

**BOARD OF SELECTMEN
TOWN OF MADISON
June 16, 2020
MINUTES**

Selectmen Present – John Arruda, William T. Lord and Josh L. Shackford

Others Present – Resident Jay Buckley; DPW Director Jon Cyr; Chief Robert J. King, Jr.; Town Administrator Linda Shackford; MadTV Videographers Noreen Downs

Via freeconferencecall.com – Paul Littlefield and Ted Kramer

Where and When Posted – Town Hall upper & lower bulletin boards and Madison & Silver Lake Post Offices on January 6, 2020. Notice of log in instructions posted on Thursday, June 11, 2020.

Meeting Called to Order – By Chairman Arruda at 4:30pm.

APPROVAL OF MINUTES:

Motion by Lord, seconded by J. Shackford, to approve the minutes of June 2, 2020 as written. The motion passed **3-0**.

Motion by Lord, seconded by J. Shackford, to approve the non-public session minutes of June 2, 2020 as written. The motion passed **3-0**.

APPROVAL OF MANIFEST:

Motion by J. Shackford, seconded by Lord to approve the Manifest of June 15 - 25, 2020 in the amount of \$122,677.02. The Manifest breakdown is as follows: \$72,265.02 for Accounts Payable; \$28,044.32 for payroll; \$8,082.46 for payroll liabilities; and \$14,285.19 for NHRS. The motion passed **3-0**.

PUBLIC COMMENTS: There were none

DISCUSSION ITEMS/NEW BUSINESS

SLAM CD3 Lake Host Automated Machine – A request was made by Ted Kramer to allow the NH Lakes Association to put in place for a week an automated CD3 machine so boaters can self-service their boats if no Lake Host personnel are on duty. This will be placed at the boat launch. Lord feels this is a good idea. Littlefield explained that the 18' trailer is good educator and good publicity. The Board was in agreement with the proposal and asked L. Shackford to put in writing their agreement for SLAM. A certificate of insurance will be requested from NH Lakes Association.

TAN Documents – The TAN documents were received from Northway Bank and are ready for signatures. The Treasurer and Town Clerk already reviewed and signed accordingly. Arruda does not see an immediate need for the fund but could see a withdrawal in September or October if at all. This was set up as a precaution knowing that there would not be any changes related as the bank waived their fee, COVID-19 reimbursement funds will cover any interest and Town Counsel agreed to review the documents under our retainer.

Motion by Arruda, seconded by Lord to sign the documents to secure a TAN for a \$1,000,000.00 at 1.6% interest that will be used only if needed. The motion passed **3-0**.

Dana Schreiber - Albert Rd – Mr. Schreiber has purchased a vacant piece of property on Albert Road and would like permission from the Town to bring power under the road from a pole on the other side of the street from the property. Mr. Schreiber presented a hand-drawn plan that would place the power underground uphill from and parallel with the present culvert. The power would be 3’ deep encased in schedule 80 piping. Director Cyr expressed his concerns that the drainage swale should be encased in concrete and questioned if Eversource would go underground in the Town’s right-of-way. Mr. Schreiber stated that Eversource has not been contacted yet but ideally having no pole would be a financial savings. Arruda would want to be sure the power company has approved this project. It was suggested that once approval for the project has been received that Mr. Schreiber work with Cyr to ensure that the road is in the same, if not better condition than before the project; and that Mr. Calitri be informed of the project as he has permission from the town to do regular maintenance to the Class VI road. Cyr clarified that Eversource will be contacted for an inspection and sign-off will be obtained.

OLD BUSINESS:

Alexander Avenue - Lord stated that two bollards will be purchased by the Alexander Ave Association to be placed at the end of the road in lieu of a gate. This will still allow the pumper truck, snowmobilers and ice fishermen access to the lake and prevent launching of motorboats. Signage will be added and re-arranged to improve the look and understanding of the area’s use. Director Cyr asked if it would be possible for the association to put in writing that they donate the bollards to the town as the DPW will be responsible for their installation and care; Lord will ask. The gate already purchased by the Town for the project will be used elsewhere.

