

**SOLID WASTE ADVISORY COMMITTEE
TOWN OF MADISON
July 18, 2019
Meeting Minutes**

Committee members present: Paul Littlefield, David Downs, Tino Fernandes, Bob King

Others Present: Tim Hughes-videographer.

Where and When Posted: The SWAC meeting notice is published in the Town Office upper and lower levels and in both town Post Offices. The meeting generally is the third Thursday of each month unless noted on the schedule or amended by a change notice posted in all the above locations at least 24 hours prior to the previously planned meeting.

Meeting called to Order: 5:40 PM by the Chairman Littlefield at the Madison Transfer Station.

APPROVAL OF MINUTES: Downs moved to approve minutes of 6/27/19, King seconded, approved 4-0.

NEXT SOLID WASTE ADVISORY COMMITTEE MEETING: The next meeting will be August 15, 2019 at **8 AM at Town Hall to prepare the CIP.**

APPROVAL OF AGENDA: Motion to accept the agenda by King, seconded by Downs, approved unanimously 4-0.

ASSIGNMENT OF EMAIL FOR THE MONTH: Littlefield will continue.

PUBLIC COMMENTS: None

DISCUSSION ITEMS:

- 1. Action points from last meeting:** Downs circulated via Email an updated RFP for haulage services. A few edits by Fernandes were suggested and circulated by Downs via Email. Littlefield will meet with Jon Cyr and Jim Cairns to work on final version of this RFP. Downs reported that he has not yet obtained a quote on proposed battery recycling. Littlefield has forwarded information from NRRA about costs of refurbished containers to Jon Cyr. He also reported that Jon has suggested that three compactors might be a better plan for redesign of the Transfer Station and that he is thinking a closed container for our plastic recycling would be appropriate. Jon has also met with Tod from Atlantic about a new compactor quote and install design but no RFP yet written. Littlefield recommended that SWAC have a work session with Jon Cyr to produce the RFP for a new compactor(s) and the CIP, and since this would be a work session no video coverage would be necessary.
- 2. Hazardous Waste Collection 9/21/19:** Littlefield volunteered to attend the collection in Conway and Fernandes will be a backup.
- 3. Other items:** Fernandes brought up that he would like to see a diagram on paper for any reconfiguration of the Transfer Station with the installation of new compactor. Downs wanted SWAC to consider promoting individual home composting and obtaining composting containers

from the NRRA for sale. The Library has had a session on composting and the Conservation Commission might be interested in getting involved in composting education. Jon Cyr is still planning to bring up Downs' shed to the TT but has been busy with road paving.

4. **New Business:** Fernandes noted that it's time for us to apply for new signage which would be free from NH the Beautiful.
5. **Meeting adjourned at 6:12 PM:**

Action list:

- Arrange work session for development of Compactor RFP, CIP and final Haulage Contract RFP with Jon Cyr - Littlefield
- Further investigate home composting/education with Jon Cyr and ? Con Com - Downs
- Revisit signage options with Jim Cairns and Jeff Bryan and present at next meeting - Fernandes

Minutes by Tino Fernandes, SWAC Secretary.