

**BOARD OF SELECTMEN
TOWN OF MADISON
September 24, 2019
MINUTES**

Selectmen Present –Josh L. Shackford, John Arruda and William T. Lord

Others Present – Resident Christopher and Jamie Gowin; Police Chief Robert King, Jr.; DPW Director Jon Cyr; Fire Chief Richard Clark; Finance Director Su Stacey; SWAC Members Paul Littlefield and Tino Fernandes; Town Administrator Linda Shackford; TV Videographer Carol Dandeneau

Where and When Posted – Town Hall upper & lower bulletin boards and Madison & Silver Lake Post Offices on December 31, 2018.

Meeting Called to Order – By Chairman Shackford at 5:30 pm.

APPROVAL OF MINUTES:

Motion by Arruda, seconded by Lord, to approve the minutes of September 10, 2019 as written. The motion passed.

APPROVAL OF MANIFESTS:

Motion by Arruda, seconded by Lord to approve the Manifest of September 23-30, 2019 in the amount of \$203,442.77. The Manifest breakdown is as follows: \$41,810.94 for Accounts Payable; \$28,667.53 for payroll; \$7,964.30 for payroll liabilities; and \$125,000.00 for Madison Elementary School. The motion passed **3 -0**.

PUBLIC COMMENTS - There were none.

DISCUSSION ITEMS/NEW BUSINESS

SWAC Container RFP Opening – The SWAC Request for Proposal was published in the Conway Daily Sun, sent directly to several vendors and posted at the Town Hall and local post offices. There was one RFP received and it was from Atlantic Recycling of Rollinsford, NH. The RFP amount was \$89,405.00. A copy of the RFP was given to the members of SWAC for their review.

Gowin property at 53 Nacomia Drive – Arruda was able to visit the property as agreed upon at the September 10th meeting. Arruda did see that several birch trees were removed from under the powerlines. Director Cyr stated that he was able to connect with an Asplundh representative and they would be willing to purchase 4-5 arborvitaes and split the approximate \$400 cost with the town. Cyr noted a mailing issue because of an incorrect address on file with the Town. The arborvitaes have a 1-year warranty and would not grow much higher than 20' which will not encroach on the power lines. It was suggested that the Gowin's plant the trees outside of the right-of-way. The Gowin's stated that they do not have the time to plant the trees. It was explained to the Gowin's that the Town cannot work on their property to which the Gowin's asked that the tree company should do the installation. Arruda offered to have the Town contact the tree company and see if they can provide someone to plant the trees.

Noreen Downs with Madison TV floor; wash & paint or lay flooring material – Downs was unable to attend the meeting but had intentions of going to a local company to get pricing on flooring for the

PEG TV office. The flooring would assist in keeping the office clean and prevent dust from interfering with the computers. This item was tabled to the next meeting when more information is available.

Standard Operating Guidelines Snow Removal and Ice Control Review – The annual review of the Standard Operating Guidelines for Snow Removal and Ice Control was made; the draft copy contained updates by Director Cyr. Arruda asked where the Ford wheeler will be utilized. Director Cyr responded that it will be used as a spar for North Division Road.

Motion by J. Shackford, seconded by Arruda to adopt the changes as presented in the Standard Operating Guidelines for Snow Removal and Ice Control; and sign them out of session once a final copy is printed. The motion passed **3-0**.

Purchase Requisition 2019-HIGH-013: NH Peterbilt \$6,973.06 – This purchase requisition is for exhaust work on one truck. Director Cyr stated that this work will need to be done on several trucks over the near future. Director Cyr would like this to be paid out of the Highway Heavy Equipment Expendable Trust Fund. The Board was in agreement.

OLD BUSINESS – There was none.

Selectman Arruda's List

- We are at 73% of the year with 70% of the budget spent with Arruda noting an \$82,000 cushion.

Selectman Lord's List

- Lord acknowledged the nice work the Allegro Pines Association did on their new signage.
- Alexander Avenue has had trouble with unauthorized launching of boats. Lord asked Cyr if rocks could be installed to prevent such use. Chief Clark interjected that the fire department uses that landing as a way to draw water for the trucks and ask to have that kept in mind.
- Lord asked how the repairs to the spillway gates on the lake are handled. Director Cyr responded that the Department of Environmental Services informs us of what needs to be done following their inspection.
- Director Cyr responded to Lord's inquiry into if information had been received from DOT regarding Monument Beach. Cyr has not heard from them.
- The WWI monument on Winter Road, Lord asked if it has been determined if it can be moved. Directory Cyr has not made an attempt yet, but will try once the trees are removed.
- Lord asked if there is an update on the solar project. King seems if may be going back to the drawing board with nothing happening until next year.

Fire Chief Clark – Chief Clark wanted the Board to be aware that VDOE proposes a drawdown proposal for the level of Little Pea Porridge Pond. This proposal could impact hydrants if the level is brought down by the proposed 20'. Chief Clark will be responding to their plan in writing by the 28th.

Selectman Shackford's List – No items

Administrator's List - No items

SIGNATURE ITEMS

Manifest

Payroll & Accounts Payable Checks

MS-1 Signature page

NHEC Abatement 000-00A \$950.00
PA-29 204-021
Granite State Mineral 2019-2020 Ice Control Salt Quotation

5:57 PM – J. Shackford made a **motion** to go into **Non-Public Session per RSA 91-A: (a)** The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.

Roll call vote: Lord – aye; Arruda – aye; Shackford – aye

6:10 PM – J. Shackford made a **motion** to return to public and seal the minutes of the non-public session per RSA 91-A:3II(1), seconded by Arruda and so voted **3-0**.

6:10 PM – J. Shackford made a **motion** to adjourn, seconded by Lord, and so voted **3-0**.

NEXT SELECTMEN'S MEETING – The next Selectmen's Meeting will be on Tuesday, October 8, 2019 at 5:30 p.m. at the Town Hall Meeting Room.

Respectfully Submitted,

Linda Shackford,
Town Administrator