

**BOARD OF SELECTMEN
TOWN OF MADISON
October 8, 2019
MINUTES**

Selectmen Present –Josh L. Shackford, John Arruda and William T. Lord

Others Present – Historical Society President Linda Smith and member Penny Hathaway; Energy Advisory Committee Members Noreen Downs, Russ Dowd, Sloane Jarell and Robert King, Jr.; Police Chief Robert J. King, Jr.; Revision Energy’s Elijah Garrison and John Dunster; DPW Director Jon Cyr; Town Administrator Linda Shackford; TV Videographer Carol Dandeneau

Where and When Posted – Town Hall upper & lower bulletin boards and Madison & Silver Lake Post Offices on December 31, 2018.

Meeting Called to Order – By Chairman Shackford at 5:32 pm.

APPROVAL OF MINUTES:

Motion by Lord, seconded by Arruda, to approve the minutes of September 24, 2019 as written. The motion passed **3-0**.

APPROVAL OF MANIFESTS:

Motion by Arruda, seconded by Lord to approve the Manifest of October 7 - 11, 2019 in the amount of \$239,928.53. The Manifest breakdown is as follows: \$54,748.70 for Accounts Payable; \$27,582.39 for payroll; \$7,597.44 for payroll liabilities; and \$150,000.00 for Madison Elementary School. The motion passed **3 -0**.

PUBLIC COMMENTS – There were none.

DISCUSSION ITEMS/NEW BUSINESS:

Historical RFP – The Request for Proposal for the Humidity Controlled Storage Room at the Historical Society was due at noon on Monday, October 7th. One proposal was received from Ray Desmarais and Associates. Arruda opened the RFP in the amount of \$21,275.00 with payment schedule reviewed. Arruda asked Smith if there we enough funds to cover the project. Smith feels it can be arranged adding that she will connect with Ray Desmarias and hopefully the project will begin this fall with completion in the spring of 2020.

Motion by Arruda, seconded by J. Shackford to execute the contract with Ray Desmarias and Associates. The motion passed **3-0** with Linda Smith signing as the Historical Society President.

Revision Energy – Elijah Garrison and John Dunster – Elijah Garrison refreshed the memories of all in attendance that back in August he received continued interest in the solar project. A new proposal is on the table that coincides with the goals of the Energy Advisory Committee (EAC) to have a saving of 15% that could minimize the risk, fencing included in the project and a Power Purchase Agreement (PPA) buyout at year 9. Revision Energy is able to present a revised plan that is a down-sized design inclusive of the EAC’s goals. Garrison reviewed several points with the Board that included:

- Current Project Details
- Historical Energy Usage and Costs
- Net Metering

- Production Model from Helioscope
- How a PPA works along with Terms and Financial Summary
- Education and Community Engagement

After discussion between the Board, EAC Members and Revision, Arruda asked each EAC member their opinion on the project. Dowd sees this project to have small saving with a small risk and would like to move forward. Downs would like to move forward noting the minimal risk. Jarell deferred to Downs and Dowd adding that this proposal is better than where we started. King would have rather had the school included in this project and is still a bit skeptical especially beginning with a Cadillac project and ending up with a Ford Tempo. King noted the huge amount of work that Downs and Dowd did regarding this project and trusts their judgement. Jarell added that the school has solar on their radar for something to visit in the future.

Arruda, Lord and J. Shackford expressed their support for the project thanking the EAC and Revision Energy for all the time and effort put into this endeavor.

Motion by J. Shackford, seconded by Arruda to designate Lord as negotiator and signatory for the project. The motion passed **3-0**.

Garrison will forward the terms of the project to L. Shackford via email.

Joseph Haas – Regarding RSA 76:8 III Local School Tax Rate from DRA – Mr. Haas was unable to attend.

Ambulance Contract Negotiation Vote – Local Towns along with Madison have been in negotiations for a new ambulance company as the current contract runs out in 2020. It was decided at the last Ambulance meeting that the Towns would like to start negotiations with Action Ambulance.

Motion by J. Shackford, seconded by Arruda to move forward with formal contract negotiations with Action Ambulance. The motion passed **3-0**.

Appoint Mary Cronin and Sloane Jarell to the Carroll County Broadband Group – Both Mary Cronin and Sloane Jarell have volunteered to represent the Town of Madison on the Carroll County Broadband Committee. The Board is pleased to appoint them to the task.

Motion by J. Shackford, seconded by Lord to appoint Mary Cronin and Sloane Jarell to the Carroll County Broadband Committee. The motion passed **3-0**.

2019-2025 Capital Improvement Plan – The Board reviewed the 09/18/2019 version of the CIP which was reviewed by the Planning Board at the October 2nd meeting.

Fire Department:

Ambulance - Lord questioned the ambulance replacement citing the Ambulance Committee’s decision. Arruda remembered that the committee felt there was no immediate need but was unsure of the years. L. Shackford will obtain the report for the Board’s comparison.

Hose Replacement – Arruda suggested that the \$46,000 in year 2020 be changed to \$23,000 in 2020 and another \$23,000 in 2021 with purchase that same year.

Exhaust System – Arruda suggested that the \$53,000 for 2021 be changed to \$26,500 in 2022 and 2023 with the purchase in 2023. This will allow the command vehicle to be out of the CIP. Arruda asked that Chief Clark be present at the next meeting to discuss.

Police:

Cruisers - The police cruisers are on staggered rotation and no issues are seen.

Highway:

Stainless Steel Dump Body – Arruda asked about the dump body for Truck #12. Director Cyr explained that the truck is fine while the dump body has rotted and should be replaced. No major changes were seen.

