

**SOLID WASTE ADVISORY COMMITTEE
TOWN OF MADISON
August 22, 2019
Special Meeting Minutes**

Committee members present: Paul Littlefield, David Downs, Tino Fernandes, Bob King

Others Present: Tim Hughes-videographer, Jon Cyr – DPW, Rob Rand - DPW

Where and When Posted: The SWAC meeting notice is published in the Town Office upper and lower levels and in both town Post Offices. The meeting generally is the third Thursday of each month unless noted on the schedule or amended by a change notice posted in all the above locations at least 24 hours prior to the previously planned meeting.

Meeting called to Order: 7:55 AM by the Chairman Littlefield at Town Hall.

APPROVAL OF MINUTES: Deferred

NEXT SOLID WASTE ADVISORY COMMITTEE MEETING: The next meeting will be September 19, 2019 at 7:30 AM.

APPROVAL OF AGENDA: Limited to approval of proposed facility RFP

ASSIGNMENT OF EMAIL FOR THE MONTH: Littlefield will continue.

PUBLIC COMMENTS: None

DISCUSSION ITEMS:

1. **Town of Madison Request for Proposal (RFP) Solid Waste Compactor:** Copies of the RFP (attached to minutes) written by Bob King with Jon Cyr were available and had been distributed by email to members of SWAC. It was again noted that electrical work to install and move compactors is not included in this RFP and would potentially require a separate RFP. **Fernandes moved to approve the RFP as presented, Downs seconded, vote unanimous.**
2. **Meeting Adjourned 7:58 AM.:** Motion Downs, second Fernandes. Unanimous.

Minutes by Tino Fernandes, SWAC Secretary.

RFP Attachment:

TOWN OF MADISON REQUEST FOR PROPOSAL SOLID WASTE COMPACTOR

The Town of Madison, NH is seeking to obtain Requests for Proposal for purchase and installation of a solid waste compactor for the Madison Transfer Station.

The proposal must include the purchase and installation for one (1), with an option for two (2), compactors with a design of layout for up to three (3) compactors. Proposal must include all safety requirements of a public transfer station, including but not limited to railings, walkways, and a funnel system. Proposal must also include pricing on a minimum of three (3) octagon style 40yd containers and two (2) 45yd containers (max 24' length)

A Certificate of Insurance and Policy Endorsement will be required prior to work commencing.

Proposals can be delivered to the Selectmen's Office, 1923 Village Road, Madison, NH Monday through Thursday between 8 a.m. and 4 p.m. or mailed to PO Box 248, Madison, NH 03849. Proposals will be accepted until noon on Monday, September 23, 2019, and will be opened at 5:30 p.m. on Tuesday, September 24, 2019 at the Selectmen's Meeting. The Town of Madison reserves the right to accept or reject any and all proposals, and to negotiate with any or all responsible submitters.

Please direct questions to Town Administrator Linda Shackford at 367-4332 x300 (Mon-Thurs 8 am – 4 pm) or via e-mail at linda@madison-nh.org