

**BOARD OF SELECTMEN  
TOWN OF MADISON  
September 10, 2019  
MINUTES**

**Selectmen Present** –Josh L. Shackford, John Arruda and William T. Lord

**Others Present** – Resident Christopher and Jamie Gowin; Library Trustee Cheryl Littlefield; Historical Society Members Linda Smith and Penny Hathaway; Police Chief Robert King, Jr.; DPW Director Jon Cyr; Town Administrator Linda Shackford; TV Videographer Carol Dandeneau

**Where and When Posted** – Town Hall upper & lower bulletin boards and Madison & Silver Lake Post Offices on December 31, 2018.

**Meeting Called to Order** – By Chairman Shackford at 5:30 pm.

**APPROVAL OF MINUTES:**

**Motion** by Lord, seconded by Arruda, to approve the minutes of August 27, 2019 as amended on page 4 under Pine Tree Power section. Line two was written “Professor Bob Newton *of* Pine Tree Power” and shall be changed to “Professor Bob Newton *about* Pine Tree Power”. The motion passed **2-0-1** with J. Shackford abstaining as he was not present at the meeting.

**APPROVAL OF MANIFESTS:**

**Motion** by Arruda, seconded by Lord to approve the Manifest of September 8-21, 2019 in the amount of \$227,531.07. The Manifest breakdown is as follows: \$29,087.47 for Accounts Payable; \$26,348.77 for payroll; \$7,143.28 for payroll liabilities; \$14,981.55 for New Hampshire Retirement System; and \$150,000.00 for Madison Elementary School. The motion passed **3 -0**.

**PUBLIC COMMENTS** – Christopher and Jamie Gowin of 53 Nacomia Drive approached the Board regarding Eversource tree cutting. The Gowin’s stated that the notice of tree cutting was sent to their address of years ago, 53 Eidelweiss Drive, not giving them the opportunity to review before they removed 23 trees that opened the front view of their property. The utility company stated that they received the outdated contact information from the Town’s records. The Gowin’s receive their vehicle registration renewals from the Town at their 53 Nacomia Drive address and did notice that their tax bills have been being forwarded. Arruda volunteered to go out to inspect the area tomorrow and report back to the Board.

**DISCUSSION ITEMS/NEW BUSINESS**

**Historical Society Basement Storage Room RFP** – President Linda Smith and Penny Hathaway updated the Board on the proposed humidity-controlled room to be located in the basement of the Historical Society Building. A Request for Proposal has been drafted and the Society hopes it meets the Board approval to begin posting. Smith also noted that the Society received a grant in the amount of \$1,000 from the Henney Historical Fund to be used to assist in funding the project. Arruda asked that the last line stating amount of funding available be removed before publication. The Board was in agreement with sending out the RFP. Smith informed the Board of a mail campaign, similar to those done in the past, that will hopefully raise more funds for the project. The RFPs will be opened by the Board of Selectmen at their October 8<sup>th</sup> meeting.

**Library Entranceway** – Library Trustee Cheryl Littlefield and Director Cyr updated the Board on the state of the entrance to the Library. The entrance has rotted out and is in need of improvements to make it safe and at the same time, bring it up to ADA compliance. Two quotes were received from Norm Garside. One addressed a quick fix by replacing railings in the amount of \$1750.00, the other would include the railing replacement and also replace the stairs to code, install new posts and install new composite decking in the amount of \$3,475.00. The Board was in agreement that these improvements are necessary and J. Shackford suggested that the funds come from General Government Building knowing this could cause the line to go over. L. Shackford will inform Norm Garside that we would like to move forward with the project. Director Cyr informed the Board that an outside outlet electrical issue has been addressed. The electrician was present to give an estimate and was able to correct the issue then and there.

**2019 MS-1 Summary Inventory of Valuation** – A preview copy of the MS-1 was present to the Board for their approval. Signature pages will be available at the next meeting. Arruda asked that it be compared to the 2018 submission for any glaring discrepancies before submission. L. Shackford will do the comparison.

**DPW Fuel Tanks** – Recently Director Cyr inquired with Eastern Propane and Oil about the ownership and age of the gasoline and diesel fuel tanks in the DPW garage. After receiving some conflicting dates, it was agreed that the tanks were installed by Jesse E. Lyman Oil in the early 1990's. Director Cyr was hoping to be able to have a conversation about consideration of purchasing the tanks, or replacing the tanks, thereby giving us more freedom to purchase fuel from the best priced vendor. The Board would like to meet with an Eastern Oil and Propane representative to discuss the options. L. Shackford will set this up for a future meeting.

**Letter from Cronin and Jarell regarding Carroll County Broadband Group** - A letter was received from Mary Cronin and Sloane Jarell asking the Board to consider joining the Carroll County Broadband Group with neighboring towns. J. Shackford stated that Jerry Knirk attended the Freedom Board of Selectmen's meeting the night before with a similar request. The Freedom Selectmen appointed a resident as their representative. The Board would like to have a letter sent back to Cronin and Jarell asking if either of them would like to represent Madison with the possibility of a Selectman being appointed once the group is more established.

**OLD BUSINESS** – There was none.

**Selectman Shackford's List** – No items

**Selectman Arruda's List** – No items

**Selectman Lord's List** – Lord asked Director Cyr if he has a tentative date for paving at the fire department. Cyr responded he is working with vendors on getting tonnage prices lowered but has a tentative time for the first half of October.

**Administrator's List** – L. Shackford reiterated that there are still plans to have the beach regulations and ballfield regulations on upcoming agendas. The Snow Removal Guidelines will be on the next agenda. Hazardous Waste Day is Saturday, September 21<sup>st</sup> with Paul Littlefield as the Town's representative. The Board approved an employee Wellness Lunch on Wednesday, September 25 which is funded through our health insurance company's wellness program. Posting will be made for the first Advisory Budget Committee meeting for the 2020 budget which will be held on October 1<sup>st</sup> at 6pm.

Lastly, the ballfield bubbler has been vandalized and consequently shut down for the rest of the season. Consideration of opening it again will be revisited next spring as the expense of testing and threat of vandalization may outweigh the actual need for the bubbler.

**Chief King** – The Reach the Beach Race is this coming weekend with the race in Madison on Friday, September 13. Chief King noted no trouble last year and expects nothing different this year.

**Director Cyr** – Made note for all to remember that tomorrow is September 11<sup>th</sup>.

#### **SIGNATURE ITEMS**

Manifest

Payroll & Accounts Payable Checks

Intent to Cut: 239-002 Morrill

Class VI/Private Road Waiver: Emerson 121-012 Granville Drive

**6:11 PM** – J. Shackford made a **motion** to go into **Non-Public Session per RSA 91-A: (I)**

Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.

Roll call vote: Shackford – aye; Lord – aye; Arruda - aye

**6:37 PM** – J. Shackford made a **motion** to return to public and seal the minutes of the non-public session per RSA 91-A:3II(1), seconded by Arruda and so voted **3-0**.

**6:52 PM** – J. Shackford made a **motion** to adjourn, seconded by Lord, and so voted **3-0**.

**NEXT SELECTMEN'S MEETING** – The next Selectmen's Meeting will be on Tuesday, September 24, 2019 at 5:30 p.m. at the Town Hall Meeting Room.

Respectfully Submitted,

Linda Shackford,  
Town Administrator