Town Property Use – L. Shackford asked the Board to decide on how to handle the suspension of coupon use for Town properties citing several calls about guests and renters not being able to dispose of trash and some calls about the use of the beach. J. Shackford asked King and Cyr if there have been problems with illegal dumping since the suspension. King stated he has had none. Cyr noted that most people are behaving at the transfer station especially if an officer or himself are present. Cyr and SWAC are of the opinion that a shack at the entrance to the transfer station would be a positive change. Cyr stated that the first two weeks of June had tipping and hauling costs of \$3,239 for MSW and \$4,600 in demo. Cyr projected the month of June to cost the Town \$9,600 which shows that tipping fees for demo need to increase. Arruda asked if Cyr knew what was collected for that two-week period; Cyr responded approximately \$1,600. Cyr feels we need to at least break even on demo with the explanation that all household generate MSW but why should tax dollars be paying for disposal of someone’s home project. Arruda can see that an incentive would be needed, i.e. an increase in the fee, that would make it equal to or higher than a rate to rent a dumpster, adding we would need to know those figures and Cyr can get those.

Rental property MSW disposal fees do not benefit us as much as the reduction in the actual amount being brought into the transfer station was the feeling of Cyr. Arruda stressed the need for the public hearing suggesting June 30th after the regular selectmen’s meeting with a meeting prior to the hearing to get all information lined up. L. Shackford reiterated a conversation with Attorney Gorrow that the public hearing is necessary for fee changes, but the rules and regulations are decided by the Board. Lord has offered some of these suggestion in a re-write of the ordinance and offered to put together an outline for the prep meeting and hearing.

Arruda brought up porta-potty discussion. There is \$4,500 in the budget with L. Shackford obtaining an estimate from the only company of 4 contacted that could assist us. That cost would be approximately \$13,000 to do the amount we usually supply. Arruda would like to see residents have access to sanitary facilities at the Foot of the Lake Beach and feels the need to supply one there. Arruda also noted that

there are five beaches on Silver Lake and keeping one, the Foot of the Lake, as residents only, similar to several other towns in the area, is a good idea.

L. Shackford stated that more calls about coupons suspension were about the transfer station than then beaches. Cyr reminded everyone that there is a pay-as-you-throw at \$2.00 per bag already in place with Cyr suggesting that amount be increased and discussed at the public hearing. And, that the Board has the ability to make Foot of the Lake residents only without the public hearing. J. Shackford was in favor of those changes and proposed a motion be made.

Lord feels the need for a shack at the entrance citing the saving of manpower and being able to collect the fees upon entry with Cyr agreeing and adding that people wait for the attendant to be occupied and put a TV in the pile without paying.

Motion by J. Shackford, seconded by Lord that coupons will no longer be valid at the Foot of the Lake Beach as it is for residents only; and coupons will no longer be valid at the Transfer Station with those without a valid facility sticker being able to dispose of MSW at a cost of \$2.00 per bag. Coupons expiring on 12/31/2020 can be returned for a refund. The motion passed **3-0**.

It was decided that porta-potties will be installed with one at the Foot of the Lake Beach and one at the boat ramp. New signage will be done after the public hearing.

Cyr showed the Board a copy of a letter from the Meredith DPW director to the Governor that pointed out that DPW/Transfer Station employees are in contact with the public sometimes more often than police and are essential personnel. Cyr hoped that our residents could see and respect their presence throughout this pandemic. Cyr asked for the Board's support for a letter he would like to write that mimics the sentiment of the Meredith DPW director. The Board was in favor of such a letter.

Selectman Shackford's List – Shackford hoped that Director Cyr and Chief King could help with a complaint that he received from the Town Clerk. Apparently, the turtles on East Madison Road are not crossing at the designated Turtle Crossing sign. Both Cyr and King agreed to address the situation.

Selectman Lord's List – No items

Selectman Arruda's List – The budget is on target with 44% of the budget spent at the 46% of the year mark.

Administrator's List – No items

SIGNATURE ITEMS

Manifest

Payroll & Accounts Payable Checks

Abatement – 227-013 \$510.71

Exemption – 234-067

Supplemental Intent 20-283-01-T Harmon

5:39 PM - Arruda made a **motion** to go into **Non-Public Session per RSA 91-A:3II (c)** Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.

Roll call vote: Lord – aye; Shackford – aye; Arruda – aye

5:50 PM – Arruda made a **motion** to return to public session and to seal the minutes of the non-public session public under RSA 91-A:3II (c) seconded by Lord and so voted **3-0**.

5:50 PM – J. Shackford made a **motion** to adjourn, seconded by Arruda, and so voted **3-0**.

NEXT SELECTMEN’S MEETING – The next Selectmen’s Meeting will be on Tuesday, June 30, 2020 at 4:30 p.m. in the Lower Level of Town Hall.

Respectfully Submitted,

Linda Shackford,
Town Administrator