

**BOARD OF SELECTMEN
TOWN OF MADISON
November 19, 2019
MINUTES**

Selectmen Present –Josh L. Shackford, John Arruda and William T. Lord

Others Present –Police Chief Robert J. King, Jr.; DPW Director Jon Cyr; Librarian Sloane Jarell; SWAC Members Paul Littlefield and Tino Fernandes; Finance Director Su Stacey; Town Administrator Linda Shackford; Madison TV Videographer Carol Dandeneau

Where and When Posted – Town Hall upper & lower bulletin boards and Madison & Silver Lake Post Offices on December 31, 2018.

Meeting Called to Order – By Chairman Shackford at 5:30 pm.

APPROVAL OF MINUTES:

Motion by Arruda, seconded by Lord, to approve the minutes of November 5, 2019 as written. The motion passed **3-0**.

Motion by Arruda, seconded by Lord, to approve the non-public minutes of November 5, 2019, made public, as written. The motion passed **3-0**.

APPROVAL OF MANIFESTS:

Motion by Arruda, seconded by Lord to approve the Manifest of November 18-27, 2019 in the amount of \$690,393.03. The Manifest breakdown is as follows: \$37,506.95 for Accounts Payable; \$29,859.66 for payroll; \$8,724.80 for payroll liabilities; New Hampshire Retirement System \$14,601.62 and \$600,000.00 for Madison Elementary School. The motion passed **3 -0**.

PUBLIC COMMENTS – There were none.

DISCUSSION ITEMS/NEW BUSINESS:

2020 Warrant Article and Budget Review – Finance Director Su Stacey reviewed with the Board the proposed 2020 budget which was reviewed by the Advisory Budget Committee on November 12th. Pertinent comments made are listed:

- Ambulance – An estimated change was made based upon the proposed contract for 2020. The amount proposed is \$98,854.00
- Assessing – Reduced abatements line from \$7,500 to \$5,000 with a suggestion by Arruda to rename the line to better reflect its purpose
- Direct Assistance – The welfare line will be reduced to \$8,000 from \$10,000
- Fire – The dry hydrant increase was due to necessary improvement to 3 that are having draft issues. There was a conversation regarding member reimbursement and Chief Stipend that have not been decided.
- Insurance – The liability insurance will take into consideration the credit and be proposed as \$66,186 instead of \$69,098.
- Legal – With no pending cases the counsel line will be lowered by \$1,500 to propose \$15,000
- Parks & Rec – The PT seasonal line increased due to moving an employee from P&R to the transfer station and concern that the position will not be able to be filled at the lower hourly rate. The raft & dock line increased from \$1,000 to \$2,000 to pay for a replacement of the raft at the

Head of the Lake Beach. It was decided that the dock would be left in place but there will be no replacement of the raft. The line was adjusted to \$1,000.00.

- Planning Board – There is a call to Planning Board Chairman Ohlson to see if the legal line should be increased due to an issue that will go into 2020, but no answer has been received.
- Solid Waste – There could be a new number that will come with a new contract in March of 2020. Director Cyr is considering asking North Conway Incinerator to extend out current contract for one year while the transfer station is being revamped.

Warrant Article Review:

- Generator TH/Hwy: \$80,000 with 50/50 match grant – Arruda can see the need for a generator at the highway garage for pumping of fuel but questions the need at Town Hall with J. Shackford adding it seems like a large expense. Director Cyr thought that maybe the solar could work to a benefit for this. It was decided to remove the generator warrant article.
- Compactor Project: \$30,000 into ETF – Changing the name/purpose of the fund was discussed that would allow the fund to be available for a re-organization of the Transfer Station. Stacey will look into this change.
- Fireworks: \$6,000 – J. Shackford suggested reducing the amount to \$1 and allowing Town Meeting to decide adding he'd rather see the funds go take care of our employees. Lord and Arruda suggested an amount of \$4,000; it was agreed to by all members to make that change.
- Remove/Reduce LUCT % to Conservation: \$197,997 + owed \$5,500 – Lord's research showed that a 13-year average that showed \$15,000 of LUCT is put in the conservation account annually. It was suggested to reduce the 50% now put into conservation noting the large amount in the fund. After discussion it was decided that it will be presented as to lower it to 15%.
- Charities: Are all estimates based on 2019 requests.

OLD BUSINESS

Beach/Town Property Regulations – L. Shackford still has work to do before presenting the proposed changes made at the last meeting. J. Shackford suggested L. Shackford meet with Director Cyr and Chief King to get their input.

Land donation – As per the last meeting, L. Shackford gathered a quick number for the amount spent by the town to acquire a donation of land on Conway Road. The amount was \$3,600. The offer of a donation of lands off Cranmore and Beach Drives will be declined. L. Shackford received another offer for a donation of a wetland piece on Beach Drive which was also declined.

Selectman Shackford's List – No items.

Selectman Arruda's List – The budget is 82% spent at 88% of the year. Arruda noted that there will be a 27th payroll in 2019. J. Shackford stated it will be explained in the BOS Report that this issue contributed to some department going over budget.

Selectman Lord's List – The Board attended the 6-town Ambulance Contract meeting last night and marked up the first version of the contract.

Administrator's List – No items.

SIGNATURE ITEMS

Manifest

Payroll & Accounts Payable Checks

Purchase Requisition: 2019-GGBL-001 \$1,254.73 J&J Floorcovering Inc

2019-HIGH-015 \$1,000.00 Scott Downing

Abatement – Daigle 112-007 \$320.00

6:37 PM – J. Shackford made a **motion** to go into **Non-Public Session per RSA 91-A:3II (l)** Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present and **RSA 91-A:3II (a)** The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.

Roll call vote: Lord – aye; Arruda – aye; Shackford – aye

7:05 PM – J. Shackford made a **motion** to return to public session and seal the minutes of the non-public sessions under RSA 91-A:3II (l) and not seal the minutes of the non-public session per RSA 91-A:3II (a) seconded by Arruda and so voted **3-0**.

7:05 PM – J. Shackford made a **motion** to adjourn, seconded by Lord, and so voted **3-0**.

NEXT SELECTMEN’S MEETING – The next Selectmen’s Meeting will be on Tuesday, December 3, 2019 at 5:30 p.m. at the Town Hall Meeting Room.

Respectfully Submitted,

Linda Shackford,
Town Administrator