus travel. Masks will be worn when social distance cannot be maintained or

while moving about the school. Lunch and curriculum similar to art or music will be done in the classrooms.

**Selectman Lord's List** – Lord extended kudos to Old Home Week for a smooth and well-done week of scaled down events. Brooks, as an OHW member, added that there were over 200 people in attendance for each event and was thankful for what they were able to do.

**Selectman Arruda's List** – Arruda noticed that Madison TV is back on Channel 3 on Monday's. He asked that it be brought to their attention that the school board meeting in the gymnasium had no audio. Arruda stated that we are at 61% of the year with 58.2% spent.

**Department Heads' List:**

**DPW Director Cyr** – Cyr informed the Board that he has locked the bathhouse doors at the Foot of the Lake due to them being used as bathroom and leaving dirty diapers. Arruda noted that he has read that Mt. Washington Valley is being over-run with Brooks seeing private property owners that allowed use of their land will be closing that option due to lack of respect from visitors. Cyr also mentioned the outstanding job that the transfer station attendants have been doing considering the hot heat they have been experiencing every weekend without complaint.

**Librarian Sloane Jarell** – The library roof project is underway with only a few pieces of plywood needing to be replaced. The library will be doing a modified opening allowing 20-minute browsing and computer use appointments with the support of their patrons.

**Town Clerk Michael Brooks** – Brooks will be picking up election Personal Protection Equipment tomorrow, this came via the Secretary of State's office and Homeland Security. Arruda asked if we will have enough voting booths, Brooks responded yes.

**Administrator's List** – The first 20/21 Advisory Budget Committee meeting is scheduled for Tuesday, September 15, 2020 at 6:00pm and will be held in the school gymnasium.

**J. Shackford** asked that it be noted that there was an accident on Friday night on East Madison Road that caused lines to go down into the road. Consolidated Communications refused to respond on the weekend to wires in the road which caused a re-route of traffic for 63 hours. J. Shackford noted that if a road was closed for more than two hours there would need to be notices made. Brooks explained that they had 16 people in the crew which as been reduced to two; Brooks added that the fire department's "Road Closed" sign was stolen.

**SIGNATURE ITEMS**

Manifest

Payroll & Accounts Payable Checks

PA-29 Elderly Exemptions

PA-29 Veteran's Credits: 109-094, 229-017-001, 241-023 and 239-010

PA-29 Solar Exemption: 109-094 and 117-059

Intent to Cut: 234-045 Jones

215-001 Ward

229-003-001 Moulton

229-025 Martin

Thank you SWAC Letters: Downs, Littlefield, King and Fernandes

**5:35 PM** - Arruda made a **motion** to go into **Non-Public Session per RSA 91-A:3II (b)** The hiring of any person as a public employee.

Roll call vote: Lord – aye; Shackford – aye; Arruda – aye

**5:50 PM** – Arruda made a **motion** to return to public session and to make public the minutes of the non-public sessions under RSA 91-A:3II (b) seconded by Lord and so voted **3-0**.

**5:50 PM** - Arruda made a **motion** to go into **Non-Public Sessions per RSA 91-A:3II (a)** The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.

Roll call vote: Lord – aye; Shackford – aye; Arruda – aye

**6:00 PM** – Arruda made a **motion** to return to public session and to make public the minutes of the non-public sessions under RSA 91-A:3II (a) seconded by Lord and so voted **3-0**.

**6:00 PM** - Arruda made a **motion** to go into **Non-Public Sessions per RSA 91-A:3II (a)** The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.

Roll call vote: Lord – aye; Shackford – aye; Arruda – aye

**6:20 PM** – Arruda made a **motion** to return to public session and to seal the minutes of the non-public sessions under RSA 91-A:3II (a) seconded by Lord and so voted **3-0**.

**6:20 PM** - Arruda made a **motion** to adjourn, seconded by J. Shackford, and so voted **3-0**.

**NEXT SELECTMEN’S MEETING** – The next Selectmen’s Meeting will be on Tuesday, August 25, 2020 at 4:30 p.m. in the Lower Level of Town Hall.

Respectfully Submitted,

Linda Shackford,  
Town Administrator