

**BOARD OF SELECTMEN
TOWN OF MADISON
December 3, 2019
MINUTES**

Selectmen Present –Josh L. Shackford, John Arruda and William T. Lord

Others Present –Police Chief Robert J. King, Jr.; DPW Director Jon Cyr; Fire Chief Richard Clark; Code Officer Bob Boyd; Residents Ted Kramer, Steve Bartlett and Teresa Moscone; Town Administrator Linda Shackford; Madison TV Videographer Carol Dandeneau

Where and When Posted – Town Hall upper & lower bulletin boards and Madison & Silver Lake Post Offices on December 31, 2018.

Meeting Called to Order – By Chairman Shackford at 5:31 pm.

APPROVAL OF MINUTES:

Motion by Lord, seconded by Arruda, to approve the minutes of November 19, 2019 as written. The motion passed **3-0**.

Motion by Arruda, seconded by Lord, to approve the non-public minutes of November 19, 2019, made public, as written. The motion passed **3-0**.

APPROVAL OF MANIFESTS:

Motion by Arruda, seconded by Lord to approve the Manifest of December 2-13, 2019 in the amount of \$971,671.59. The Manifest breakdown is as follows: \$125,079.41 for Accounts Payable; \$26,913.28 for payroll; \$9,083.90 for payroll liabilities; \$660,595.00 to Carroll County and \$150,000.00 for Madison Elementary School. The motion passed **3 -0**.

PUBLIC COMMENTS – Director Cyr requested permission from the Board to send out an RFP to landfills to get numbers on tipping fees for solid waste. The Board was in favor of sending them.

DISCUSSION ITEMS/NEW BUSINESS:

Selectmen vote to request funds from Assessing ETF- Motion by J. Shackford, seconded by Arruda to request the withdrawal of the Trustees for Trust Fund for \$10,469.81 from the Assessing Expendable Trust Fund to reimburse the general fund for the expenses incurred from June – December of 2019 for the assessing contract to measure and list the town by 2020. The motion passed **3-0**.

Transfer Station Contract – Questions about the up current and possible future contract with North Country Incinerator were brought to their attention by Director Cyr. Cyr will be able to discuss it further with the company after December 16th.

Abatement Application for Good Cause: 109-166 – A request for an abatement for Guide of 109-166 was received by the assessor. The homeowner’s application states that their second home was damaged by a tree falling making it uninhabitable for almost 5 months. The assessor has no ground to recommend an abatement but the Board can for good cause. The Board was in agreement that no good cause is shown in the application.

Motion by J. Shackford, seconded by Arruda to deny the request for abatement for Guide of 109-166 for the reason of no good cause shown. The motion passed **3-0**.

2020 Household Hazardous Waste Collection Commitment – The annual request from the Town of Conway for a commitment amount for the Hazardous Waste Collection has been received. An average over the last five years shows \$1,942.40 per year. The Board agreed to lower the \$3,000 amount currently in for the 2020 budget to \$2,000. The commitment form was signed with an amount of \$2,000.00.

North County Council Solid Waste Collection Offer – A grant obtained by the North Country Council allows them to provide the opportunity for Madison to participate in waste collection day. Participant costs are based upon population. The Board decided not to participate citing the large cost in comparison to the programs already in place for Madison. The Board signed the Letters of Intent noting that Madison will not be participating.

North Conway Water Precinct Septage Disposal Agreement Request – A request from North Conway Water Precinct asking for the Town to confirm their desire to continue to be able to have Madison resident's waste be brought to their precinct. The signing of this agreement does not require or mandate that Madison waste be brought to their facility, but it does cover the town for RSA 485-A:5-b and allow the precinct to receive grant funds. Director Cyr was able to confirm the benefit for the Town and the precinct. The Board signed the agreement.

OLD BUSINESS:

Monument Beach Drainage – Ted Kramer and Steve Bartlett met with the Board to discuss the status of previous discussion about drainage from Route 113 to Monument Beach. An email and drawing from Alan Hanscom, NHDOT District Engineer explained suggested improvements that include connecting to the basin in the post office driveway removing a second culvert. All structures will have sumps to collect sand and debris. The Town/SLAM would be responsible for the sidewalk and curbing work and working with property owners for any slope work behind the sidewalk.

Kramer asked the Board their thoughts on the plan. Director Cyr stated that the design is great with the drainage going along the sidewalk and into the original drain but the issue is who will pay for it. Lord asked if how much the project would cost. Cyr did not know. Arruda expressed concern about ownership of the land and railroad tracks citing the town sold their rights back to the railroad company. Arruda asked L. Shackford to look for records of ownership. Ultimately, Kramer hopes to be able to do some improvements that will reduce excessive overflow and look better. J. Shackford can see this being a positive change and asked how it will be funded. Kramer suggested a warrant article, put in the budget or a fundraising campaign. Arruda expressed his concern that if we construct sidewalks as per the plan, those sidewalks become the responsibility of the town to maintain. Director Cyr agreed to follow up with DOT Engineer Hanscom to see if he has some information about permitting and the railroad and L. Shackford will look into ownership of the property in the area.

PUBLIC COMMENT – J. Shackford offered Teresa Moscone an opportunity to address the Board. Moscone stated she has issues with some people in town not doing their jobs with additional complaints that her tax bill is too high, there are nefarious activities going on at her neighbors and she wants that neighbor gone from Madison Shores. The Board explained that she should connect with the Town Administrator and present the information she would like to discuss for the Board to review at their next meeting on December 17th.

Selectman Arruda's List – Arruda noted that the 2019 budget is 87% spent at 92% of the year over.

Selectman Lord's List – No items.

Selectman Shackford's List – J. Shackford offered his opinion on how to handle complaints brought to the Board. He expects the Town Administrator to vet them and decide if these are valid complaints. Someone not getting the answer they want from department heads is not a reason to address the Board.

Administrator's List – L. Shackford asked the Board if they would like to adjust the regular 5:30pm time for their selectmen's meeting on December 31st as it is New Year's Eve. It was agreed that the meeting time will be changed to 4:00pm.

SIGNATURE ITEMS

Manifest

Payroll & Accounts Payable Checks

Veteran's Credit: Lewis 111-008

Girouard 228-066

Abatement: Goodwin Rogers 120-004 \$409.00

Current Use Application: Langdon Beck 233-089

Yield Tax: Corron 246-012 \$1,701.68

Purchase Requisition: 2019-FIRE-013 Power Products \$891.00

2019-FIRE-014 Firematic Supply \$1,381.60

2019-GGBL-002 Amazon \$2,617.58

6:18 PM – J. Shackford made a **motion** to go into **Non-Public Session per RSA 91-A:3II (a)** The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted;

Roll call vote: Arruda – aye; Lord – aye; Shackford – aye

And **Non-Public Session per RSA 91-A:3II (c)** Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.

Roll call vote: Arruda – aye; Lord – aye; Shackford – aye

7:15 PM – J. Shackford made a **motion** to return to public session and seal the minutes of the non-public sessions under RSA 91-A:3II (c) and not seal the minutes of two non-public session per RSA 91-A:3II (a) seconded by Arruda and so voted **3-0**.

7:15 PM – J. Shackford made a **motion** to adjourn, seconded by Lord, and so voted **3-0**.

NEXT SELECTMEN'S MEETING – The next Selectmen's Meeting will be on Tuesday, December 17, 2019 at 5:30 p.m. at the Town Hall Meeting Room.

Respectfully Submitted,
Linda Shackford,
Town Administrator