

**BOARD OF SELECTMEN
TOWN OF MADISON
March 24, 2020
MINUTES**

Selectmen Present – John Arruda, William T. Lord and Josh L. Shackford

Others Present –DPW Director Jon Cyr; Town Administrator Linda Shackford

Where and When Posted – Town Hall upper & lower bulletin boards and Madison & Silver Lake Post Offices on January 6, 2020.

Meeting Called to Order – By Chairman Shackford at 4:30pm.

APPROVAL OF MINUTES:

Motion by J. Shackford, seconded by Lord, to approve the minutes of March 10, 2020 as written. The motion passed **3-0**.

APPROVAL OF MANIFEST:

Motion by J. Shackford, seconded by Lord to approve the Manifest of March 23 – April 3, 2020 in the amount of \$301,339.99. The Manifest breakdown is as follows: \$41,816.38 for Accounts Payable; \$34,998.40 for payroll; \$9,203.66 for payroll liabilities; \$15,381.55 for NHRS; and \$200,000 for MES. The motion passed **3 -0**.

PUBLIC COMMENTS:

As per RSA 91-A, public is welcome to attend; but no public comment was accepted in light of COVID-19. Those in attendance practiced social distancing.

DISCUSSION ITEMS/NEW BUSINESS:

Vote to Indemnify the Board of Selectmen per RSA 31:105:

Motion by Arruda, seconded by Lord to indemnify the Board of Selectmen as they presently sit per RSA 31:105. The motion passed **3-0**.

Vote to withdraw \$5,355.67 from the Highway Heavy Equipment Fund:

Motion by Arruda, seconded by J. Shackford to request the withdrawal by the Trustees of Trust Funds for \$5,355.67 from the Highway Heavy Equipment Expendable Trust Fund to reimburse the general fund for the expenses incurred for repairs to the grader. The motion passed **3-0**.

OLD BUSINESS: There was none.

Selectman Lord's List – Lord, along with L. Shackford, participated in a *NH Homeland Security and Emergency Management COVID-19 91A & Legal Implications* conference call that

discussed RSA 91-A in relation to how to handle public meetings and what to consider. Much of the discussion was around electronic meetings with more direction to come from the State of NH. Currently, RSA's dictate how meetings are handled without consideration of a pandemic. During that call there were comments made about an increase in welfare requests and how to handle an over-expenditure of the amount appropriated.

Arruda noted that if eligible requests are greater than that appropriated, we keep the funds coming from that line, it is simply overspent. Lord also mentioned the fact that the new ambulance company will be taking over beginning April 1st, and expects the change to go well.

Selectman Arruda's List – No items.

Selectman Shackford's List – J. Shackford can see us getting requests for relief of taxes citing the recent loss of jobs caused by the COVID-19 pandemic. He asks that if requests are made, they are handled on a case by case basis.

Administrator's List – No items

DPW Director's List – Cyr explained to the Board that he has stopped the acceptance of demo at the Transfer Station with the reasoning to keep payments from exchanging hands. Cyr also stated that he is considering doing away with accepting demo all together as it should be the responsibility of the contractor to dispose of debris with a dumpster and not expect taxpayer funding to pay for the disposal.

SIGNATURE ITEMS

Manifest

Payroll & Accounts Payable Checks

LUCT 227-025 \$0.00 Currier

Purchase Requisition 2020-DPW-004 Noregon \$2,047.00

Sign MS-232 Report of Appropriations Actually Voted

Contract Termination Letter to CarePlus Ambulance Service, Inc.

Veteran's Credit Applications: Meek 219-016

Meek 219-016

Little 111-014

Notice of Intent to Excavate: 202-001 Alvin J. Coleman & Sons, Inc

202-026 Calvin J. Coleman Rev Trust

202-008 Alvin J. Coleman & Sons, Inc

110-002 Alvin J. Coleman & Sons, Inc

4:54 PM Arruda made a **motion** to go into **Non-Public Session per RSA 91-A:3II (b)** The hiring of any person as a public employee.

Roll call vote: Lord – aye; Shackford – aye; Arruda – aye

5:11 PM – Arruda made a **motion** to return to public session and make the minutes public of the non-public sessions public under RSA 91-A:3II (b) seconded by J. Shackford and so voted **3-0**.

5:11 PM – J. Shackford made a **motion** to adjourn, seconded by Arruda, and so voted **3-0**.

NEXT SELECTMEN’S MEETING – The next Selectmen’s Meeting will be on Tuesday, April 7, 2020 at 4:30 p.m. in the Lower Level of Town Hall.

Respectfully Submitted,

Linda Shackford,
Town Administrator

April 7, 2020

APPROVED BY:
MADISON BOARD OF SELECTMEN

John Arruda
William T. Lord
Josh L. Shackford