Transfer Station:

Compactor Project – The amounts listed for the compactor replacement planned for 2020 takes into consideration funds placed into an expendable trust fund. The amount of \$50,000 listed on the CIP as the amount in the fund is in question; the thinking is that it should be \$60,000. The number of compactors listed may be more than the project needs. Answers to these questions will be found so one solid number can be brought forward in a warrant article.

School:

School District – The amounts listed in the area are known to not be a proper reflection of the needs. Jarell commented that the School Board discussed some of this information at their meeting on Monday night.

Library:

Roof – The roof on the main building of the library needs replacement in 2020. The \$15,000 cost is not listed in that year. Librarian Jarell strongly urged the Board to make a place for it in 2020 sharing a picture with the Board of the current condition of the roof.

OLD BUSINESS:

53 Nacomia Drive Tree Update – The property at 53 Nacomia Drive has had five arborvitae trees planted by Asplundh. The issue is closed.

Alexander Ave and Saxon Rd Lake Access – A letter received from SLAM via Ted Kramer asked the Board to address the issue of launching boats into Silver Lake in places that are not allowed. These places are not monitored by the Lake Host Program permitting the chance of invasive species getting into the lake. It was suggested that a large rock be placed at the access of Alexander Ave that would prevent launching of motor boats but still allow fire trucks to draw water from the lake. This idea will be brought to Fire Chief Clark for his opinion. The Saxon Road access is private. Chief King suggested some signage with J. Shackford being opposed to any more signage. The Board decided to write a letter to the owners strongly encouraging them to discourage launching at Silver Shores, inform them of the ordinance and invite them to come speak with us if they have concerns.

Selectman Arruda's List – Regarding the budget, we are at 77% of the year with 73% of the budget used. Arruda noted that highway is at 74%, police is at 77% and transfer station is at 78%.

Director Cyr brought up a concern regarding the Transfer Station drawdown. Cyr does not receive copies of invoices for the operation of the Transfer Station. While working on budget material he reviewed invoices and notices that within an eleven-day span tonnage prices rose from \$80/ton to \$145/ton. While these invoices are being forwarded to SWAC members they really need to be reviewed by the director. The Board agreed with J. Shackford noting that he was hired to oversee Highway, Transfer Station and Parks and Rec and should be seeing all invoices for those departments. The Board agreed that a directive will be sent to the Finance Director that all invoices for the DPW require approval from the Director prior to paying. Director Cyr also mentioned that a hard look at recycling needs to happen before Town Meeting because of the cost of recycling specific products versus household trash disposal costs.

Selectman Lord's List - A draft document that takes into consideration some of what came from the public hearing in July regarding the beaches and parking has been put together. Lord and L. Shackford has been working on that at it 85% of the way to being brought back to the Board for review.

Selectman Shackford's List – J. Shackford began with a housekeeping issue to remove the emergency lane status from Ledge Pond Road.

Motion by J. Shackford, seconded by Arruda to remove Ledge Pond Lane from emergency lane status. The motion passed **3-0**.

The great job at the Transfer Station over the last 2-3 weeks has made the property noticeably more beautiful. The attendants are really hustling and it looks fantastic. J. Shackford asked Director Cyr if it would be possible to get rid of excess road signage. J. Shackford has seen several old signs that have fallen and could no longer be necessary.

Administrator's List - The Finance Director would like the Board to take into consideration planning for 27 versus 26 pay dates in 2020 because of where the January 1st holiday falls. After discussion with department heads there were questions that still needed answers. Clarification will be gathered from the Finance Director for the next meeting.

SIGNATURE ITEMS:

Manifest

Payroll & Accounts Payable Checks

Yield Tax 19-283-03-T

Notice of Lien 109-109

Purchase Requisition 2019-BLDG-001 International Code Council \$778.08

LUCT 112-010-034 Richards \$5,500.00

LUCT 112-010-028 Powers \$5,500.00

HealthTrust Portal User Certification

Avitar Revaluation/Update Agreement for 2020 Revaluation

Intent to Cut: 229-011 West

7:17 PM – J. Shackford made a **motion** to go into **Non-Public Session per RSA 91-A:3II (e)**

Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against the public body or any subdivision thereof, or by or against any member thereof because of his or her membership in such public body, until the claim or litigation has been fully adjudicated or otherwise settled. Any application filed for tax abatement, pursuant to law, with any body or board shall not constitute a threatened or filed litigation against any public body for the purposes of this subparagraph and **RSA 91-A:3II (l)** Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.

Roll call vote: Lord – aye; Arruda – aye; Shackford – aye

7:55 PM – J. Shackford made a **motion** to return to public session and seal the minutes of the non-public session per RSA 91-A:3II (e) and (l), seconded by Arruda and so voted **3-0**.

7:55 PM – J. Shackford made a **motion** to go into **Non-Public Session per RSA 91-A:3II (l)**

Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.

Roll call vote: Lord – aye; Arruda – aye; Shackford – aye

8:04 PM – J. Shackford made a **motion** to return to public session and not seal the minutes of the non-public session per RSA 91-A:3II (1), seconded by Arruda and so voted **3-0**.

8:04 PM – J. Shackford made a **motion** to adjourn, seconded by Lord, and so voted **3-0**.

NEXT SELECTMEN'S MEETING – The next Selectmen's Meeting will be on Tuesday, October 22, 2019 at 5:30 p.m. at the Town Hall Meeting Room.

Respectfully Submitted,

Linda Shackford,
Town Administrator